

**RETROACTIVE CREDIT
MODERN LANGUAGES DEPARTMENT**

EFFECTIVE FALL 2023

Students entering UNK with a particularly high level of achievement in Modern Languages may be awarded credit upon completion of a “validating” course at UNK. The purpose of this policy is to allow students to begin their studies at a level appropriate to their experience and language proficiency, as determined by the Department.

The Department of Modern Languages will allow credit, assigned retroactively, for French/German/Japanese/Spanish after the completion of a validating course in French/German/Japanese/Spanish and subject to the following conditions:

- a) Validating course numbers for French, German, or Spanish are 201, 205 (215) or an approved 300- or 400-level foreign language course at UNK.
- b) Validating course numbers for Japanese are 200 and 201.
- c) The student must receive a letter grade of “B-” or better in the validating course and may not repeat the course for the purpose of requesting credits under this policy.
- d) A maximum of 9 credits may be granted in any one language.

After completion of a validating course listed below with a “B-” or better, the student will receive the following credits:

Validating Course Completed	Credit Granted	Course Credits
JAPN 200	JAPN 100 & 101	6
JAPN 201	JAPN 100, 101 & 200	9
FREN/GERM/SPAN 201	FREN/GERM/SPAN 200	3
FREN/GERM/SPAN 205/215	FREN/GERM/SPAN 200 & 201	6
FREN/GERM/SPAN 300-400 level course (prior approval required)	FREN/GERM/SPAN 200, 201 & 205/215	9

_____ has earned _____ hours of retroactive credit for
(Student’s name, please print) (Credit hours)

_____. He/she completed the course _____
(Course or courses not taken) (Course taken)

and received a grade of _____. Verification of grade _____
(Signature of instructor)

(Student signature)

(Student ID number)

(Chair, Department of Modern Languages, A.O. Thomas Hall)

(Date)