Detailed Registration Instructions

1. Enter the following URL: https://myblue.unk.edu OR click on the MyBLUE link found on the UNK home page: www.unk.edu.

2. Enter your NUID and password to log in. For assistance with the NUID and/or Password, contact UNK IT Help Desk at 308-865-8363.

MyBLUE

Login

NUID

Your NUID is the 8-digit number that is assigned at the time of admission and can be found on the back of your UNK ID card if you have one.

...ebraska - Kearney
...ck Links

Password

Your password has been assigned. If you have misplaced or forgotten your password, use the Login Help or call the IT Help Desk at 308-865-8363.

☐ Enable Accessibility Mode

Log In

Forgot Password

Related Links

🔍 UNK Class Search

📖 College Catalogs

➔ Transfer Student Info

📄 Transcript Request Info

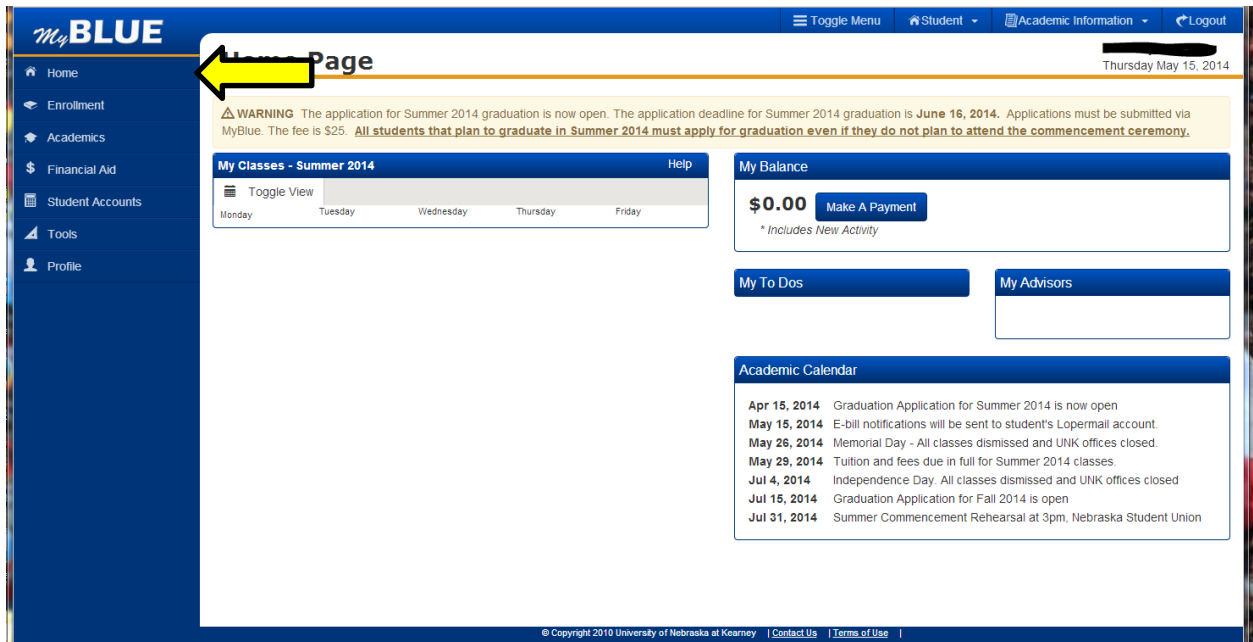☑ Registration Appt Times

✏ Final Exam Schedule

📅 Academic Calendar

Academic Policies

Academic Advising
Academic Calendar
...and Fire Report
Attendance Policy
Auditing a Course
Building Codes
Change of Class Schedule (Drop/Add)
Class Loads
Class Schedule Codes
Credit Hours- Maximum per Term
Credit/No Credit Grade Option
Dropping a Class
Early Registration
Fee Payment Procedure
Fees/Tuition- Undergraduate
Fees/Tuition - Graduate
Finals Week Schedule
Financial Information
General Registration
General Studies - Class Listing
Grades
Graduation Requirements
Incomplete Grades
Inter Campus Registration
Late Payment Surcharge
Late Registration Fee
Police and Parking Services
Prerequisite Listing
Readmission of Former Students
...

