

## Welcome to the February edition of the AACD advising newsletter

### important dates and information

Now	Summer '26 schedule available in MyBlue
February 1	Last day to apply for Spring Graduation
January 24 – February 6	Permission from instructor and department chair required for late registration for full semester courses via Schedule Change form on the student's MyBlue
February 17	JC Penney Suit Up Event (4-6 pm at the Hilltop Mall, discounted professional attire)
February 23	Fall '26 schedule available in MyBlue
February 24	Best Practices in Advising Training at 11:00 in LIBR 001 – REGISTRATION REQUIRED – SEE BELOW
February 25	Best Practices in Advising Training at 3:30 in LIBR 001 – REGISTRATION REQUIRED – SEE BELOW
February 26	Best Practices in Advising Training at 2:00 in LIBR 001 – REGISTRATION REQUIRED – SEE BELOW

### Best practices in advising training offered

#### This session will cover:

- How and when students appear on your advising list
- Your responsibilities as an academic advisor
- Tools and resources available to support you and your students (\*This is not a Stellic training.)

#### [Please Register](#)

The Fall 2027 course schedule will be released on Monday, February 23rd. Students will begin scheduling advising appointments at that time. To help you prepare, three training sessions will be offered that week at various times. Please [register](#) for whichever session works best for you (attendance at one is sufficient).

## REGISTRATION DATES FOR FALL 2026

February 23	Fall 2026 Class Schedules Available
March 2	Fall 2026 Academic Advising Begins
March 23	Fall 2026 Early Registration for Summer and Fall
April 13	Fall 2026 General Registration for Summer and Fall

### Do you have a student considering an academic change?

Students often consider making changes to their academic plan, such as changing their major, adding a minor, etc. Please send these students to AACD (located in the Loper Success Hub, Library – 2<sup>nd</sup> floor) so we can discuss their options. [Students can make an appointment with us to discuss an academic change here.](#)

### Is your student thinking of dropping a class, which would put them below 12 credit hours (full-time)?

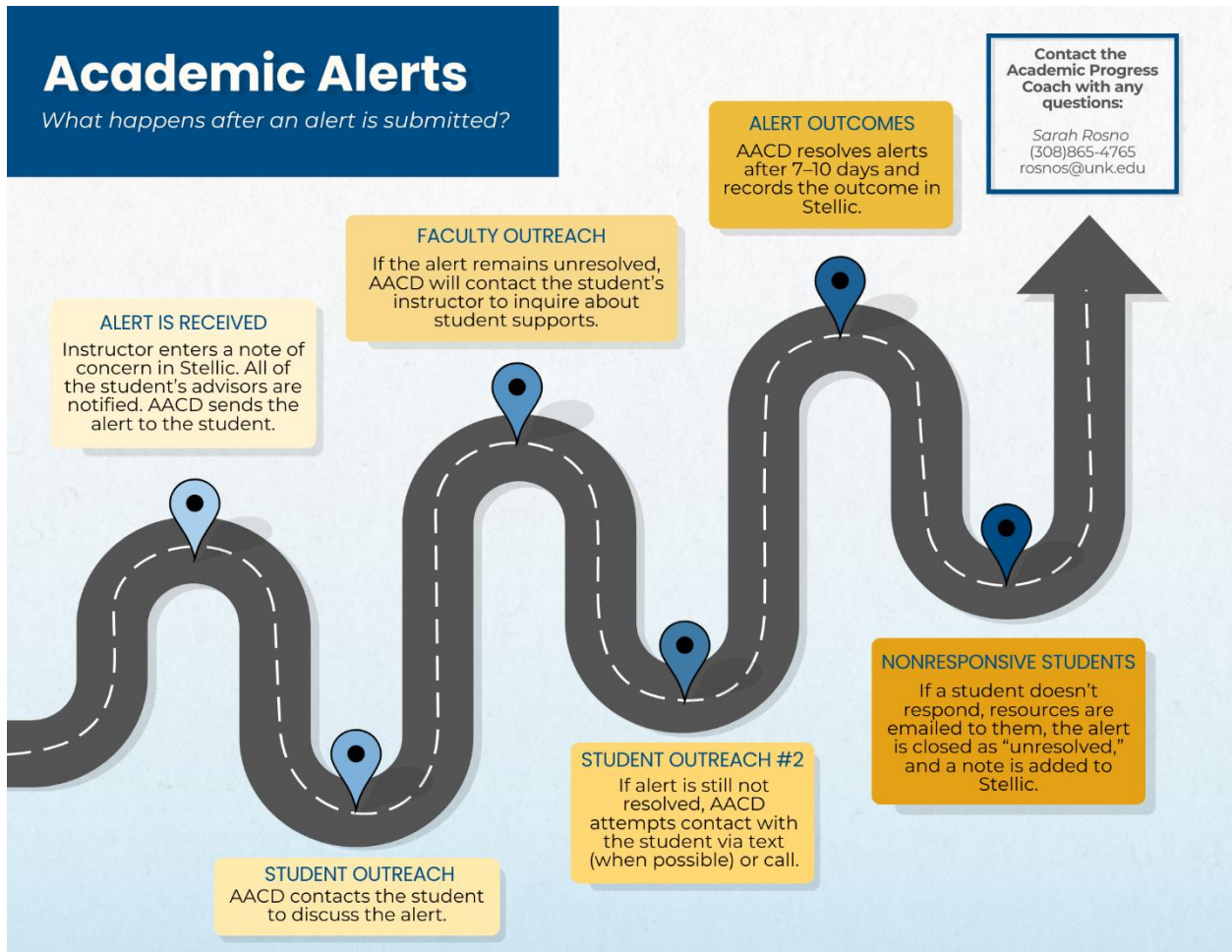
There are several reasons why a student may not be able to drop below 12 credit hours, or they may need to take additional steps:

