UNK Staff Senate

Monthly Meeting Agenda

Nebraskan Student Union, Sandhills Room

June 20th, 2017 10:30 a.m.

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| --- | --- | --- |
| Category | Name |  |
| Administrative/Managerial Professional: | Scott Benson – Vice President  Chelsea Swarm - Treasurer  Aaron Estes – Secretary  Brette Ensz  Dylan Evans  Chris Moran | X  X  X  X  Absent  X |
| Office: | Carissa Sanny  Emily Beaman  Barb Wayman | Absent  X  X |
| Service: | Wilma Heinowski  Kevin Hunt – President  Jeff Morehead | Absent  Absent  X |
| Ex-Officio  Past President Ex-Officio | Mary Chinnock Petroski  Holly Peterson | X  X |

1. **Call to Order – 10:30 a.m.**
2. **Roll Call**
3. **June Employee Achievement Award Recognition –** Vanessa Rieck
4. **Adoption of Agenda,** Motion: Beaman, 2nd: Morehead, Unanimous approval
5. **Welcoming New Senators** 
   1. Introductions

Ted Eichholz – UNK Police

Jami Koester – Industrial Technology

Carmen Brewer – Graduate Studies & Research

Traci Gunderson – International Education

1. **Treasurer’s Report (Chelsea)**
   1. Monthly Treasurer’s Report
      1. $303.12 remaining in the state account – working with recognition committee to order supplies
      2. $263.82 remaining in the revolving account
      3. Budget for 2017-2018 was submitted to Vice Chancellor Watts for approval. He is supportive and will let us know once approved.
2. **Correspondence (Aaron)**

None

1. **Committee Reports and Updates (Scott)** 
   1. Professional Development – no report
   2. Employee Recognition
      1. Recognition of Excellence Award - There were no nominations for July 2017. The members in attendance discussed changing the name of this award so people have a better understanding of what the award represents. The members came up with “Teamwork Excellence Award”. This new name will be presented to Staff Senate for approval to change.
      2. Consider re-wording the Recognition of Excellence Award application.
      3. Themes for 2018 events – further discussion to take place.
   3. Communications – no report
   4. Policy – no report
2. **Current Business**
   1. Change Reaction - professional development
      1. Reception and looking forward – great feedback and nearly 20% of staff attended the workshop. Next one will be on the topic of how to give and receive feedback.
      2. Asked to do another one after fall classes’ start.
   2. Recognition of Excellence name change – proposed ‘Teamwork Excellence Award’**,** Motion: Ensz, 2nd: Moran, Unanimous approval
   3. Facilities Summer update
      1. Village Flats is in process.
      2. Fiber Ring around campus is nearly complete.
      3. Union renovations will start during the fall semester.
   4. Volunteers for the Eclipse Event – Kelly Bartling, panel discussion coming soon to the Fine Arts Building, watch party will be on the first day of classes from 11-2pm at the stadium. Classes cancelled between 11-3pm, expecting 10,000 people. Kelly will discuss with administration if/which offices will be able to close. Looking for Helpers. 2,100 high school students coming from as far as Kansas. NRG Media providing entertainment on the field.
   5. Staff Senates involvement in Blue and Gold – postponed to next meeting.
   6. Executive Election
      1. President – Wilma Heinowski
      2. President-Elect – Traci Gunderson
      3. Secretary – Carissa Sanny
      4. Treasurer – Scott Benson
3. **Future Business** 
   1. Planning next month’s orientation
      1. Feel free to stay after meeting to help
4. **Announcements** 
   1. Area Updates & Open Comments

Thank you to the outgoing senators for all of your contributions over the past year and for making a UNK Difference. Outgoing Senators include Kevin Hunt, Chelsea Swarm, Chris Moran, and Barb Wayman.

1. **Adjournment:** Motion: Estes, 2nd: Beaman
   1. Next meeting: Orientation for all senators in lieu of a standard meeting.

***Tuesday, July 18th, 2017***

***3:30PM – 5:00PM***