Welcome to the Institutional Characteristics Header survey component (IC Header). This survey was introduced to collect data that are key to reporting throughout the IPEDS data collection, and must be completed and locked before any other survey can be started.

The IC Header should be completed based on the current year. Some IC Header questions may require nothing more than a confirmation, if nothing has changed. Please make changes as necessary, and complete items that do need a response (enrollment questions).

Remember; it is the responsibility of the keyholder to provide NCES with accurate data about the institution. Please never hesitate to call the IPEDS Help Desk at 1-877-225-2568 and ask for help to make sure that you are reporting correctly!

Because of the importance of the IC Header data in determining the screens you will receive in other surveys, be sure to report correctly, and to contact the IPEDS Help Desk if you have ANY questions about what you need to report.

The IC Header data affect other survey components in the following ways:
- The Educational Offerings question verifies your institution's inclusion in IPEDS.
- The Control and Levels page is key to all survey components, especially to Finance (F) and Graduation Rates (GR). Additionally, this is important information for students, impacts many federal reports, and is used in placing institutions in appropriate net price groupings.
- Calendar system selection impacts student charges data reported in Institutional Characteristics (IC), Fall Enrollment (EF) data, GR data, and Student Financial Aid (SFA) data related to the net price calculation.
- Enrollment levels impact student charges in IC and enrollment categories in the EF survey component.
- The Open Admission question determines whether the Admissions component will be required in the Winter collection.
- The Academic Libraries expenses question determines whether the Academic Libraries component will be required in the Spring collection. This question is asked of degree-granting institutions only.
- The operations question for new institutions determines reporting of 12-month enrollment (E12).
- The dual enrollment question will determine whether institutions report dual enrolled students in 12-month Enrollment (E12).

Data Reporting Reminder:
- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.

Changes to reporting:
The following changes have been made for 2023-24 collection:
- Added new screening question to determine the 12-month Enrollment (E12) reporting for high school students enrolled in college courses for credit
- Rephased “remedial education” terminology in survey materials to “developmental education,” including Glossary terms
- Removed parenthetical references to “4 weeks” for text to read “1 month”
- Added FAQ regarding including incarcerated students in reporting
- Updated FAQ regarding experimental site participants

Resources:
- To download survey materials package for this component: Survey Materials
- To access your prior year data submission for this component: Reported Data

If you have questions about completing the survey, please contact the IPEDS Help Desk at 1-877-225-2568.
Part A - Educational Offerings

1. Which of the following types of for-credit instruction/programs are offered by your institution? [Check one or more]

- [ ] Occupational, may lead to a certificate, degree, or other recognized postsecondary credential
- [x] Academic, may lead to a certificate, degree, or diploma
- [ ] Continuing professional (postbaccalaureate only)
- [ ] Recreational or avocational (leisure) programs
- [ ] Adult basic or developmental instruction or high school equivalency
- [ ] Secondary (high school)
- [ ] Developmental

*If your institution does not offer for-credit occupational, academic or continuing professional programs, you are not expected to complete this or any other IPEDS survey component.*
1. Provide the institution's mission statement or a web address (URL) where the mission statement can be found. Typed statements are limited to 2,000 characters or less. The mission statement will be available to the public on College Navigator.

Mission Statement URL: [www.unk.edu/about/mission.php](http://www.unk.edu/about/mission.php)

Mission Statement:
Part B - Organization - Control and Levels

2. What is your institutional control or affiliation?

Be sure to select the correct control for your institution. Errors on this question have an impact throughout the IPEDS surveys, in federal reporting, in net price groupings, and on your institutions' appearance to students. If you reported incorrectly in a previous year, please contact the IPEDS Help Desk at 877.225.2568 to correct the error.

- Select primary and/or secondary controls below

<table>
<thead>
<tr>
<th>Primary control</th>
<th>Secondary control (if applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>State</td>
<td>Select One</td>
</tr>
</tbody>
</table>

- Private for-profit
- Private not-for-profit independent (no religious affiliation)
- Private not-for-profit religious affiliation - Select affiliation below

3. What award levels are offered by your institution? [Check all that apply]

Award Levels reported should be completed based on the current year. When reporting award levels for subbaccalaureate certificates (levels 1a, 1b, 2, and 4), determine program length by the number of credit or clock hours.

