**Tuesday, October 11**

**IDO Student Career Fair Booth Set Up** | 9:30 a.m. – 11:00 a.m.<br>Nebraskan Student Union – Ponderosa Room (2nd Floor)

**Company Career Fair Set Up** | 2 p.m. – 7:00 p.m.<br>Nebraskan Student Union – 1013 W. 27th Street, Kearney, NE 68849 | Ponderosa Room (2nd Floor)<br>With a campus parking permit company reps may park in any lot on campus. Permits will be emailed one week prior to the event. Several parking stalls will be reserved on the north side of the Union for loading and unloading items.

**Banquet** | 7:00 p.m. - 9:00 p.m.<br>Holiday Inn – 110 2nd Ave<br>For all company representatives and ID students. Network and discuss opportunities and future plans. Dinner will be served followed by a short program. Cash bar. Business casual dress.

**Wednesday, October 12**

**Career Fair Set Up** | 7:30 a.m. – 9:15 a.m.<br>Nebraskan Student Union – 1013 W. 27th Street, Kearney, NE 68849 – Ponderosa Room (2nd Floor)<br>A loading area is available on the north side of the building. With a campus parking permit you may park in any lot on campus; the lot north of the Union will be reserved for the event.

**ID Program Overview & Orientation** | 8:30 a.m. – 9:15 a.m.<br>Nebraskan Student Union | Sandhills room (2nd floor) Company representatives new to our event are strongly encouraged to attend. ID Students will provide an overview of the program and strategies to make your experience at the career event a success. Continental breakfast provided.

**Kearney High School Students** | 9:30am – 12:30pm<br>Nebraskan Student Union<br>9:30am - 11:45am – Room 310 – Refreshments; ID Presentation; visit ID Career Fair<br>11:45am – Lunch at The Graze and dismissal.

**Industrial Distribution Career Fair** | 9:30 a.m. – 12noon<br>Nebraskan Student Union – Ponderosa Room (2nd Floor)<br>Light refreshments and beverages will be available throughout the day.

**Internship Best Practices** | 12:15pm – 1:15pm<br>Working lunch meeting – Sandhills Room NSU 2nd floor<br>Companies offering internships receive priority invitations to career events. At this meeting, you’ll learn about the internship program including the academic requirements, the intern’s project and company best practices. Lunch provided for attendees.

**Interview Set Up** | 12:00 p.m. – 1:30 p.m.<br>Nebraskan Student Union – Ponderosa Room (2nd Floor)<br>Company booths must dismantle by 12 noon and students will reset the room for interviews. Interview locations might be a different location than your career fair booth, so all booth materials need packed up and removed. You can store them by the registration table. All ID students will help during this time.

**Lunch Break** | 12noon – 1:30pm<br>Nebraskan Student Union – The Graze (2nd Floor)<br>A ticket for The Graze on the second floor of the Nebraskan Student Union will be available for pick up at
the registration table.

**Company Conducted Interviews** | 1:30 p.m. – 6:00 p.m.
Nebraskan Student Union – Locations to be assigned, map provided at the fair.
No interviews will be allowed during the Career Fair. Interviews may begin at 1:30 p.m. in designated locations. Snacks will be provided near the student waiting area.

**Evening on Your Own**
Informal gatherings with students are encouraged but must be held off campus and set up individually with the students.

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**Thursday, October 13**

**Optional Interview Time** | 8:30 a.m. to 12:00 p.m.
If you need interview space this day, please email bennekb@unk.edu

**Interview Booths Disassemble** | 9:30 a.m. to 11:00 a.m.
ID students will disassemble booths