To Schedule an FAA exam:

Go to: https://faa.psiexams.com
*Click on “View Test authorization Requirements” to get the exact code / description of your exam. *Pay close attention to page 1 on this FAA Matrix. Your driver’s license or state ID MUST show your current address. Be sure to notate the testing authorizations you’ll need to bring to the testing center in order to test. If you don’t have the required documents according to the FAA website, you will not be allowed to take the exam.

FAA Airman Knowledge Testing is now available for online scheduling.

If you are a new user, and want to start scheduling your exam, click below to create an account. (In order to create an account, you will need your FAA Tracking Number).

Create an Account

Or, to sign in with your existing account, and schedule your exam, click below.

Sign In

Or, call toll free, to schedule with a customer service representative, at (844) 704-1487.
If you are a new user, click on “Create an Account” to schedule an exam online.

If you’ve tested before select “Sign In”.

Or call PSI and they can schedule this over the phone for you.

https://faa.psiexams.com

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Or, call toll free, to schedule with a customer service representative, at (844) 704-1487.
Enter the fields as needed. If you don’t know your FTN (FAA Tracking Number) you’ll need to click on the link above that says “click here to go to the IACRA website”.

Verify Your Eligibility

An Integrated Airman Certification and Rating Application (IACRA), which includes your FAA Tracking Number (FTN), is required, in order to continue. The information entered must be an exact match with the information in IACRA.

The IACRA Website is the only source for creating or locating your FAA Tracking Number. Click here to go to the IACRA website.

FAA Tracking Number  required
Enter FAA Tracking Number

First Name  required
Enter First Name

Last Name  required
Enter Last Name

Continue
Usage Acknowledgement

You are about to access a U.S. Government information system. This computer system and data is for authorized use only.

There is no expectation of privacy when you use this computer system. The use of a password or other means of authentication does not create an expectation of privacy. If you use this system, you consent to the terms set forth in this notice. You may not process classified national security information on this computer system unless authorized users only.

Unauthorized access, use, or modification of this system or of data contained herein, or in transit, violates Federal law. Anyone who accesses a Federal computer system without authority, or in a manner inconsistent with the authorized use of information, or prevents authorized use of information on the computer system, may be subject to criminal prosecution for such violations of Federal law.

This computer system and any related equipment is subject to monitoring for administrative oversight, auditing, and proper performance of applicable security features and protocols. FAA may conduct monitoring activities without further notice.

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to the requirements of the Paperwork Reduction Act unless that collection of information is approved by OMB under the provisions of the Paperwork Reduction Act, 44 U.S.C. 3501-3521, and the Department of Transportation (DOT) has determined that the information is necessary for the proper performance of the functions of the Department, and has obtained approval of this collection from OMB.

Public reporting for this collection of information is estimated to be approximately (X) minutes per response, including time for the collection of the needed data, maintaining and reviewing the collection of the data, and for the agency to review and evaluate the collection of information.

All responses to this collection of information are voluntary, required to obtain or retain a benefit, and to be provided, if any (citing authority). Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden to: Information Collection Clearance Officer, Federal Aviation Administration, 1200 New Jersey Avenue, SE, Washington, DC 20590.
Click on “Select” at the top. Scroll down until you find the exam you want. Click “Select” on the right.
Read the boxes. Click “Submit” and then “Yes”.

Confirmation Required

Please confirm you have selected the correct exam and you have the required authorization (if applicable) to take this exam.

If you arrive at the test center to take an exam and it is determined you selected the incorrect exam or you are not authorized for the selected exam, you will be required to pay again for the correct/authorized. There are NO refunds.

If your selection is correct, click YES.

Otherwise, click NO to go back and select the appropriate exam.
Answer the questions as they relate to you.

