



Application for Unmanned Aircraft Systems (UAS)
Commercial Drone Companies and Civil Users

Permit #

Commercial Companies and Civil UAS operators must have a fully-executed Operating Agreement with the University of Nebraska-Kearney prior to any and all UAS services conducted on or above property owned or controlled by the University.

Required Data Elements

UNK Project Leader

- Name
Email
Campus Phone Number
Emergency Contact Number (Cell)

UNK Department

- Department Name
Campus Address
City/State/Zip
Phone Number
Email

Commercial Company or Civil UAS User

- Name
Street Address
City/State/Zip
Phone Number
Email

Project Summary

A. Justification or Purpose

1 Purpose of Use (Check all applicable uses)

- Advertising/Marketing
Aerial Testing/Demonstration
Atmospheric/Weather Research
Building Maintenance/Real Estate Sales
Cargo/Freight Carrying
Construction/Engineering/Industrial
Crop Management/Extension
Education/Training
Other uses not indicated above (explain)
Public Safety - Police, Fire, Emergency Management
Homeland Security/Military (Non-combat)
Mapping
Photography/Video/Film Prod./Marketing/Communication
Pipeline/Powerline Patrol
Surveillance
Thermal Imagery/Ground Sensing
Wildlife Observation

2 Describe specific objectives of UAS use, including the type of data, photos or video to be collected

3 Describe how the UAS achieves these objectives

B. Proposed Aircraft Type and Weight

- 1 Aircraft platform (aircraft type [fixed wing, etc.]
2 Make and Model
3 Registration Number (if applicable)



### C. UAS Operator Information

*UAS Operator information is required for EACH Operator. (Duplicate this section as necessary for multiple operators.) Attach a copy of your pilot certification as required by the FAA (Exhibit D). Complete the remainder of Section C ONLY IF the UAS being operated is owned by the University of Nebraska.*

1 UAS Operator Name

2 UAS Operator Emergency Contact Phone Number at Time of Flight

3 Indicate the qualifications of each operator.

- a Is the operator a certificated pilot? Yes No
- b If a certificated pilot:  
Airman Certificate Number  
Limitations
- c CURRENT PILOT CERTIFICATES AND RATINGS  
Student: Since (date)
- |                      |                                  |                    |
|----------------------|----------------------------------|--------------------|
| Private              | Commercial                       |                    |
| Airline (ATP)        | Rotocraft                        |                    |
| Instrument           |                                  |                    |
| Single Engine – Land | Single Engine – Sea              | Center Line Thrust |
| Multi-Engine-Land    | Multi-Engine – Sea               |                    |
| Instructor           | Type Rated in (type of aircraft) |                    |
| Glider               | Light Sport Aircraft             | A&P Mechanic       |
| Other                |                                  |                    |

4 If **not** a certificated pilot:

- a Have you successfully completed an FAA (or equivalent) Private Pilot ground instruction course?  
Yes No
- b If you answered “**yes**” to the question above, have you passed the FAA (or equivalent) Private Pilot written examination?  
Yes (date passed) No

5 Does the individual hold a current and valid medical certificate

Yes No

If **yes**: Class Expiration Date Limitations

6 Date manufacturer’s training for specific UAS to be insured was completed

7 ADDITIONAL TRAINING APPLICABLE TO UNMANNED AIRCRAFT

Name and Location of school/training/other provider

UAS Model(s)

Date Completed

Check all that apply:

Initial Manufacturers Training

Recurrency Training

Crew Resource Management (CRM)

Simulator Proficiency/Recurrent

**UNMANNED AIRCRAFT PILOT/OPERATOR EXPERIENCE AND CURRENCY**

**Itemized Pilot-In-Command / Primary Operator Experience with Unmanned Aircraft**

UAS Group	Make(s) & Model(s)	Number of Missions Flown/Landed/Recoveries			
		Total	Last 90 Days	Last 30 Days	Last 12 Months
Insured Make and Model			/ /	/ /	/ /
GROUP 1 (MGTOU 0-20 lbs.)			/ /	/ /	/ /
GROUP 2 (MGTOU 21-55 lbs.)			/ /	/ /	/ /

- |    |  |     |    |     |
|----|--|-----|----|-----|
| 8  | Have you ever had an aircraft claim, incident or accident?                 | Yes | No |     |
| 9  | Have you ever been cited or fined for violation of an aviation regulation? | Yes | No |     |
| 10 | Has your pilot certificate ever been suspended or revoked?                 | Yes | No | N/A |

**D. Proposed Date(s) and Time(s) of UAS use**

**E. Location and Area of Use Information**

- 1 Proposed location(s). Attach map of flight area(s). (Exhibit A)
  
- 2 Property owner(s) of proposed locations(s)
  
- 3 Proximity of proposed location(s) to inhabited areas such as campus structures, residential or business districts, etc.
  