Class Offerings
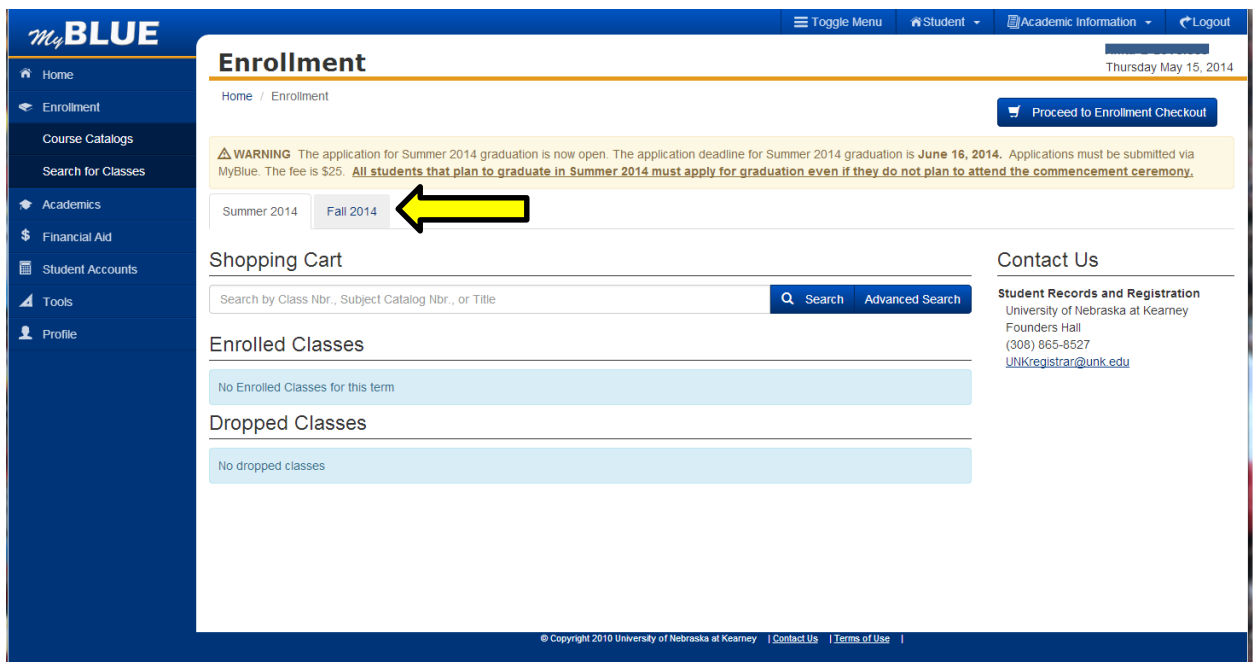
Accounting
Art
Biology
Business Administration & Education
Chemistry
Chinese
Communication Disorders
Computer Science & Information Technology
Counseling & School Psychology
Criminal Justice
Dance
Economics
Educational Administration
English
Ethnic Studies
Family Studies & Interior Design
Finance
French
Geography
German
Health Science
History
Industrial Technology
International Studies
Japanese
Journalism / Mass Communication
Learning Skills
Management
Management Information Systems
Marketing
Mathematics
Military Science
Modern Language
...

3. Select "Enrollment".

4. Select the term.

5. In the search box under Shopping Cart, search for class(es) by entering the class number (ex: 11741) , subject and catalog number (ex ART 118), department (Ex: ART) or class title (Ex: Color and Design). Select desired class from the drop-down menu.

6. Select desired section of the class by clicking on the particular class section. This will place the class in the Shopping Cart.

7. Continue searching for classes OR click "Proceed to Enrollment Checkout" to complete registration.

8. Confirm the class information carefully. To register, check the boxes next to the desired class title(s) and click "Enroll Selected".

9. Read this statement carefully. By clicking "I Understand" you acknowledge that you understand and accept the terms and conditions.

10. Enrollment Results page will show either that the class(es) selected have been added or not added to your schedule and the reason any enrollment failure. If you click "Finish" you will return to your Enrollment page.

Following are examples of classes that were <u>not </u>added:

11. ALWAYS review your schedule after every registration process. Your enrolled classes will display on your Enrollment page.

Your enrolled classes will also show on the "Home" Page.

12. Dropping a course

All dropped courses are subject to the refund policy that can be found at:
http://www.unk.edu/offices/student_accounts/

From the Home Page, on the left-hand menu, select "Enrollment". Choose the term, and your enrolled classes for that term will appear under "Enrolled Classes".

Click on the drop-down menu arrow next to the course you want to drop. Select "Drop Class" from the drop-down menu.

13. Read the statement in the popup box carefully. The amount of refund is shown in bold. Once you click "continue", you have acknowledged that you understand and accept the terms and conditions and the course will be dropped at the refund percentage shown.

14. **ALWAYS review your schedule after every registration process**. You can view your account balance and invoice on MyBLUE by selecting Student Accounts from the left menu.

All billing statements for tuition and fees will be sent to your Lopermail email account. To review your email information click on Profile in the MyBLUE menu