

Stellic Student Planner Overview

Updated 5/2026

Information & step by step guides to all things Stellic <https://go.unk.edu/a5km>

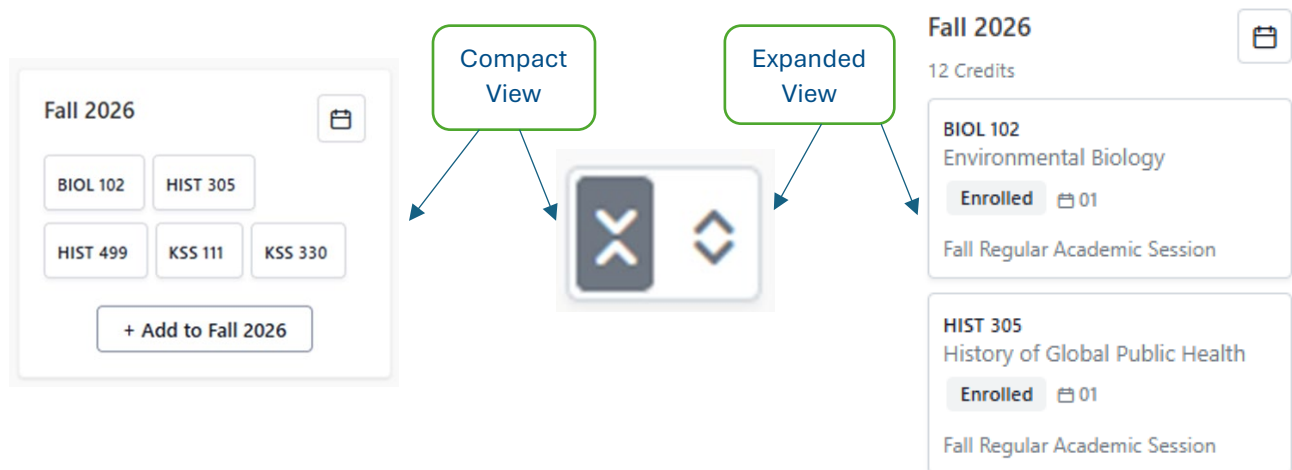
The Student Planner allows students and advisors to map out student courses for upcoming semesters. This empowers students to create a personalized pathway to complete their degree. The student plan includes all completed, currently enrolled, and future planned courses by term.

- The student plan organizes a student's courses by term rather than by requirement. The plan can be accessed from the Plans tab on the student's profile (Degree Audit).



Student Planner Views

- Expanded view displays full course details for each term, including total credits per semester planned, course title & number, course enrollment status, section number, and semester session.
- Compact view displays a condensed overview which only includes the semester tile and list of courses in the plan by term.

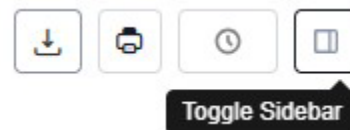


Side-by-side view

Displays the student plan alongside three tabs

- Remaining tab includes courses and requirements left to complete
- Progress tab, the student degree audit
- Search Courses tab, specific course information, semester offered, sections, descriptions etc.

Click the Toggle Sidebar icon to turn the side-by-side view on or off



Example of the side-by-side view:

The screenshot displays a course planning interface. On the left, there are two main sections: 'Fall 2026' (15 Credits) and 'Spring 2027' (16 Credits). The 'Fall 2026' section contains five course cards: ACCT 240 (Accounting for Nonbusiness Majors, Planned), ITEC 212 (Construction Estimating I, Recommended), ITEC 208 (Heavy Civil Construction Management, Recommended), ECON 271 (Principles of Economics, Microeconomics, Planned), and MGT 301 (Principles of Management, Planned). The 'Spring 2027' section contains five course cards: ITEC 398 (Advanced Virtual Design and Construction, Recommended), BSAD 295 (Business Communications, Recommended), MGT 233 (Business Statistics, Recommended), ITEC 312 (Construction Estimating II, Recommended), and PHYS 100 (Physical Science, Recommended). A sixth card, ACCT 250 (Principles of Accounting I, Recommended: Year 2 - Fall), is highlighted with a blue border and a mouse cursor, with a '+ Add to Spring 2027' button below it. A yellow arrow points from this card to the 'Remaining Requirements' panel on the right. The 'Remaining Requirements' panel has a search bar and a list of requirements: ACCT 250 (Principles of Accounting I, Recommended: Year 2 - Fall), 40 Hours of 300/400 Level Courses Undergraduate Graduation Requirements (x2), Activities (0), and Courses (0). The top of the interface shows '2026 - 2027', '11 Courses', and '31 Credits'.

