

### Application for Change of Grade Option to Credit/No Credit – Spring 2020 Only

As with the withdrawal deadline, the deadline to change a course to C/NC has been extended to April 24<sup>th</sup> for Spring 2020 courses, and by application only. The decision to change the grading option of a course is one that should be made carefully and in consultation with your academic advisor so as not to delay your progress to a degree.

Based on your unique situation, this change could adversely affect several things, including but not limited to:

- Remaining eligible for certain scholarships and financial aid.
- Counting the course toward your degree or a specific requirement with in (major/minor).
- Entering a future course that requires the course as a prerequisite with a minimum letter grade.
- Gaining admission to certain graduate or professional school programs.

**Student Name:** \_\_\_\_\_ **NUID:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Degree Granting College:** \_\_\_\_\_ **Major:** \_\_\_\_\_

**Catalog Year:** \_\_\_\_\_ **Anticipated Graduation Term:** \_\_\_\_\_

Courses Requested for Change to CR/NC Grading Option (only requests to change to CR/NC will be reviewed)

Department	Course Number	Section	Title

**Advisor:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Meeting with Student Date:** \_\_\_\_\_ **by:** ☐ e-mail ☐ phone call ☐ online meeting

**Advisor Signature Verification:** \_\_\_\_\_

- ✓ I have explained possible ramifications of the change of grade option for the courses above and recommended checking in with any relevant resources before deciding to apply for the grade option change.
- ✓ The student has authorized me to request the change of grade option, and understands that the existing Grade Option Appeal process, with its typical guidelines will return and be available after April 24<sup>th</sup>.
- ✓ I will submit this application to the Office of the University Registrar.

**Registrar's Office Verification:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Department Chair Verification:** \_\_\_\_\_ **Date:** \_\_\_\_\_