- 4 Describe protocols for notifying adjacent property owners

**F. Funding Source(s) for the Purchase and Use of UAS**

**G. I have attached my UNK Site Specific FAA 333 Exemption or FAA Certificates of Waiver or Authorization (COA) or Special Air Worthiness Certificate (SAC). (Exhibit B)**

**H. I have attached Insurance Certificates which reflect: (Exhibit C)**  
 Occurrence based UAS Liability Insurance of \$1 million per occurrence  
 General Liability insurance of \$1 million per occurrence and \$3 million aggregate  
 Board of Regents named as "Additional Insured"  
 Policies include coverage for personal injury  
 Waiver of subrogation language is included in the policies  
 Policies are primary and non-contributory  
 Insured will provide 30-days notice of cancellation



**Signature Approval for Unmanned Aircraft Systems (UAS)  
Commercial Drone Companies and Civil Users**

I have read and am in compliance with the University of Nebraska Executive Memorandum. I understand that any violation of university policies or student code of conduct by an individual will be administered in accordance with applicable university policies and procedures. Additionally, individuals who violate this policy may be subject to civil or criminal penalties and the seizure of UAS by campus police or security. Fines, damages, and claims against individuals who violate this policy may be the responsibility of that individual.

***Preliminary Approval***

**Final Approval**

Company \_\_\_\_\_ Date \_\_\_\_\_  
Print \_\_\_\_\_  
Title \_\_\_\_\_

Company \_\_\_\_\_ Date \_\_\_\_\_  
(certifying all necessary approvals have  
been obtained)

Project Leader \_\_\_\_\_ Date \_\_\_\_\_  
Print \_\_\_\_\_  
Title \_\_\_\_\_

Project Leader \_\_\_\_\_ Date \_\_\_\_\_  
(certifying all necessary approvals have  
been obtained)

UNK Department Chair \_\_\_\_\_ Date \_\_\_\_\_  
Print \_\_\_\_\_  
Title \_\_\_\_\_

UNK Department Chair \_\_\_\_\_ Date \_\_\_\_\_

UNK Dean/Director \_\_\_\_\_ Date \_\_\_\_\_  
Print \_\_\_\_\_  
Title \_\_\_\_\_

UNK Dean/Director \_\_\_\_\_ Date \_\_\_\_\_  
\* \_\_\_\_\_  
\* \_\_\_\_\_

UNK Police Department \_\_\_\_\_ Date \_\_\_\_\_  
Print \_\_\_\_\_  
Title \_\_\_\_\_

UNK Police Department \_\_\_\_\_ Date \_\_\_\_\_  
\* \_\_\_\_\_  
\* \_\_\_\_\_

UNK Sponsored Programs & \_\_\_\_\_ Date \_\_\_\_\_  
Research Dev. \_\_\_\_\_  
Print \_\_\_\_\_  
Title \_\_\_\_\_

UNK Sponsored Programs & \_\_\_\_\_ Date \_\_\_\_\_  
Research Dev. \_\_\_\_\_  
\* \_\_\_\_\_  
\* \_\_\_\_\_

UNK Risk Management \_\_\_\_\_ Date \_\_\_\_\_  
Print \_\_\_\_\_  
Title \_\_\_\_\_

UNK Risk Management \_\_\_\_\_ Date \_\_\_\_\_  
\* \_\_\_\_\_  
\* \_\_\_\_\_

UNK Vice \_\_\_\_\_ Date \_\_\_\_\_  
Chancellor, \_\_\_\_\_  
Business and Finance

UNK Vice Chancellor, \_\_\_\_\_ Date \_\_\_\_\_  
Business and Finance

\* Print and Title Only if Different from Preliminary

***Exhibit A - Map of Flight Area (Application Section E.1)***

***Exhibit B - UNK Site Specific FAA 333 Exemption or FAA Certificates of Waiver or Authorization (COA) or Special Airworthiness Certificate (SAC) (Application Section G)***

***Exhibit C - Insurance Certificates must be attached. (Application Section H)***

***Exhibit D - Pilot Certification as required by the FAA (Application Section C)***