- Courses and or requirements can be dragged and dropped directly to the student's planner from this view.
- **Note:** The changes you make here will also be reflected on the student's plan, and the student will be notified.

Working With Courses

- By hovering a cursor over a course, connected course will become highlighted (prerequisites, co-requisites). This is a great way to visualize in the plan which courses are connected to previous and future courses.

Example:

The example shows four panels of course planning for different semesters. Each panel has a grid of course cards and an '+ Add to' button. The panels are:

- Fall 2024:** HIST 250, LOPR 126, PSCI 110, ENG 102, TE 100. Button: '+ Add to Fall 2024'.
- Spring 2025:** TE 204 (highlighted), KSS 150, ENG 255, MATH 106, PHYS 100, PHYS 100L. Button: '+ Add to Spring 2025'.
- Fall 2025:** ART 100, CSP 417, TE 206, KSS 361, TE 327, MATH 230, TESE 323 (highlighted). Button: '+ Add to Fall 2025'.
- Spring 2026:** TE 353, TE 352, TE 354, TE 331, TE 311 (highlighted), TE 313, TE 351, TE 218 (highlighted). Button: '+ Add to Spring 2026'.

Course Details

- When a course has been added to the plan, clicking on a course tile will provide course information such as its description, prerequisites requirements it fulfills, section, instructor details and semesters offered. This displays in the Planner side bar.

The diagram illustrates the flow of information from a course tile in a student planner to a detailed view. Three callouts identify key components:

- Course title & number:** Points to the course name (Business Communications) and credits (3 credits).
- Specific course enrollment details:** Points to the semester (Fall 2026) and enrollment status (Enrolled).
- General course details:** Points to the 'Course Details' section, which provides information on how to plan the course for a current or upcoming semester.

The detailed view on the right shows the following information:

- Course:** Business Communications (BSAD 295), 3 credits, offered in Fall, Spring, Summer.
- Enrollment:** Fall 2026, Enrolled, Section 03.
- Campus:** Kearney.
- Credits:** 3.
- Tags (1):** Residency Credit.
- Sections (1):** LECTURE (1), Lec 03, No Timing Specified, Alyse Pflanz, 0.
- Delivery Mode:** Web Based.

Transfer Work

- Transfer credits/courses are displayed at the bottom of the student planner. Transfer courses that have UNK course equivalences and ELEC courses can be utilized in the planner to fulfill remaining requirements.
- Classes already completed/registered will automatically populate into the planner, while transfer courses will be listed at the very bottom of the planner.
- Any failed or withdrawn courses will be grayed out.

The screenshot shows the 'Transfer Credits' section of a student planner. A yellow box highlights the header, which indicates 8 Courses and 21 Credits. Below the header are eight individual course tiles, each showing the course name, grade, and transfer details:

Course Name	Grade	Transfer Details
ELEC 200 Transfer Elective	A	Transferred from AUTO 1000 BASIC SHOP PRACTICES at Central CC in FALL 2023 posted to Fall 2025
SPCH 100 Fundamentals of Speech Communication	A	Transferred from SPCH 1110 PUBLIC SPEAKING at Central CC in SPR 2024 posted to Fall 2025
PSCI 110 Introduction to American Politics	A	Transferred from POLS 1000 AMERICAN GOVERNMENT at Central CC in SPR 2024 posted to Fall 2025
ELEC 200 Transfer Elective	A+	Transferred from CNST 1600 RESIDENTIAL EXTERIORS at Central CC in FALL 2024 posted to Fall 2025
ELEC 200 Transfer Elective	A+	Transferred from CNST 1700 RESIDENTIAL INTERIORS at Central CC in SPR 2025 posted to Fall 2025
ELEC 200 Transfer Elective	A+	Transferred from CNST 1200 CONSTRUCTION SAFETY at Central CC in FALL 2023 posted to Fall 2025
ELEC 200 Transfer Elective	A+	Transferred from CNST 1500 RESIDENTIAL FRAMING at Central CC in SPR 2024 posted to Fall 2025
STAT 235 Introduction to Statistics for Social Sciences	C	Transferred from MATH 1300 STATISTICS at Nebraska Wesleyan Univ in FALL 2024 posted to Fall 2025

Schedule View

- The student plan can be viewed as a weekly schedule, click the calendar icon next to the current term. This allows the student to review the planned courses and how it will fit into the student's weekly schedule.