### Exam Data Collection

<table>
<thead>
<tr>
<th>Field</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Exam Attempts</td>
<td>required</td>
</tr>
<tr>
<td></td>
<td>Enter the number of attempts taking this exam. Be sure to include this attempt in your n If this is your first attempt enter &quot;1&quot;</td>
</tr>
</tbody>
</table>

**Authorization Category**  
(required)

Your authorization must be valid prior to testing. If your authorization is invalid at the time of testing you will not be able to test and no refunds will be given. Please ensure your authorizations meets the eligibility requirements (https://www.faa.gov/w/training/testing/testing/media/testing_matrix.pdf) for your exam.

Select an authorization category

**Continue**  
**Cancel**
Select Your Accommodations

The goal of reasonable accommodations is to enable qualified individuals with disabilities an equal employment opportunity. If you have a disability, and believe you need an accommodation with your exam(s), please indicate your accommodation need(s) below.

- No Accommodation Needed
- I Need an Accommodation

Click on “No Accommodation Needed” if applicable. It will ask you twice.
Scheduling Procedures

To provide a consistent experience for all applicants, exams are administered at an approved testing center. The scheduling system will show you the closest available testing center using your zip code. You will be able to select from this list of centers based on date, time, and testing availability.

You must arrive at the test facility **15 minutes prior** to your appointment to begin the check-in process.

If you are more than 30 minutes late for your appointment - you will NOT be permitted to test and your exam fee will be forfeited.

Please be sure to take care of any personal needs before appointment check-in.

Upon arrival, you will be required to present one official, valid piece of identification that meets the following requirements:

- All applicants must present valid, current identification including a photo, date of birth, signature, and residential address. U.S. Citizens or Resident Aliens must present at least one government-issued photo ID to fulfill these requirements. Foreign applicants must present both a valid passport and secondary form of government-issued photo identification. For more detailed information, please consult: [http://www.faa.gov/training_testing/testing/media/testing_matrix.pdf](http://www.faa.gov/training_testing/testing/media/testing_matrix.pdf)

If you are unable to meet the above identification requirements, contact the FAA Support team at faa_support@psionline.com before scheduling your appointment. If you arrive for testing and do not present ID that meets the above requirements, you will not be permitted to test.

You will not be permitted to bring any personal items into the testing room. We also ask that you do not have anyone accompany you to the test facility as there is not adequate space for visitors.

<table>
<thead>
<tr>
<th>Allowed Materials</th>
<th>Prohibited Materials</th>
</tr>
</thead>
<tbody>
<tr>
<td>Knowledge tests may not be taken using a tablet computer.</td>
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</tr>
</tbody>
</table>

Read through. Click on “I understand”. 

[I Understand and Agree]
To view ALL testing centers in Nebraska, change the “Distance” to 400 miles. You’ll only be able to view a 14 day window at a time. Change the dates accordingly to what you want to search for. If an available seat doesn’t populate for you to select at the center you want, this means the site is full. You’ll need to change your “Date Range”.

If you select “request a seat” at the bottom, the testing center will receive an email notifying them a seat has been requested and to open up more seats. When our testing center receives this email, we’re unable to open “more seats” because there are no seats available. (they’re all booked up) There’s no information in the email regarding “who” is looking for a seat and no way for us to notify the “requestor” that there are no more seats available.
Now you’ll see available times populate at the several testing centers for you to select.

Scroll down and select “More” to view all testing centers available.

Click on a time / place that fits your schedule to select it, scroll down and click on “schedule”.
Once you’ve selected “Schedule”, another window will populate to verify you want to schedule at that place and time.

Click on “Schedule”. 

Scheduling Confirmation

You are about to schedule the following appointment. Do you wish to proceed?

University of Nebraska at Kearney

1402 W. 26th Street Otto Olsen Bldg, Rm 130 D Kearney, NE 68845

Wednesday, April 8, 2020

9:30 AM - 12:00 PM
You’ll now be asked for payment. Enter the required fields. Scroll to the bottom and select “complete”.

The charge on your statement will show PSI SERVICES LLC.