

### Early-Term Grading



- Early-term grading will **open September 27th and close October 3rd at 3:00pm.**
- Early-term grades cannot be changed. If you do not submit a letter grade, a grade of 'NR' will be posted.
- Grades submitted should reflect the student's grade at that point in the semester.
- Instructions for how to post early-term grades will be available on the Faculty & Staff Resource page.

### Winter 2023 Graduation Application Deadline

- The last day to apply for Winter 2023 graduation is Friday, September 15th, 2023.
- Please mention this deadline to your advisees who are ready to graduate. The application is available in MyBlue.
- The commencement ceremony for Winter 2023 graduates will be held on December 15th at 10:00 a.m. in the Health and Sports Center.
- Questions regarding graduation can be sent to [graduationinfo@unk.edu](mailto:graduationinfo@unk.edu).



### Important Reminders for Advisors



- Do your students have a complete program? A major and a minor? Or a comprehensive major?
- Are your advisees on track to reach the **120 credit hour** graduation requirement?
- Do they have a plan for duplication/overlap issues?
- Are they on track to have 40 hours of upper division credit?
- Do they have an Experiential Learning course?

Questions about degree requirements? Reach out to our office with questions!

### Faculty & Staff Resource Page Updates

- CIM video tutorials are now available on the Faculty & Staff Resource page.
- MyBlue, CIM, and CLSS Faculty Dates to Remember are now available.
- You can also find information about advising, grading, graduation, registration, and transfer.



[FACULTY & STAFF  
RESOURCE PAGE](#)

### Upcoming Dates

#### September 2-8

Drop full semester classes in MyBlue for a 50% refund

#### September 2-15

Add full semester classes using Schedule Change Form in MyBlue with Instructor & Department Chair permission

#### September 7-14

Correction rosters open on the 7th and close on the 14th at 3:00pm

#### September 9-15

Drop full semester classes in MyBlue for a 25% refund

#### September 15

Last day to apply for Winter 2023 Commencement

#### September 21

Tuition due for Fall 2023 classes

#### September 25

Spring 2023 Class Schedule available in MyBlue

#### September 27-October 3

Early-term grading for full semester classes in MyBlue



[ACADEMIC  
CALENDAR](#)

### Graduation Coordinator Update

Current Graduation Coordinator, Angela Mercer, has accepted the position of Career Specialist in the Academic Advising and Career Development office. She has been with the Office of the University Registrar since 2020 and has successfully overseen 9 commencement ceremonies. She has helped countless students and will continue to do so in her new role. The search for her replacement is underway. Please email [graduationinfo@unk.edu](mailto:graduationinfo@unk.edu) with questions regarding graduation.



### New Office Location

The Office of the University Registrar has moved temporarily to University Residence North, Pod A (URN).



[CAMPUS MAP](#)

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INFORMATION](#)

