UNK Staff Senate

Monthly Meeting Minutes

Nebraskan Student Union, Sandhills Room

February 20, 2018 10:30 a.m.

|  |  |  |
| --- | --- | --- |
| Category | Attendance | Name |
| Administrative/Managerial Professional: | N  N  Y  Y  Y  Y | Scott Benson – Treasurer  Carmen Brewer  Aaron Estes – Interim President Elect  Brette Ensz  Dylan Evans  Traci Gunderson-President |
| Office: | N  Y  Y | Carissa Sanny- Secretary  Emily Beaman  Jami Koester |
| Service: | Y  Y | Ted Eichholz  Jeff Morehead |
| Ex-Officio  Past President Ex-Officio | Y  N | Chelsea Swarm  Kevin Hunt |

1. **Employee Achievement Award-** Randy Best
2. **Teamwork Excellence Award-** UNK Dining Services POS Implementation Team
3. **Staff Senate Presents-** Dusty Newton, Director of Undergraduate Admissions
   1. Application and confirmed numbers are similar to this time last year
   2. Seeing a dip this year in applications from Hall County, but seeing an increase in applications from Colorado
   3. Looking forward to receiving data from the Ruffalo Noel-Levitz study
4. **Adoption of Agenda,** Motion: Ensz, 2nd: Evans, unanimous
5. **Treasurer’s Report (Scott)**
   1. Monthly Treasurer’s Report – no report
6. **Correspondence (Carissa)**
   1. No report
7. **Committee Reports and Updates (Aaron)** 
   1. Professional Development – no report
   2. Employee Recognition
      1. Due to construction in the Union, committee is looking for a new place to display the Employee Achievement Award winner each month
      2. Administrative Professionals Day will be held on April 18th so planning has begun
   3. Communications
      1. May work with Creative Services to develop consistent information so departments know what services are available and how much each service costs
   4. Policy
      1. Developed proposal for non-affiliate membership in Staff Senate
8. **Current Business**
   1. Faculty/Staff/Student Senate Potluck Feedback
      1. It was nice that students attended, and the presentation from Administration was beneficial and appreciated
   2. Pitch Tournament Updates
      1. Will be held on Thursday, April 5. Food/social time will begin at 5:30 and the tournament itself will begin at 6:30
      2. The cost is $50 for a team of 2 people
      3. Committee is working on prizes. Members of Staff Senate are encouraged to support this effort.
   3. Non-affiliate member addition to policy
      1. After discussion there was a revision made to the proposal so there will be a vote on the revised proposal next month
   4. Staff Senate role regarding budget cuts
      1. Will continue to accept feedback from staff and monitor progress
   5. Thoughts for future Staff Appreciation events
      1. Will brainstorm ways to show appreciation to staff during the summer months
   6. Relocation the Employee Achievement Award recipients from NSU
      1. Will look for a space in Warner Hall.
9. **Future Business**
10. **Announcements** 
    1. Area Updates & Open Comments
11. **Adjournment,** Motion: Eichholz, 2nd: Morehead, unanimous
    1. Next meeting:

***Tuesday, March 20, 2018 10:30 a.m.***

***Sandhills Room, Nebraskan Student Union***