The "Other" award level should not be used unless your program truly does not fit any of the other award levels. We expect very few institutions to fit the "Other" category.

Even though Teacher Preparation certificate programs may require a bachelor's degree for admission, they are considered subbaccalaureate undergraduate programs. Check the applicable award level 1a, 1b, 2, or 4, depending on the length of the Teacher Preparation program.

<table>
<thead>
<tr>
<th>Award Level</th>
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</thead>
<tbody>
<tr>
<td>BELOW THE BACCALAUREATE:</td>
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<td>1a</td>
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<tr>
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<td></td>
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<tr>
<td></td>
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<tr>
<td>1b</td>
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BACCALAUREATE AND ABOVE:

| 5  | Bachelor's degree or equivalent |
| 6  | Postbaccalaureate certificate |
| 7  | Master's degree |
| 8  | Post-master's certificate |
| 17 | Doctor's degree - research/scholarship |
| 18 | Doctor's degree - professional practice |
| 19 | Doctor's degree - other |
| 12 | Other (please specify in context box below) |

☐ Yes, I confirm that I reviewed the award levels offered by my institution above.

You may use the box below to provide additional context for the data you have reported above. Context notes will be posted on the College Navigator website. Therefore, you should write all context notes using proper grammar (e.g., complete sentences with punctuation) and common language that can be easily understood by students and parents (e.g., spell out acronyms).
4. What is the predominant calendar system at the institution? [Choose one]

**Academic Year Reporting Method** (Standard academic terms)
Selecting one of the following calendar types determines that your institution will provide Student Financial Aid and Graduation Rates data based on a FALL COHORT, and student charges data for a full ACADEMIC YEAR.

- Semester
- Quarter
- Trimester
- 4-1-4 or similar plan

**Program Reporting Method** (Other calendar system)
Selecting one of the following calendar types determines that your institution will provide Student Financial Aid and Graduation Rates data based on a FULL-YEAR COHORT, and student charges data by PROGRAM.

- Differs by program
- Continuous basis (every 2 weeks, monthly, or other period)

**Hybrid/Mixed Reporting Method** (Standard academic terms, other academic calendar)
Selecting the hybrid calendar type determines that your institution will provide Graduation Rates data based on a FULL-YEAR COHORT, student charges data for a full ACADEMIC YEAR, and Student Financial Aid data for students enrolling between August 1 and October 31.

- Hybrid (Other academic calendar)
### Part B - Organization - Student Enrollment

5. Does your institution enroll any of the following types of students?

Responses to these questions determine which screens will be generated for reporting academic year tuition charges, and for reporting Fall Enrollment during the Spring collection. Additionally, checking Yes for full-time, first-time, degree/certificate-seeking undergraduate students determines that your institution must report cost of attendance data (on the IC component) and Student Financial Aid data for these students.

<table>
<thead>
<tr>
<th></th>
<th>Full-time</th>
<th>Part-time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate (academic or occupational programs)</td>
<td>☐ No</td>
<td>☩ Yes</td>
</tr>
<tr>
<td>First-time, degree/certificate-seeking undergraduate</td>
<td>☐ No</td>
<td>☩ Yes</td>
</tr>
<tr>
<td>Graduate (not including doctor's-professional practice)</td>
<td>☐ No</td>
<td>☩ Yes</td>
</tr>
</tbody>
</table>

7. For Fall 2017, did your institution have any full-time, first-time degree/certificate-seeking students enrolled in programs at the baccalaureate level or below?

If you answer Yes to this question, you will be required to provide Graduation Rates data for the 2017-18 cohort in the winter collection. If you answer No to this question, indicate the reason you are not required to report Graduation Rates for the cohort year requested.

If you reported any full-time, first-time degree/certificate-seeking undergraduates on the 2017-18 Enrollment survey, the data will be preloaded below.

- ☐ No
  - ☐ This institution did not enroll full-time, first-time (undergraduate) students.
  - ☐ This institution did not offer programs at or below the baccalaureate level.
  - ☐ This institution was not in operation in 2017-18.

