

UNIVERSITY OF NEBRASKA KEARNEY
DEPARTMENT OF MUSIC & PERFORMING ARTS

RECITAL PACKET

Voice

STUDENT RECITAL CHECKLIST
RECITAL HEARING FORM
TAPING REQUEST FORM

*See music office for sample program formats

DEPARTMENT OF MUSIC & PERFORMING ARTS

STUDENT RECITAL CHECKLIST

Semester Prior to Recital

- _____ Pick up *Student Recital Packet*
- _____ Pass *Advanced Standing* to schedule Junior or Senior Recital
- _____ Pass *Piano Proficiency Examination* (BM Senior Recital)
- _____ Fill out *Room Reservation Request Form** for recital date and time
Form must be signed by the applied instructor

One Month Prior to Recital (Composition)

- _____ Turn in to committee suggested program
- _____ Turn in to committee all completed, bound scores and parts
- _____ Secure all performers and arrange rehearsal times; prepare rehearsal schedule

One Month Prior to Recital (Instrumental, Piano, Vocal)

- _____ Schedule *Recital Hearing* (at least three area faculty)
- _____ Fill out appropriate *Recital Hearing Form* (Instrumental, Piano, Vocal)
- _____ Fill out *Room Reservation Request Form** for *Recital Hearing*

Two-Week Deadline

- _____ Perform *Recital Hearing* (Instrumental, Piano, Vocal)
- _____ Hand in signed *Recital Hearing Form* (Instrumental, Piano, Vocal)
- _____ Payment of *Recital Fee* of \$40 to: Department of Music and Performing Arts
Memo: Recital Production Cost
- _____ Complete *Recital Program* with applied instructor
 - Use appropriate format
 - See sample programs in packet
 - The back of the program may be used for program notes/translations
- _____ Hand in completed *Recital Program* for printing
Program must be approved by private instructor prior to printing
- _____ Hand in *Taping Request Form*. Failure to meet this deadline will incur a **\$15 late fee**. The recital will not be recorded if the request form and required payment is not submitted.

One Week Prior to Performance

- _____ Proofread *Recital Program*
- _____ Arrange for stage crew if necessary
- _____ Schedule a dress rehearsal

*Available in the Music Office

UNIVERSITY OF NEBRASKA KEARNEY™

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RECITAL HEARING FORM – VOICE

Name _____ Date _____

Applied Instructor _____ Recital Date _____

Instrument _____ Hearing presented 14 or more days prior to recital date.

Degree Recital (required): _____ BM – Performance _____ Junior Recital

_____ BM – Musical Theatre _____ Senior Recital

Non-Degree Recital (elective) – Degree Program _____

Program: Please Attach

Assessment: 3 - Commendable 2 - Acceptable 1 – Needs Attention (name piece(s) as appropriate) 0 – Unacceptable

SKILL	RATING	COMMENTS
Musical Accuracy		
Tone Quality		
Technique/Facility		
Musicality		
Interpretation		
Memorization		

TOTAL _____ Passing Score: 9 (No “0” in any category) Pass _____ Fail _____

AREA FACULTY _____

ADDITIONAL COMMENTS:

DEPARTMENT OF MUSIC & PERFORMING ARTS
TAPING REQUEST FORM

NAME _____ DATE _____

DEGREE PROGRAM _____

CIRCLE ONE: JUNIOR RECITAL SENIOR RECITAL STUDENT RECITAL (non-degree)

VOICE/INSTRUMENT _____

DATE OF PERFORMANCE _____ TIME _____ PLACE _____

OTHER PERFORMERS _____

PROGRAM – include number of movements, timings for each piece, intermission (you may attach your recital program)

PIECE:

TIMING:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

OTHER PERTINENT INFORMATION:

ONE STUDENT CD IS PROVIDED WITH RECITAL PRODUCTION COST

REQUEST FOR ADDITIONAL RECORDINGS:

NUMBER OF CDs: _____ x \$15 = \$ _____