The screenshot displays the 'Spring 2026' section on the left, showing 15 credits and two enrolled courses: ART 100 (Art Structure) and ITEC 240 (Construction Materials & Methods). A calendar icon is highlighted in a yellow box. The main area shows a weekly schedule for 'Primary Plan Spring Year 1 ...' from March to April 2026. The schedule grid shows courses like ITEC 240 and ENG 101. The right-hand panel lists enrolled courses such as ART 100, ITEC 240, ENG 101, ITEC 230, and HIST 231, along with an 'Add Courses +' button and an 'Activities' section with a '+ Add Activity' button.

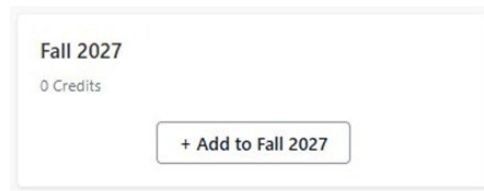
Action Buttons

- From the Student Planner heading, there are action buttons that allows you to: Download a plan, print audit report, view plan change history, toggle sidebar (on or off)

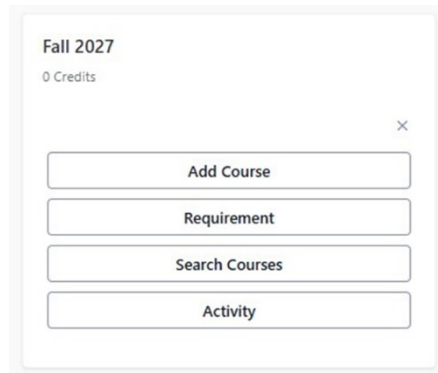


Building a Plan From Scratch

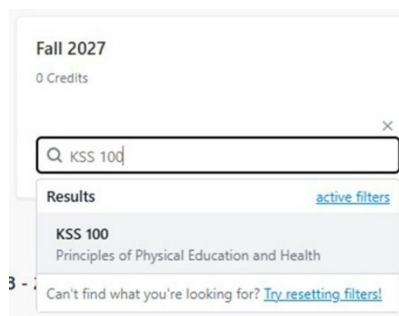
- To manually add additional courses into an existing semester, click the “+ Add to [semester]” button
- To manually add a new semester, click the “+ [semester]” button inside the dotted rectangle



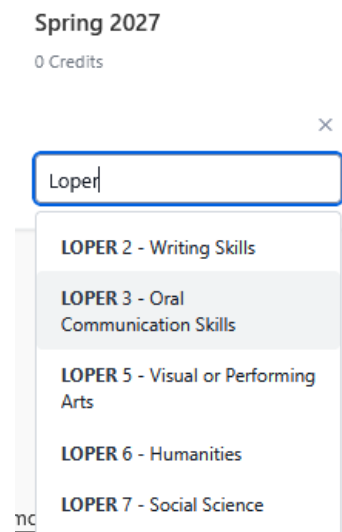
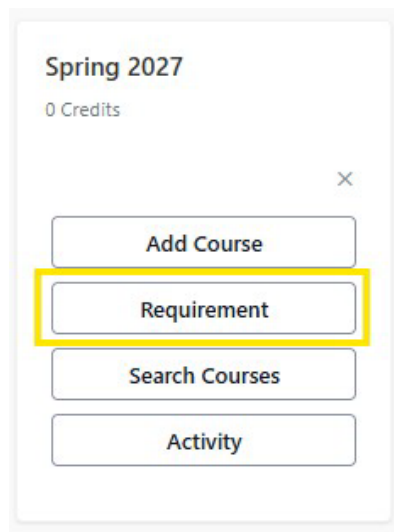
- When adding to a semester, you have the option to add a specific course, a requirement, to search for courses, or to add an activity.



