

FAQ

ANSWER

Can I get a refund instead?

No, there will be no refunds. Your credential file will be destroyed July 1, 2024, even if all mailings are not used.

Can I have my file?

No, files are property of the University and cannot be shared with candidates.

Can you transfer my file to another school?

No, files cannot be transferred to another university. You can reach out to other schools to see if they maintain credentials.

Do I need to reach out to my references?

No, unless you want to have them write a new letter of reference that will be sent to you.

Can I create my own credential file?

Yes, by collecting letters of reference and transcripts you can establish a credential file that you self-manage.

How do I contact your office to find out how many mailings I have?

Call 308 865 8501 OR email to careerserv@unk.edu