☐ Yes

Full-time, first-time degree/certificate-seeking students from the 2017-18 Enrollment survey (GR Cohort) 897
8. Multi-institution or multi-campus organization

Is the institution part of a multi-institution or multi-campus organization that owns, governs, or controls the institution? Do NOT indicate a religious affiliation here; that information is collected separately.

If you need assistance or need to make changes, contact the IPEDS Help Desk at 1-877-225-2568. You will not be able to lock your submission if this question is blank.

☐ No, this institution **IS NOT** a part of a multi-institution or multi-campus organization that owns, governs, or controls the institution.

☐ Yes, this institution **IS** a part of a multi-institution or multi-campus organization that owns, governs, or controls the institution.

131020 University of Nebraska
Part C - Other Survey Screening Questions - Open Admission

1. Does your institution have an open admission policy for all or most entering first-time degree/certificate-seeking undergraduate level students?

If the only requirement for admission is a high school diploma or GED/other equivalent, your institution is still considered open admission. Institutions that require only an Ability to Benefit or similar test beyond the diploma/equivalent, and only reject a very small number of students based on the test, are also considered open admission.

If your institution does not have an open admission policy, you will be required to report Admissions component on your admissions procedures and admissions yield.

☐ No
☐ Yes

... You may use the box below to provide additional context for the data you have reported above. Context notes will be posted on the College Navigator website. Therefore, you should write all context notes using proper grammar (e.g., complete sentences with punctuation) and common language that can be easily understood by students and parents (e.g., spell out acronyms).
Part C - Other Survey Screening Questions - Library Access and Expenses

2. Does your institution have access to a library collection?
   - No
   - Yes (receives Academic Libraries component)

3. Were your annual total library expenses for Fiscal Year 2023 greater than zero?
   - No
   - Yes (receives Academic Libraries component)
4. Which of the following categories of noncredit education are offered by your institution? [Check all that apply]

Note: Categories below may not be mutually exclusive.

- Workforce Education
- Contract Training/Customized Training
- Developmental Education
- Recreational/Avocational/Leisure/Personal Enrichment
- Adult Basic Education
- Adult High School Diploma or Equivalent
- English as a Second Language
- Continuing Professional Education
- None of the above
5. Does your institution enroll high school students in college courses for credit?

If you answer Yes to this question, you will be able to report the unduplicated count of high school students enrolled in college courses for credit on the 12-month Enrollment (E12) survey component during the Fall collection.

- Yes.
  - Within a dual enrollment program.
  - Outside a dual enrollment program.
- No

Note:
Within a dual enrollment program is defined as within an organized system with special guidelines that allows high school students to take college-level courses. The guidelines might have to do with entrance or eligibility requirements, funding, limits on course taking, etc.
Outside a dual enrollment program is defined as high school students who simply enroll in credit courses through your institution, and are treated as regularly enrolled college students.
Institutional Characteristics Header Component Summary

The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your institution's Data Feedback Report (DFR). In addition, all data reported in IPEDS survey components become publicly available through the IPEDS Data and appear as aggregated statistics in various Department of Education reports. College Navigator is updated approximately three months after the data collection period closes and DFRs will be available through the IPEDS Use the Data and sent to your institution's CEO at the end of 2024.

Please review your data for accuracy. If you have questions about the data displayed below or after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

<table>
<thead>
<tr>
<th>GENERAL INFORMATION</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational Offerings</td>
<td>Academic, may lead to a certificate, degree, or diploma</td>
</tr>
<tr>
<td>Control</td>
<td>Public</td>
</tr>
<tr>
<td>Period</td>
<td>Primary control: State</td>
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<tr>
<td>Award Levels Offered</td>
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<tr>
<td></td>
<td>Postbaccalaureate certificate</td>
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<td>Master's degree</td>
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<tr>
<td></td>
<td>Post-master's certificate</td>
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<tr>
<td>Control</td>
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<tr>
<td>System</td>
<td>University of Nebraska</td>
</tr>
<tr>
<td>Noncredit Education</td>
<td>Remedial Education</td>
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<tr>
<td>Source</td>
<td>Description</td>
</tr>
<tr>
<td>-----------------</td>
<td>------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Screen: Control</td>
<td>Please explain the changes in the baccalaureate and above between last and</td>
</tr>
<tr>
<td>Reason</td>
<td>Offering Grad Level Certificates</td>
</tr>
</tbody>
</table>