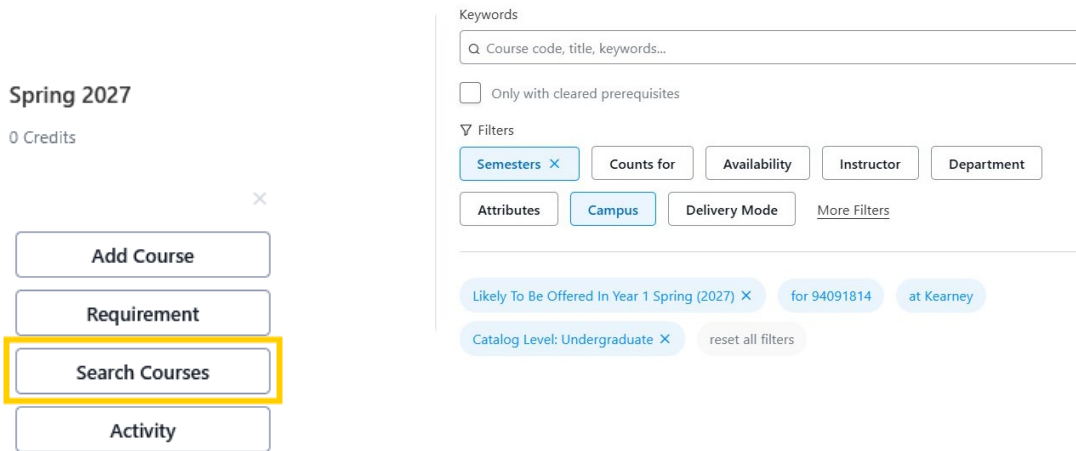
- If the exact course is known, use the search courses option and enter the course name. Clicking on the "Active Filters" link will additionally open the course search sidebar. Here you can review which search filters are being applied. Adjusting [course search](#) filters will allow you to identify other available courses.



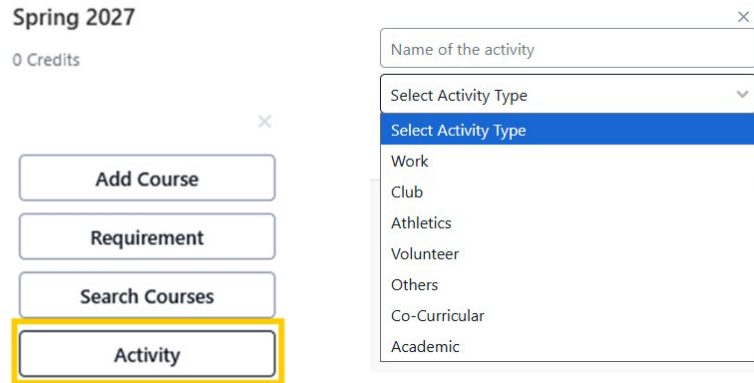
If you want to add a requirement (like a LOPER category) where you want to leave it up to the student to decide which course to take within that category, you can select Requirement and search for it in the search bar.



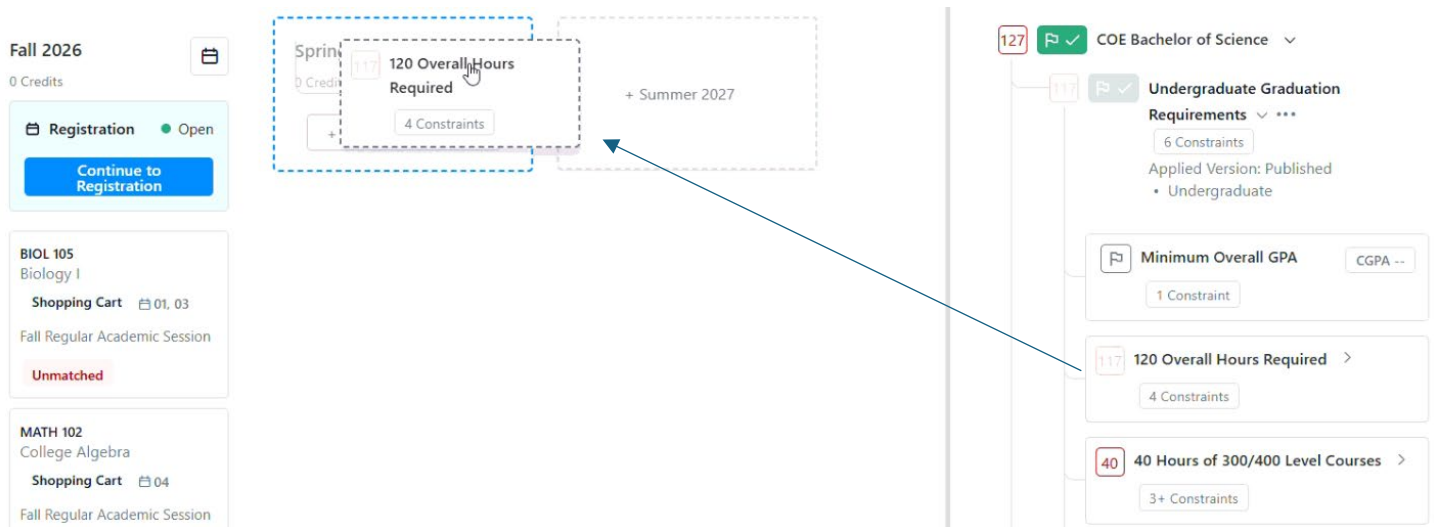
- The Search Courses option will pull up the [course search](#) feature in the sidebar and allow for a search of courses by semester(s), the requirement it fulfills, instructor, department, attribute, and number of credits. These courses can then be dragged into the semester being planned.



