UNK Staff Senate

Monthly Meeting Minutes

Nebraskan Student Union, Sandhills Room

April 17, 2018 10:30 a.m.

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| Category | Attendance | Name |
| Administrative/Managerial Professional: | P  P  P  P  A  A | Scott Benson – Treasurer  Carmen Brewer  Aaron Estes – Interim President Elect  Brette Ensz  Dylan Evans  Traci Gunderson-President |
| Office: | P  P  P | Carissa Sanny- Secretary  Emily Beaman  Jami Koester |
| Service: | P  A | Ted Eichholz  Jeff Morehead |
| Ex-Officio  Past President Ex-Officio | P  P | Chelsea Swarm  Kevin Hunt |

1. **Employee Achievement Award-** Award presented to Kim Walter, Creative Services
2. **Teamwork Excellence Award-** Award presented to UNK Librarians: Ron Wirtz, Rochelle Krueger, Laurinda Weisse, and Bobbi-Jean Ludwig
3. **Staff Senate Presents-** Meredith DeHaven and Lee McQueen presented an overview of the many construction, demolition, and renovation projects slated across campus.
   1. Village Flats – completing mason work, painting has begun. Substantial completion expected July 1st. Occupancy will begin in August.
   2. NSU Renovation – Phase II starts end of April/beginning of May. Furniture vendors have display in the entrance today. Projected completion is early September.
   3. Warner Hall – Replacement of temporary entrance ramp this summer. Summer 2019 the east entrance to campus project and development of passenger drop off will begin.
   4. Sanitary Sewer upgrade this summer – complete before Hwy 30 work begins. Fountain will be replaced. Blue/Gold Welcome will be moved slightly. Temporary sidewalks will be in place for start of Fall 2018 term.
   5. Otto Olsen building replacement project most complex program in NU history. Project includes tearing down Welch Hall & Otto Olsen. Addition to Fine Arts building happens concurrently.
   6. STEM building – three floors, research rooms, classrooms, offices and collaborative spaces. Will have two story atrium with view to the west.
4. **Adoption of Agenda,** Motion, Sanny; 2nd: Eichholz; unanimous approval.
5. **Treasurer’s Report (Scott) –** 
   1. Monthly Treasurer’s Report -State account balance $917.93; Revolving account balance $843.91
6. **Correspondence (Carissa)**
   1. Thank you note received from Wilma Heinowski
7. **Committee Reports and Updates (Aaron)** 
   1. Professional Development – No update
   2. Employee Recognition
      1. Administrative Professional luncheon is tomorrow.
   3. Communications
      1. Facebook Live broadcast of meetings from UNK Facebook page will not be possible due to page administrator having to be at meetings. Still trying to problem solve and come up with solutions.
      2. Preparing for elections
   4. Policy – no update
8. **Current Business**
   1. Pitch Tournament
      1. Date set for Thursday, June 7th at the Chicken Coop.
   2. Upcoming elections – Terms are up for Scott Benson, Aaron Estes, and Carissa Sanny
   3. Budget – Fiscal year end – Recognition committee asking for same budget, other committees will discuss at this month’s meeting and let Scott know.
9. **Future Business**
   1. July Orientation – Exec committee will plan July orientation
10. **Announcements** 
    1. Area Updates & Open Comments
       1. Brette is already working on Blue Gold Welcome. She is asking for volunteers again this year for lunches on Saturday after move-in.
11. **Adjournment,** Motion, Benson; 2nd, Beaman; unanimousapproval
    1. Next meeting:

***Tuesday, May 15, 2018 10:30 a.m.***

***Sandhills Room, Nebraskan Student Union***