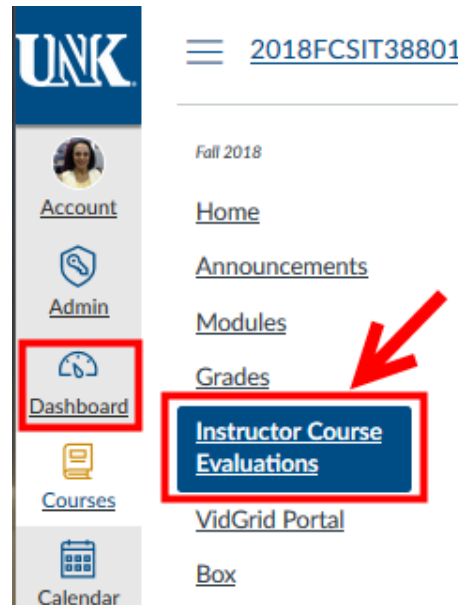# EvaluationKIT
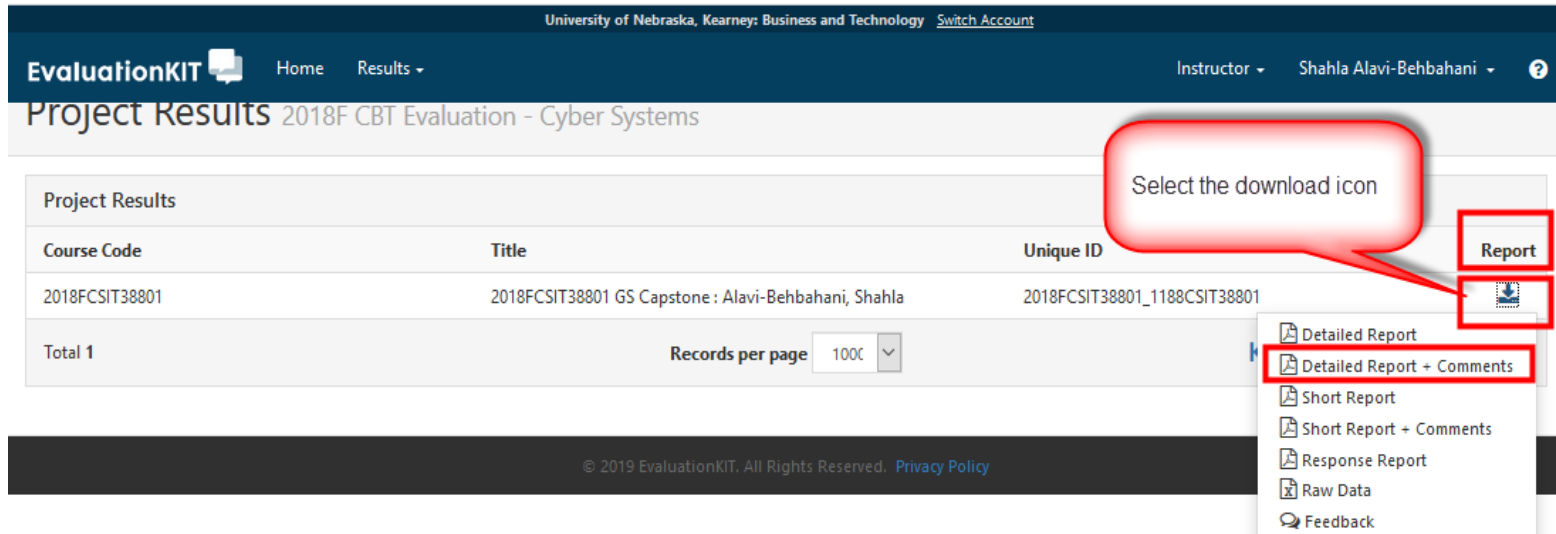## Instructions to Review the Evaluation Results

1. Log in to *Canvas*
2. From the *Dashboard* select one of your courses that was part of the evaluation—it does not matter which one.
3. From the *Course Menu* select *Instructor Course Evaluations*.

