

Welcome to the November Edition of the AACD Advising Newsletter

Academic Advising and Career Development | Loper Success Hub | 308-865-8728 | [Make an Appointment](#)

Please continue to make sure students are accessing their Loper email address – many students have not logged in since the migration.

Important Dates and Information

November 14	Last day to withdraw from a full semester course
November 14	Enrollment Day
November 17	Open enrollment for all new students
November 26-28	Student Holiday - Thanksgiving

ACADEMIC ADVISING

General Education LOPR 126 waivers for students

LOPR 126 Waivers for students who started at UNK before Fall 2025. Only LOPR 126 fulfills the LOPER 1 requirement for these students. However, this course is no longer offered. The LOPR 126 requirement may be waived for students who:

- Have an entry term before Fall 2025
- Take and pass LNSK 103 or a LOPER 11 Wellness class (FIN 160, KSS or PE 150, NUTR or PE 108, PSY 231)

These students must still complete at least 30 credit hours of General Education coursework and fulfill LOPERs 2-10 requirements.

To request a LOPR 126 waiver, [complete this waiver request form](#).

Do this after the student has received a grade in LNSK 103 or a LOPER 11 class.

Patience is Key in Advising

Please remember to reach out to your students so they know how to make an appointment with you!

Please do not lift advising flags without meeting with your advisee first.

Enrolling in classes for the spring semester may seem like a very simple task, however, sometimes there are unseen factors at play. For example, a student might have a balance that they are unable to pay and/or don't know the resources to remove a certain hold. Demonstrating your patience with a student, especially a first year, who is new to the process, can make a world of difference. We may know this, but sometimes we just need a reminder.

Stellic Information and Resources

The Office of the Registrar has a page dedicated to [Stellic information](#) for advisors. We encourage you to check it out.

Student Progress

The student progress tab shows all degree requirements and progress towards completion. The student progress tab may also be referred to as the degree audit.

[More about viewing progress](#)

Advising Notes in Stellic – Important!

Many students do not have the same advisor from New Student Enrollment (NSE) through graduation, **making notes is the most effective way to ensure a smooth transition of information between advisors.**

Additionally, notes serve as a helpful reference for advisors, allowing us to recall key details about a student's academic journey, such as areas of interest within their major, potential elective options, and internship or field placement opportunities.

Notes are also **critical when all transfer credits, test scores, or other external credits have not yet been officially recorded in the system.** Often, students notify someone at UNK about pending documents, but the official records have not yet been received. Documenting this information in Stellic helps ensure continuity and accuracy in advising.

[More about notes](#)

Enrollment Day – 2025/2026 Dates

Spring 2026 - November 14

Newly admitted Students (transfers, re-admits, and adult freshmen) are encouraged to attend Enrollment Day to meet with an advisor, register for classes, get their student ID, take a campus tour, and get ready to be a Loper! All newly admitted students have been part of a communication campaign inviting and encouraging them to attend, and our office has reached out to Department Chairs to share which students from their areas are planning to participate

Mark your calendars!

Fall 2026 Enrollment Day – Friday, April 24, 2026

Retention Campaign Information

Did you know that there is a collaborative effort across campus to encourage and support students to enroll in classes for the next semester?

This collaboration includes:

1. Targeted communication via email and text to promote registration and offer support.
2. Feedback survey to collect information on students who are planning to enroll or not planning to enroll in classes for the next semester.
3. Lists of students who have not yet enrolled but intend to return to UNK for the Spring 2026 semester will be distributed to Department Chairs the week of December 1.

comprehensive academic advising process: steps before, during, and after the advising session

Please do not lift advising flags without meeting with your advisee first.

Before Advising:**1. Email Advisees**

- Inform students how to book an appointment with you (bookings link, etc).
- Advise the student to review their [early-term grades](#) and academic performance before the meeting.
- Encourage students to review their [academic information and plan in Stellic](#).
- Advise the student to review the [four year Career Development Plan](#).
- If desired, add advisor picks (instructions attached).

During Advising:**1. Listening to the Student:**

- Discuss how the student is managing their current courses. (Tip: [Early-Term grades](#) can be found in Stellic or MyBlue)
- Explore any academic or personal challenges the student is facing.

2. Discussing Classes for Future Terms:

- Review and discuss the student's course options for the upcoming summer and fall terms.
- Help the student make informed decisions about which courses to take.
- Allow the student to make final decisions on their course schedule where possible, respecting their autonomy.

3. Career Goals & Internships:

- Inquire about the student's career goals and whether they are pursuing internships or relevant experiences.
- Offer resources for career or internship opportunities, if applicable.

4. Key Dates:

- Communicate the registration date/time for upcoming terms.
- If needed, inform the student of the last day to drop classes for the current term and any other important deadlines.

5. Resume Review (Referral):

- If the student expresses interest, refer them for resume reviews or offer advice on how to strengthen their resume.

Post Advising:

1. Stellic Notes:

- Record any important details from the advising session in Stellic

2. Follow-Up:

- Ensure any follow-up actions (e.g., registration permits, referrals) are completed.
- Reach out to the student if there are any updates or additional information needed.

This structure ensures that the advising process is thorough, student-centered, and helps guide students through their academic journey.

Do you have a student considering an academic change?

During advising time, students are often contemplating making changes to their academics, such as changing their major, adding a minor, etc. Please send these students to AACD (located in the Loper Success Hub, Library – 2nd floor) so we can discuss their options. [Students can make an appointment with us to discuss an academic change here.](#)

CAREER DEVELOPMENT

Career and Internship Fairs

133 employers and graduate schools and 627 students attended the Fall Career and Internship Fair on October 2, 2025

Looking ahead:

Spring Career and Internship Fair will be held on Thursday, March 5, 2026

Spring Education Opportunities Fair

The Spring Education Opportunities Fair will be held on Thursday, January 22, 2026

Sample email to send advisees this month

Dear Advisees,

If we haven't met for advising nor have it scheduled, please sign up as soon as possible here [link to schedule an appointment] . The later you register the fewer class options you have, so it's important to have advising completed and all holds lifted prior to you enrolling in classes.

If you are enrolled – fantastic. I am also here for you to have career discussions as well, whether you are looking for an internship, job shadow experience or general discussions about your future career.

As a reminder, the Academic Advising and Career Development office provides resume critiques and job search advice. You can find more information on their [webpage](#).

As your advisor, I am happy to help with questions or concerns you have as they come up – feel free to stop by my office or e-mail me whenever you need to.

Go Lopers!