

## Procedures and Sanctions for Academic Integrity

Under Section 2.9 of the Bylaws of the Board of Regents of the University of Nebraska, the respective colleges of the University have responsibility for addressing student conduct solely affecting the college. Just as the task of inculcating values of academic honesty resides with the faculty, the college faculty are entrusted with the discretionary authority to decide how incidents of academic dishonesty are to be resolved. If a faculty member suspects that a student has intentionally violated Code standards of academic integrity, the faculty member shall initiate the following procedures:

1. The faculty member shall request a meeting with each student involved. At the meeting the faculty member shall:
  - a. Attempt to ascertain the facts pertinent to the incident;
  - b. Explain to the student the basis for the suspicion of academic dishonesty; and
  - c. Give the student an opportunity to explain the matter satisfactorily.
  - d. If the student admits responsibility for the act of dishonesty and the faculty determines that imposition of only an academic sanction is appropriate, the faculty member may impose an academic sanction, such as retaking a test or rewriting a paper, or failure for the work involved or failure for the course.
2. If a graduate student and the faculty member cannot reach agreement on either the alleged act of dishonesty and/or the academic sanction, the student may file an appeal according to the approved appeal policies of the University of Nebraska Graduate College. The faculty member will complete a report as indicated in Article III, Section E, 6, below.
3. If an undergraduate student and the faculty member cannot reach agreement on either the alleged act of dishonesty and/or the academic sanction, they may request the department chair to serve as a confidential mediator.
4. If an undergraduate student and the faculty member cannot reach agreement on either the alleged act of dishonesty and/or the academic sanction with the department chair's assistance, they may request the Dean, or Dean's designee to serve as a confidential mediator.
5. If the matter cannot be resolved with an undergraduate student through mediation with the department chair and the Dean or designee, as provided in Article III, Section E, 3 and E, 4, within ten (10) school days, or if after the initial meeting with the student, the faculty member determines with the concurrence of the department chair and the Dean of the college that the severity of the alleged academic dishonesty is of a nature that, if true, would warrant the imposition both academic and disciplinary sanctions, the Dean shall contact the University's Conduct Officer to convene a Conduct Board to hear and adjudicate the matter of the alleged academic dishonesty.
  - a. The Conduct Board will function procedurally as outlined in Code, Article IV., Section E.
  - b. If the matter was referred to the Conduct Board as a result of failure of resolution through mediation with the department chair and the Dean, and the Board finds the student in violation of the standards of academic honesty, it may:
    - i. Uphold the faculty member's recommended academic sanction, or
    - ii. Impose any less severe sanction that the Conduct Board determines to be appropriate.
  - c. Should the matter come to the Conduct Board because the severity of the alleged violation of standards of academic honesty has been determined to be of a nature that would warrant

imposition of both academic and non-academic sanctions, and the Board finds the student in violation of those standards, the Board may impose both disciplinary sanctions as outlined in the Code, Article IV, Section F, and academic sanctions.

6. If the student accepts the initial academic sanction from the faculty member, or the determination reached after subsequent mediation with the department chair or Dean, the faculty member shall make a report in writing of the facts of the case and any academic sanction imposed, giving a copy of the report to the student. The faculty member will forward the report to the Senior Vice Chancellor for Academic Affairs & Student Life, via the Department Chair and Dean.

7. If the Conduct Board imposes disciplinary sanctions and/or academic sanctions, a report in writing of the facts of the case and the sanctions imposed will be given to the student and to the Senior Vice Chancellor for Academic Affairs & Student Life.

8. The decision reached by the Conduct Board may be appealed by the student within five (5) University business days of delivery of the decision to the student, according to the appeals process established in the Code, Article IV, Section 11.

#### **Interim Action – Removal from Academic Setting**

1. If a University faculty or staff member observes conduct which substantially interferes with or disrupts the academic environment within a classroom or other setting, s/he has the authority to remove the student from the environment in which the conduct occurs, up to and including contacting UNK Police to effect the removal.
2. Pending initiation of University Conduct proceedings, the faculty or staff member, may then temporarily suspend a student from that academic environment when that faculty or staff member believes that the presence of the Accused Student in that environment would seriously disrupt the normal operation of that environment.
3. In such cases of removal and/or interim suspension, the faculty or staff member shall forward the complaint to the Conduct Officer within 24 hours for consideration of Conduct proceedings against the Accused Student. The Conduct Officer shall then initiate appropriate conduct proceedings against the Accused Student as promptly as is reasonably possible.
4. Until the Conduct Officer so directs, the student may not re-enter the academic setting. The student may be eligible for return after a specific period of time, determined by the Conduct Officer, contingent upon meeting specified conditions for re-admittance.