4. In the EvaluationKIT Dashboard go to the *Project Results* section*.

5. Click on the project's name to see the list of your courses that have been evaluated.
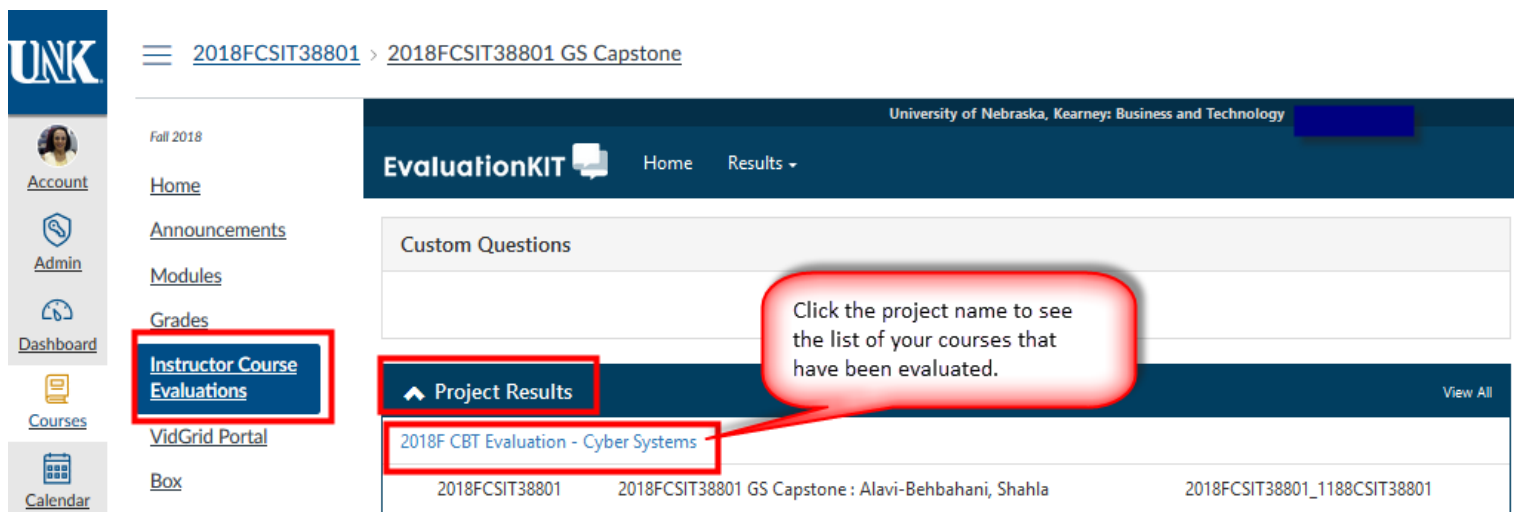
6. Select the download icon -- located on the right side of each course under the *Report*.
7. Select the type of the report that you want to download.
   o The ***Detailed Report + Comments*** gives you the most information.

8. You will see the following dialog box. Select ***Save File*** or ***Open*** > ***OK***.
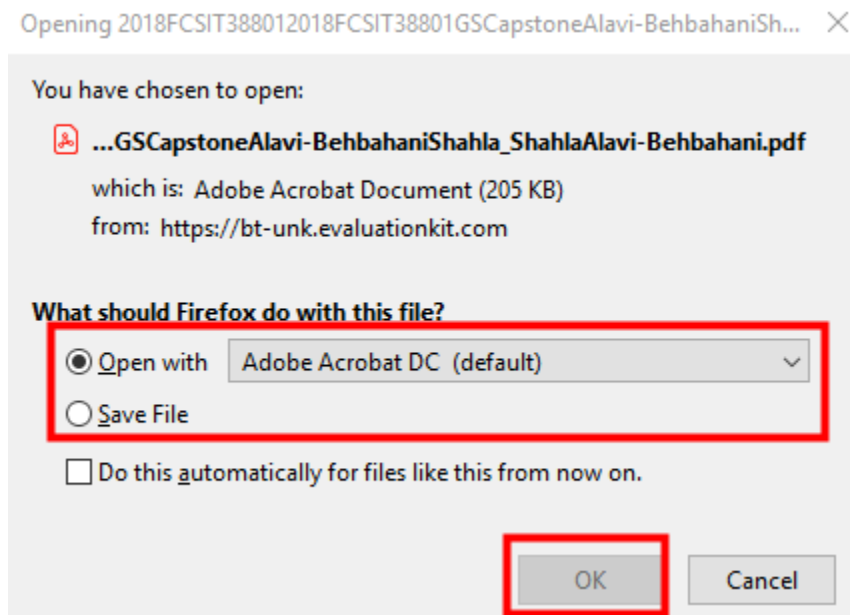
Examples of a question on the report.

1 - I have found the course intellectually challenging and stimulating.						
Response Option	**Weight**	**Frequency**	**Percent**	**Percent Responses**		**Means**
Strongly Agree	(5)	131	62.38%		4.57	
Agree	(4)	69	32.86%			
Neither Agree nor Disagree	(3)	9	4.29%			
Disagree	(2)	1	0.48%			
Strongly Disagree	(1)	0	0.00%			
				0 25 50 100	Question	

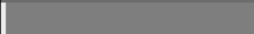| Response Rate	Mean	STD	Median
210/259 (81.08%)	4.57	0.60	5.00

Example of student comments

12 - Please describe those things the instructor did especially well in teaching this course:

Response Rate	7/14 (50%)

- She always answers emails in a short amount of time. Sometimes she answered them a few minutes after sent, which is crazy. She is always willing to help and breaks down assignments if her instructions didn't make sense in my head. Sometimes explaining things in a different way helps students. She truly wants her students to succeed!

- [redacted] i gave examples that were helpful for most of the assignments. She pushed us out of our comfort zone to learn new things and to work online with a group.

- Fair grading, were kind when you recognized we were trying hard.

- She was always sending us emails about updates of the course and reminders of when assignments were due.

- being available

- Always very responsive to emails and student questions