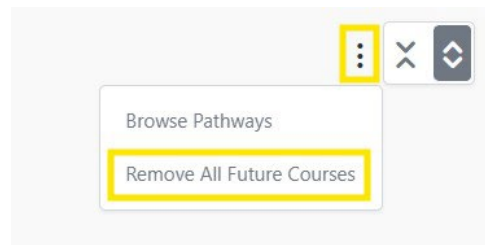
- Adding an Activity allows you to enter a non-course activity and add an optional activity type. This feature is useful when students are reviewing their plan in the weekly schedule view.



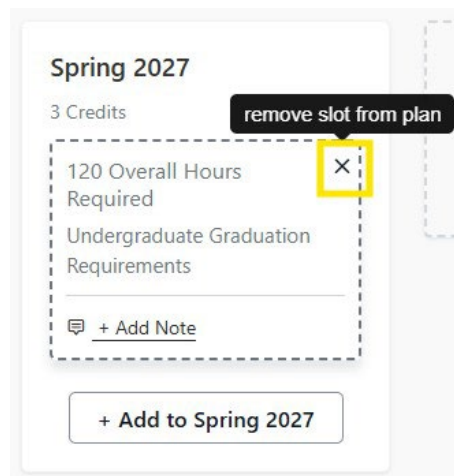
- When building a plan from scratch, to plan for unrestricted electives, you can drag the 120-hour requirement from the side view into the semester you are planning. This will default to 3 hours, but you can add a note to indicate any additional information.



- To remove courses and requirements, in the side-by-side view, there is the option to remove all future courses from a student's plan. Click on the 3 dots and select Remove All Future Courses.

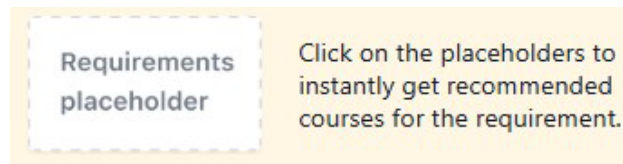


- To individually remove a course or requirement from the plan, click on the X in the upper right-hand side of the tile.

