On-Campus Housing Requirement Policy
FOR HOUSING PERIOD AUGUST 17, 2018, THROUGH MAY 3, 2019

The University of Nebraska at Kearney in accordance with the Board of Regents require all full-time students under the age of nineteen (19) on the first day of the fall semester to live on campus for one academic year. If a student is starting in the spring semester, the requirement for on-campus housing applies to the student’s age as of the first day of the fall semester. The on-campus housing requirement serves important educational and developmental purposes. Students prosper in stable living environments that are close to academic resources and organized student activities that promote social interaction and exposure to new and diverse life experiences and that afford supervision, counseling, and other assistance as may be needed. On-campus residency provides unparalleled opportunities for multi-dimensional student development and is part-and-parcel of the university’s broad educational program.

An exemption to the On-Campus Housing Requirement may be requested for one of the following reasons. Documentation as described is required with page 2 form completed.

A. Kearney Area Residency: The student is living in the Kearney community with parent(s) or legal guardian(s), as defined by UNK as no farther than thirty miles from the Kearney campus address of: 2504 9th Ave. Kearney, NE 68849. The University determines mileage.

Student must provide documentation to fulfill Section I & II requirements, Section III if applicable.

Section I: Proof of Identity of Parent or Legal Guardian [Provide one]
1.) Driver’s license – with current address, then only one additional proof of address in Section II is required
2.) Passport – must be current, then two additional documents with proof of address in Section II are required
3.) Government issued photo identification – if address is not listed, then two additional documents with proof of address in Section II are required

Section II: Proof of Address of Parent or Legal Guardian
[Provide one. Two forms required if Driver’s License not provided]
1.) Valid Nebraska vehicle registration
2.) Nebraska voter registration card
3.) Federal, state, or local government document, issued within the last 90 days
4.) Valid real estate tax statement or receipt

If Applicable - Section III: Proof of Guardianship [Provide one]
If the student’s last name is different from the legal parent/guardian they will be living with – OR –
If the parent/guardian’s address they are residing with is different from the student’s permanent address on file, the student must provide one of the following:
1.) birth certificate
2.) legal guardianship documentation, court issued

B. Married Student: A state issued certificate of marriage.

C. Student is a Parent: The student is pregnant or expecting a baby or is the parent or legal custodial guardian of a child. A certified birth certificate or a doctor’s note confirming the pregnancy is required. If the student is the father that is requesting exemption, documentation establishing paternity must be provided with the request.

D. Designated Off-Campus Housing: The student will live in the CSF off-campus facility in Kearney that approximates the educational advantages of residence hall living. A letter from CSF confirming your housing must be provided.

E. Based on a disability or medical condition: The student has a documented disability or medical condition, including disabilities protected by the Americans with Disability Act of 1990, which requires accommodation(s) that cannot be met in University housing. Exemption requests for this reason must be made with Disability Services for Students (DSS), phone: 308-865-8214, http://www.unk.edu/offices/academic_success/dss/. Additional documentation and consultation with DSS may be required. DSS will notify the student and the Office of Residence Life of their decision.
On-Campus Housing Requirement Exemption Request
Academic Year 2018-2019

Name: ____________________________________________ NUID# __________________________ Date: __________________________
Last First Middle
Date of Birth: ______________________________________
Current Address: _____________________________________
City State Zip
Are you currently living in the UNK residence halls? ___Yes ___No
Requesting Exemption For:  Fall Semester 20___(year) OR  Spring Semester 20___(year)

Cell Phone # __________________________ Email Address: ________________________________
Email Address: ________________________________
Permanent Address: ________________________________
______________________________ _________________________ _________________________
City State Zip

I am requesting a housing exemption for one of the following reasons:

_____ Option 1: Kearney Residency Exemption

Printed name of parent/guardian: ___________________________
______________________________
Phone number of parent/guardian: ___________________________
Email of parent/guardian: ___________________________
Address of parent/guardian: Street ___________________________
City ___________________________ State ___________________________ Zip ___________________________
Signature of student ___________________________ Signature of parent/guardian ___________________________ Date ___________________________

_____ Option 2: Married Student Exemption

_____ Option 3: Student is a Parent Exemption

_____ Option 4: Designated Off-Campus Housing Exemption

_____ Option 5: Based on a disability or medical condition Exemption

The University carefully reviews each request and accompanying documentation. For all exemptions, additional documentation may be required. Please note; if you have already submitted a housing contract refer to the Housing terms and conditions for cancellation deadlines and applicable fees that may apply. Email your cancellation to housing@unk.edu and provide full name, NUID, contact phone number, and reason for cancellation.

A student under the age of 19 requesting an exemption for reasons other than those noted may apply for a Special Circumstances exemption. To request a Special Circumstances exemption, the student must submit the attached form plus a DETAILED information summary explaining their circumstances for review. Approval of a housing exemption is not guaranteed.

Return the completed On-Campus Housing Requirement Exemption Request with accompanying documentation a minimum of 5 business days prior to your New Student Enrollment day to:

Office of Residence Life, 2615 11th Ave – Conrad Hall, Kearney, NE 68849
Phone: 308-865-8519, Fax: 308-865-8714, housing@unk.edu

FOR OFFICE USE ONLY:
Date received: ___________________________ Date approved/initials: ___________________________