

Pre-Program Education Abroad or VIP Credit

1. STUDENT INFORMATION

Name: _____ NUID: _____ E-mail: _____

UNK Degree College: _____ Major(s): _____ Minor(s): _____

Term Credit Earned: Fall Spring Summer 20 ____ Anticipated Graduation Date: _____

Program City/Country: _____

Institution Granting Credit: _____

In-Person Program
Virtual Program
Hybrid/Other Program

Total Number of Planned Credits: _____ I agree to pay tuition & fees for the number of planned credits regardless of the number of credits earned due to failure, class availability, etc.

2. EDUCATION ABROAD OR VIP COURSE INFORMATION

4. UNK DEPARTMENTAL EVALUATION INFORMATION: Enter equivalent UNK Course or Subject (i.e. BSAD 295, CHEM XXX, FORL XXX) and UNK credit hours allowed.

Course Title and Number	UNK Course Title and Number	Credit Hours	C or Better Required?	Comments

3. STUDENT ACTION (To be completed after you have filled out section 1 & 2)

Send one form per department with sections 1 and 2 completed along with course description and/or syllabus to the appropriate Departmental Evaluator.

4. POST PROGRAM INSTRUCTIONS FROM EVALUATING DEPARTMENT

_____ Final Departmental Evaluation NOT REQUIRED (Contact Study Abroad for final processing: unkstudyabroad@unk.edu)

_____ Final Departmental Evaluation REQUIRED based on the final transcript and the following items:

Syllabus Review Conference Portfolio Other: _____

Grades earned must meet UNK minimum standards for transfer credits and will not be computed into UNK GPA. Pre-Approved Education Abroad credits meet UNK residency requirements.

Evaluator Printed Name: _____ Evaluator Signature: _____

Evaluator Department: _____ Evaluator Phone: _____ Date of Review: _____

5. ACADEMIC ADVISOR APPROVAL

Printed Name: _____ Signature: _____ Date: _____

Do not return signed document to student. Return completed form to: Heidi Knake, knakeh2@unk.edu, 308-865-8246

