

Institution: University of Nebraska at Kearney (181215)  
User ID: P1812151

## Overview

### Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenses, and library services for libraries in degree-granting postsecondary institutions.

#### Changes to reporting for 2019-20

There are no changes to this survey component.

For 2020-21 changes, please review the preview screens available on the [Survey Materials](#) page.

#### Data Reporting Reminders

Report all data for fiscal year (FY) 2019. Fiscal Year 2019 is defined as the most recent 12-month period that ends before October 1, 2019, that corresponds to the institution's fiscal year.

#### Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2019. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

#### Resources

To download the survey materials for this component: [Survey Materials](#)

Visit the [Academic Libraries Resource](#) page for additional reporting resources.

To access your prior year data submission for this component: [Reported Data](#)

For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

### Screening Questions

**?** Were your annual total library expenses for Fiscal Year 2019:

Less than \$100,000

Greater than or equal to \$100,000

Is the library collection entirely electronic?

No

Yes

## Library Collections/Circulation and Interlibrary Loan Services

### Section I:

For all degree-granting institutions  
 with library expenses >0 and/or access to a library collection

**NOTE - This section of the survey collects data on selected types of material. It does not cover all materials.  
 Report the total number of each category held at the END of Fiscal Year 2019.**

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	246,255	242,883	215,456	184,925	
Databases			248	245	
Media	11,135	10,290	151,426	0	
Serials	5,114	5,114	89,124	119,910	
<b>Total</b>	262,504	258,287	456,254	305,080	718,758
<b>Library Circulation</b>	10,954	12,421	1,833	1,509	12,787

Does your institution have Interlibrary Loan Services ?

No

Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	1,748	1,527
Total interlibrary loans and documents received	1,885	3,254

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the [College Navigator Website](#).

## Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000		
<b>Library expenses</b> should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2019.		
		<b>Prior Year Amount</b>
<b>?</b> Indicate the number of <b>branch and independent libraries</b> (exclude the main or central library).	0	0
<b>?</b> Expenses	<b>Amount</b>	
Total <b>salaries and wages</b> for the library staff	1,311,497	<b>1,132,271</b>
<b>Are staff fringe benefits paid out of the library budget?</b>		
<input type="radio"/> No		
<input checked="" type="radio"/> Yes	<b>Total Fringe benefits</b>	<b>332,232</b>
<b>Materials/services expenses</b>		
One-time purchases of <u>books, serial back-files, and other materials</u>	67,335	
<u>Ongoing commitments to subscriptions</u>	911,595	
All other materials/services costs	57,130	
<b>Total materials/services expenses</b>	1,036,060	<b>1,177,573</b>
<b>Operations and maintenance expenses</b>		
Preservation services	79	
All other operations and maintenance expenses	226,391	
<b>Total operations and maintenance expenses</b>	226,470	<b>386,828</b>
<b>Total Expenses</b>	2,941,462	<b>3,028,904</b>
<b>Total Expenses (minus Fringe Benefits)</b>	2,574,027	<b>2,696,672</b>

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the [College Navigator Website](#).

**Prepared by**

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

**This survey component was prepared by:**

- |                                       |   |                                  |
|---------------------------------------|---|----------------------------------|
| <input type="radio"/> Keyholder       | <input type="radio"/> SFA Contact                         | <input type="radio"/> HR Contact |
| <input type="radio"/> Finance Contact | <input checked="" type="radio"/> Academic Library Contact | <input type="radio"/> Other      |

Name: Colleen Lewis  
 Email: lewisc@unk.edu

**How many staff from your institution only were involved in the data collection and reporting process of this survey component?**

5.00 Number of Staff (including yourself)

**How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?**

*Exclude the hours spent collecting data for state and other reporting purposes.*

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	2.00 hours	hours	0.50 hours	hours
Other offices	4.00 hours	hours	hours	hours

**Summary****Academic Libraries Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2019.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or [ipedshelp@rti.org](mailto:ipedshelp@rti.org).

<b>Library Collections/Circulation</b>	<b>Physical Collection</b>	<b>Digital/Electronic Collection</b>
Books	246,255	215,456
Databases		248
Media	11,135	151,426
Serials	5,114	89,124
Total Collection	262,504	456,254
Total Circulation	10,954	1,833

<b>Expenses</b>	<b>Amount</b>
Salaries and wages	\$1,311,497
Fringe benefits	\$367,435
Materials/services expenses	\$1,036,060
Operations and maintenance expenses	\$226,470
Total expenses	\$2,941,462

## Academic Libraries

## University of Nebraska at Kearney (181215)

Source	Description	Severity	Resolved	Options
<b>Screen: Collections/Circulation and Interlibrary Loan Services</b>				
Screen Entry	The prior year value for the institution was 0. The current year value is (151,426). Please explain the difference in reporting or correct your data. (Error #15049)	Explanation	Yes	
Reason:	This figure was not available in the prior year due to staff vacancies. The current year value, 151,426, is largely a result of streaming audio; our Naxos Music Library includes over 140,000 albums.			
Screen Entry	The calculated value (456,254) is outside the expected range of between 213,556 and 396,604 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason:	The prior year's value did not include data for electronic serials. Due to staff vacancies that data was not available for retrieval.			
Screen Entry	The number entered (1,885) is outside the expected range of between 2,278 and 4,230 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	The decrease in interlibrary loan requests received is due to a steadily decreasing student population, an increase in the use of library eBooks, and an increase in the use of subject databases.			
<b>Screen: Expenses</b>				
Screen Entry	The calculated value (226,470) is outside the expected range of between 251,439 and 522,217 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason:	The prior year's value, \$386,828, included \$40,000+ spent for new furniture for a meeting/class room, plus an additional \$35,000 that was paid to OCLC. There were no similar expenses paid during the current year.			