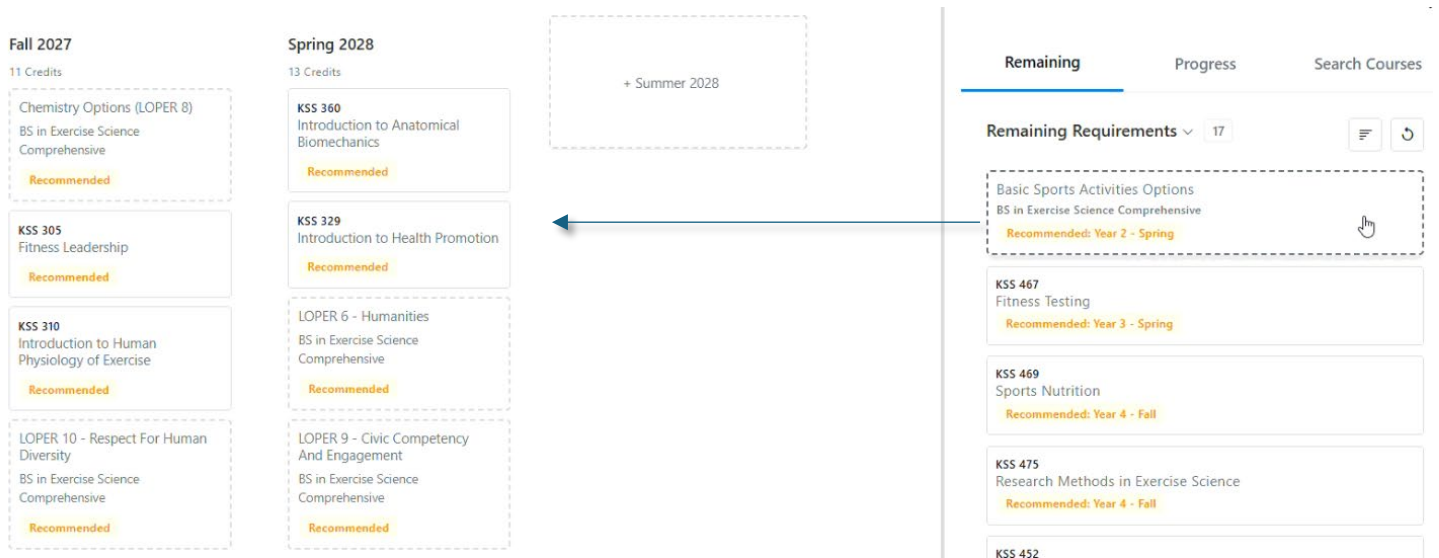


Placeholders

- Placeholders are courses or requirements indicated by a dashed outline. Placeholders are helpful in planning when a certain requirement has a range of possible courses that will satisfy that requirement. Adding a placeholder to the student plan is the same function as adding a course.



- Tip:** To identify placeholders, utilize the Remaining tab within the sidebar. The placeholder can be dragged and dropped into the student plan.



The screenshot shows a student plan interface with three semesters: Fall 2027 (11 Credits), Spring 2028 (13 Credits), and a Summer 2028 placeholder. The Fall 2027 semester includes placeholders for Chemistry Options (LOPER 8), KSS 305 Fitness Leadership, KSS 310 Introduction to Human Physiology of Exercise, and LOPER 10 - Respect For Human Diversity. The Spring 2028 semester includes placeholders for KSS 360 Introduction to Anatomical Biomechanics, KSS 329 Introduction to Health Promotion, LOPER 6 - Humanities, and LOPER 9 - Civic Competency And Engagement. The sidebar on the right shows the 'Remaining' tab with 17 remaining requirements, including Basic Sports Activities Options, KSS 467 Fitness Testing, KSS 469 Sports Nutrition, KSS 475 Research Methods in Exercise Science, and KSS 452.

Converting Placeholders to Courses

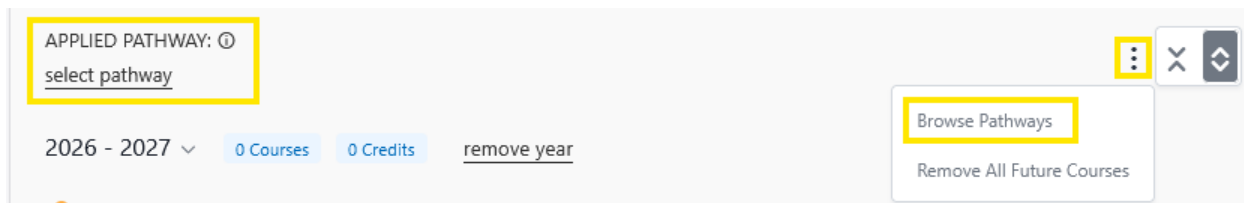
- Choose a specific course from the options in the sidebar
- Drag your selected course into your plan to replace the placeholder
- The course will now be displayed with a solid line, indicating it's no longer a placeholder



The screenshot shows the 'Spring 2027' semester (6 Credits) with a placeholder for LOPER 9 - Civic Competency And Engagement. A callout box shows the selected course, HIST 305 History of Global Public Health (03 credits), with a checkmark indicating 'Prerequisites cleared'. A yellow arrow points from the callout box to the placeholder in the student plan. The sidebar on the right shows the 'Remaining' tab with 17 remaining requirements, including HIST 305 History of Global Public Health (03 credits), PSCI 140H Democracy and Global Citizenship (03 credits), and PSCI 140 Democracy and Global Citizenship (03 credits).