- Financial Impact/Aid (many scholarships, grants and loans require full-time status. Students should contact Financial Aid prior to dropping.)
- Living on campus (contact Residence Life)
- Athletic Eligibility (athletes must be full-time in order to remain eligible)
- International Visa Status

### Academic alerts are live

Academic alerts are live for the Spring! Alerts are an important tool for helping students access the support they need to succeed academically and in their future careers. Your role is key in ensuring that we are proactive in connecting students to these resources.

A quick note, we have recently updated the process for what happens after an academic alert is submitted. **See the graphic below.**



Please see our [webpage](#) for additional information about submitting academic alerts, viewing and interacting with academic alerts, and setting up reports and notifications.

### **Academic alerts AND CARE REFERRALS – WHICH ONE TO DO WHEN?**

## Academic Alert

- Failing early-term grade(s)
- Frequent tardiness or absences
- Regularly late or missing work
- Unresponsive to course instructor
- Unresponsive to academic advisor
- Currently failing the course
- On probation with academic difficulties
- Could benefit from tutoring and/or success coaching
- Advisor and/or instructor concerned about academic performance



[More Information on Alerts](#)

## CARE Referral

- Concerning statements or actions
- Severely disruptive behavior
- Incoherent or unclear communication
- Signs of losing touch with reality
- Extreme anxiety or panic
- Frequent accommodation requests
- Declining work quality
- Apathy or low effort
- Changes in appearance/hygiene
- Advisor, instructor, and/or peer concern about well-being

*\*If you believe there may be imminent danger of harm to a student or someone else, call Police and Parking at 308-865-8911, or 911.*



[Make a CARE Referral](#)

***If unsure where to report, ask yourself:***

*Is my concern mainly academic?  
(Send an Alert)*

*Is my concern mainly health or well-being?  
(Send a CARE Referral)*

### Connecting advising to careers

Advising provides an excellent opportunity to discuss future plans with students. A great starting point is to ask students this simple question: “What are your career goals?” This opens the doors to conversations about part-time jobs relevant to their degree, job shadowing, internships, professional/graduate school, research, and involvement in student organizations.

You may find that students don’t know their career goals and that’s ok. This tells you that the student’s career goals should be discussed in future meetings. Students needing additional career support are encouraged to visit the [Career Development webpage](#) or schedule an appointment with a career advisor using [this link](#).

## Career and Internship Fair

Thursday, March 5, 2025  
Health and Sports Center  
12:30 – 3:00 pm

Attending a career fair is one way students can explore career opportunities. With over 130 employers and organizations expected to attend, students can explore internships, full-time careers, professional school, and gain valuable networking opportunities. Faculty encouragement is continually the strongest driver of student attendance at the Career and Internship Fair. We invite you to support student participation by canceling class or allowing class time for students to attend the Career Fair on March 5th. Even a brief announcement from you can significantly increase student turnout and engagement.

UNIVERSITY of NEBRASKA at KEARNEY

# CAREER AND INTERNSHIP FAIR

ALL MAJORS AND CLASS STANDING WELCOME

**MARCH 5**  
12:30 - 3:00 PM  
HEALTH & SPORTS CENTER

UNK  
ACADEMIC ADVISING & CAREER DEVELOPMENT

**Handshake**  
CHECK OUT HANDSHAKE FOR MORE DETAILS

careerserv@unk.edu | careers.unk.edu  
@unkAACD

## Drop-in resume reviews and printing

In preparation for the Career and Internship fair, students may stop by the Loper Success Hub on Tuesday, March 3 from 9:00 - 4:00. **Instructors who want to require resume**

reviews should contact Emily Beaman [beamanem@unk.edu](mailto:beamanem@unk.edu) to discuss appropriate alternatives.

### Sample email to send advisees this month

Dear Advisees,

I hope your semester is off to a great start!

If you are considering making a change to your schedule (especially dropping a class), please let me know (advisor should include calendar link or office hours). There are several factors you must consider before changing your schedule or dropping a class, such as academic progress, financial impact, living on campus, athletic eligibility, financial aid, and international visa status. You may also visit the Academic Advising and Career Development office located in the Loper Success Hub, Library – Second Floor.

The Career and Internship Fair is scheduled for Thursday, March 5 from 12:30 – 3:00pm. I encourage you to attend, whether you are a Freshman, Sophomore, Junior, or Senior. View the full list of employers attending [here](#). Academic Advising and Career Development is hosting two events to help you prepare for the Career Fair. On Tuesday, February 17 from 4:00pm to 6:00pm, visit JCPenney at the Hilltop Mall to purchase career-ready clothing. On Tuesday, March 3, Academic Advising and Career Development is having a drop-in resume review from 9:00am – 4:00pm. Simply stop by their office during this time to have your resume reviewed and printed.