

Important Dates and Information

September 15	Last day to apply for Fall Graduation
September 6 – 19	Permission from instructor and department chair required for late registration for full semester courses via Schedule Change form on the student's myBlue
September 18	Correction Rosters Close
September 18	JC Penney Suit-Up Event (4-6 pm at the Hilltop Mall, discounted professional attire)
September 24	Best Practices in Advising Training
September 25	Best Practices in Advising Training
September 29	Class schedules available for Spring 2026
September 30	Student Drop-In Resume Reviews and Printing
October 2	Career and Internship Fair

ACADEMIC ADVISING

Best Practices in Academic Advising Training

This 1-hour training session is designed for those advisors new to academic advising or those that would like a refresher. *This is not a Stellic training session.*

Examples of things that will be covered in this training:

- How and when students appear on your advising list
- Your responsibilities as an academic advisor
- Tools and resources available to support you and your students

Please [register](#) for whichever session works best for your schedule (attendance at one is sufficient):

- **Wednesday, September 24 at 3:30 p.m.** – Calvin T. Library, Room 101 (Gallery)
- **Thursday, September 25 at 2:00 p.m.** – Calvin T. Library, Room 001 (Basement)

Is your student thinking of dropping a class, which would put them below 12 credit hours (full-time)?

There are several reasons why a student may not be able to drop below 12 credit hours, or they may need to take additional steps:

- Financial Impact/Aid (many scholarships, grants and loans require full-time status. Students should contact Financial Aid prior to dropping.)
- Living on campus (contact Residence Life)
- Athletic Eligibility (athletes must be full-time in order to remain eligible)
- International Visa Status

Academic alerts are live in Stellic!

[How to Submit an Academic Alert in Stellic](#)

Your advisee has received an academic alert – now what?

By creating the [Identifying Academic Alerts for Your Advisees](#) report in Stellic, you will receive an email notification whenever one of your advisees receives an academic alert. You can view the alert by logging into Stellic and clicking the bell icon in the top right corner. Stellic will display a list of students who have received alerts. Select a student and then click on **"Notes"** to review the details. This is a great opportunity to reach out and support your advisee.

If you feel the situation warrants further intervention, please complete the [Care Team Referral Form](#).

A simple email letting them know that you are there to help them get connected to the proper resources is extremely helpful to the student. We have provided a few ideas of sample emails you can send your student, but feel free to personalize it and make it your own.

Examples of emails you could send when your advisee receives an academic alert:

- I just wanted to be in contact with you about your recent academic alert. Have you been able to submit your assignments?
- I saw that an academic alert came through for you. Let's discuss this soon to stay ahead of any challenges! Are you available Monday?
- I just wanted to reach out and let you know that I am here to help you. Please feel free to respond to this email and let me know if you would like to meet or if there is something else you need!

Do you have a student considering an academic change?

During advising time, students are often contemplating making changes to their academics, such as changing their major, adding a minor, etc. Please send these students to AACD (located in the Loper Success Hub, Library – 2nd floor) so we can discuss their options. [Students can make an appointment with us to discuss an academic change here.](#)

CAREER DEVELOPMENT

JC Penney Suit-Up Event

Faculty, staff, and students are all invited to attend the **JC Penney Suit-Up** Thursday, September 18TH from 4:00PM to 6:00PM. This is a great event for students to obtain career-ready attire to wear to the [UNK Career and Internship Fair](#) on March 7.

Shop in-store at JC Penney at the Hilltop Mall in Kearney to receive **up to 50% off** select career-wear, shoes and accessories.

Career Fair Prep Event

Student Drop-In Resume Reviews and Printing will be Tuesday, September 30 from 8:30 - 4:00 at the Loper Success Hub

Career and Internship Fair

[CAREER AND INTERNSHIP FAIR](#)

Thursday, October 2, 2025

Health and Sports Center

12:30 – 3:00 pm

Did you know? 96% of students recommend the career fair to a friend. It is a great event for students to network with potential employers from small towns to big cities.

Quote from the Spring 2025 fair: “For me, it’s really important to learn about the opportunities that there are for my specific major,” said Paxton, a Political Science and Spanish student. “It is kind of a relief to know that there are job opportunities for me after I graduate.”



We are asking for your help to encourage attendance from students of all majors, from Freshmen – Seniors. With 140 employers and organizations expected to be registered, students can explore internships, full-time career opportunities, acceptance into professional school, and valuable networking opportunities.

Please consider encouraging attendance by:

- Extra credit for attendance

- Attending as a class
- Cancel Class

Sample email to send advisees this month

Hello (advisees),

I hope your semester is off to a great start!

I want to remind you that I'm here to support you, and there are some awesome resources on campus that can help you succeed at UNK:

- [Loper Success Hub](#) – Need help with a class, figuring out classes for the future, or planning your next career steps? Just stop by or email—the Hub is a great place to start!
- [Student Health & Counseling](#) – Adjusting to a new year can be stressful. You can meet with a licensed therapist in person or online if you'd like extra support.

If you're thinking about changing your schedule (especially dropping a class), please talk with me first. Changes can affect things like financial aid, housing, athletics, or visa status, so it's important to check in before making a decision. (Advisors: add calendar link or office hours here.)

Upcoming Career Events:

- [Career & Internship Fair](#) – Thursday, Oct. 2, 12:30–3:00 pm. Great chance to connect with employers (all class years are encouraged to attend!). [[View employer list here.](#)]
- JCPenney Suit-Up Event – Thursday, Sept. 18, 4:00–6:00 pm at Hilltop Mall. Get discounts on career-ready clothing.
- Resume Review Drop-In – Tuesday, Sept. 30, 8:30 am–4:00 pm at Academic Advising & Career Development. Bring your resume for feedback and free printing.