Building a Plan From a Pathway

- [Pathways](#) are student plan templates that outline how a program could be completed by recommended courses and requirements sequenced by term.
- Note: Pathways do not account for minors, the 120-hour minimum requirement, or the 40 hours of upper division requirement, experiential learning, etc., so additional courses may need to be added.
- Visit the [Pathways page](#) for more in-depth information.
- If the student has a pathway available to apply (most programs 2024 catalog and forward), you can select the select pathway link towards the top of the planner. This will populate a sequence of courses for their major determined by the department.
- There are multiple ways to select pathways, one from the Select pathway link
 - Quick Add or Explore Pathways
 - Browse Pathways link from the horizontal three dots next to the compact and expand view button
 - The Pathways link found in the lefthand navigation will also get you to the available Pathways.



Example of Pathway Quick Add:

×

Apply Pathway

Pathway: Exercise Science Compref ▾ Plan: Primary Plan ▾

Pathway should start at: 2026 ▾

Pathway	Student Plan
Year 1, Fall	→ Fall 2026
Year 1, Spring	→ Spring 2027
Year 2, Fall	→ Fall 2027
Year 2, Spring	→ Spring 2028

[show more semesters](#)

Remove from your plan

Future courses, activities and requirements

[Apply](#)

Example of Pathway being applied to a Student Plan:

The screenshot displays a student plan interface with two columns for Fall and Spring semesters. The Fall semester is labeled '18 Credits' and includes courses: MATH 115 (Calculus I with Analytic Geometry) with a 'Prereqs Not Met' warning, LOPR 101 (First Year Seminar), CHEM 160 (General Chemistry), CHEM 160L (General Chemistry Laboratory), ENGR 101 (Introduction to Engineering), and LOPER 2 - Writing Skills. The Spring semester is labeled '15 Credits' and includes: MATH 202 (Calculus II with Analytic Geometry), CHEM 169 (Chemistry Foundations and Careers), ENGR 010 (Freshman Engineering Seminar), CHEM 161 (General Chemistry), CHEM 161L (General Chemistry Laboratory), PHYS 275 (General Physics I (Calculus)), and PHYS 275L (General Physics I (Calculus) Laboratory).

- Once clicking to apply a pathway, you will have the option to remove a student's existing pathway, if applicable, and remove future courses. This may be useful if a student has changed their program of study
- If classes in the pathway were previously taken in semesters prior to the start of the pathway (dual enrollment, transfer, etc.), the requirements will not display in the standard semester of the pathway

Creating a Secondary Plan

- Students can create multiple student plans that are separate from their Primary plan. This is an option for students that would like to explore other plan or program options. UNK currently supports up to 3 student plans. To create a new plan in the student planner, next to the Primary Plan heading, click on the three dots, and select "Create a new plan"

The screenshot shows the 'Create a new plan' dialog box. On the left, the 'Primary Plan' heading has a three-dot menu icon. A dropdown menu is open, showing 'Create a new plan' as the selected option. The dialog box has a close button (X) in the top right corner. Below the heading, it asks 'What are you planning for?' and provides four buttons: 'A different program', 'A leave of absence (e.g. internship or study abroad)', 'I just want to explore', and 'A different reason'.

From here the student can title their secondary plan and apply a program or pathway.

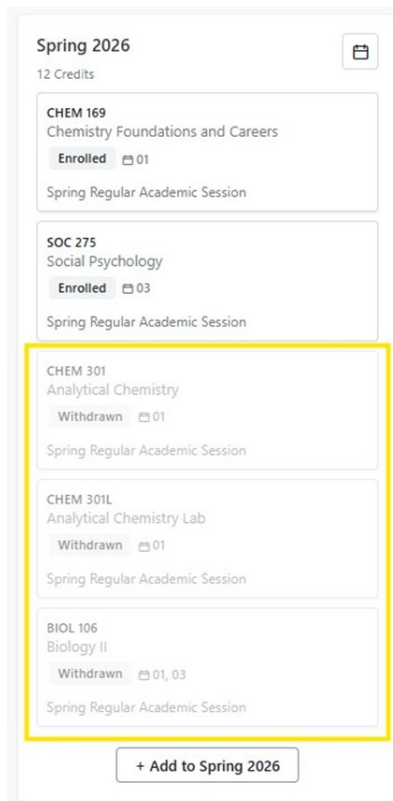
The screenshot shows the 'Create a new plan' form. It has a title 'Create a new plan' and a 'PLAN NAME' field with the text 'Louie's Secondary Plan'. Below this is an 'INCLUDE' section with two radio buttons: 'Only taken and registered courses' (selected) and 'Taken, registered and planned courses from the current plan'. There is also a 'PERMISSIONS' section with two radio buttons: 'Private - only I can access this plan' (selected) and 'Advisors - my advising team can access this plan'. At the bottom left is a 'back' link, and at the bottom right is a blue 'Create plan' button.

Students can then toggle between the Primary and secondary plans by clicking on the ^ icon next to the Plan title. Clicking on the +Add Program to plan allows students to add Major or Minors to the plan. The Actions button allows the student to delete or download the plan.

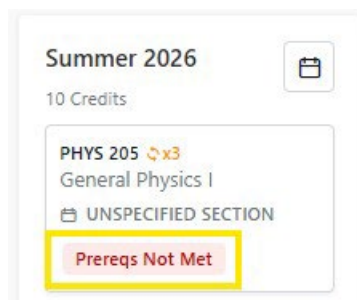


Course Warnings & Additional Information

- Any courses failed or withdrawn will be grayed out in the plan. Example CHEM 301 & 301L and BIOL 106.



- If a course has prerequisites that have not been met, the warning of "Prereqs Not Met" will be indicated on the course when added to the plan.

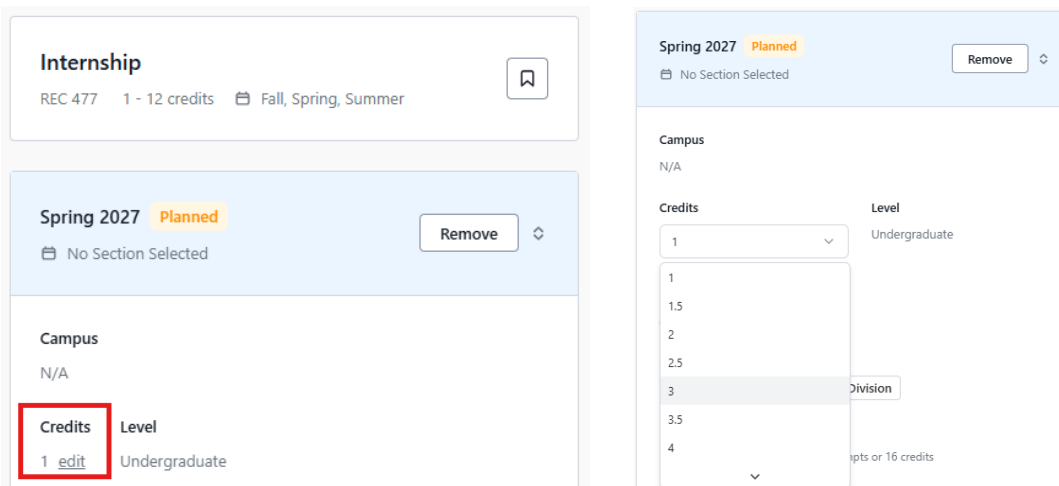


- If a course isn't likely to be offered in the semester for which it is planned, this will be indicated on the course once it has been added.



Additional information

- If a course is variable credit, you can adjust the number of credits planned by first clicking the class in the planned semester. A side bar will appear with information about the course, and you can click the edit button next to the credits. Select the new number of credits from the drop-down menu (Note: the default is .5 credit increments, but not all classes are available in those increments)



- Students also have access to edit their own planner. Changes made are tracked and can be viewed by selecting the Change History icon. Advisors may use the changes function to track any plan modifications.



Contact

Training/General Stellic Inquires:

Matt Jones jonesm29@unk.edu

308-865-8983