To Schedule an FAA exam:

Go to: https://faa.psiexams.com
*Click on “View Test authorization Requirements” to get the exact code / description of your exam.
*Pay close attention to page 1. Your driver’s license or state ID MUST show your current address.
*Be sure to notate the testing authorizations you’ll need to bring to the testing center in order to test. If you don’t have these items, the testing center won’t allow you to test.
If you are a new user, click on “Create an Account” to schedule an exam online.

If you’ve tested before select “Sign In”.

Or call PSI and they can schedule this over the phone for you.

https://faa.psiexams.com
Enter the fields as needed. If you don’t know your FTN (FAA Tracking Number) you’ll need to click on the link above that says “click here to go to the IACRA website”.

Verify Your Eligibility

An Integrated Airman Certification and Rating Application (IACRA), which includes your FAA Tracking Number (FTN), is required, in order to continue. The information entered must be an exact match with the information in IACRA.

The IACRA Website is the only source for creating or locating your FAA Tracking Number. [Click here to go to the IACRA website].

FAA Tracking Number  required
Enter FAA Tracking Number

First Name  required
Enter First Name

Last Name  required
Enter Last Name

Continue
Usage Acknowledgement

You are about to access a U.S. Government information system. This computer system and data are provided for your convenience and use.

There is no expectation of privacy when you use this computer system. The use of a password or other means of authentication does not create an expectation of privacy. If you do not consent to these terms, you must stop using this system immediately.

Unauthorized access, use, or modification of this system or of data contained herein, or in transit over network, is strictly prohibited by law and may result in civil and criminal penalties. Anyone who accesses a Federal computer system without authority and/or in behalf of another party or organization, or who prevents authorized use of information, or uses information on the computer system, may be subject to severe criminal penalties under 18 U.S.C. Section 1030.

It is prohibited to use the information obtained through this system for any purpose prohibited by law, for engaging in any form of insider trading or committing any activity that would constitute financial or other forms of fraud.

This computer system and any related equipment is subject to monitoring for appropriate. Any person or entity using this system, or any part of this system or any equipment connected to this system, consents to such monitoring prior to and during any such use.

Unauthorized access, use, or modification of this system or of data contained herein, or in transit over network, is strictly prohibited by law and may result in civil and criminal penalties. Anyone who accesses a Federal computer system without authority and/or in behalf of another party or organization, or who prevents authorized use of information, or uses information on the computer system, may be subject to severe criminal penalties under 18 U.S.C. Section 1030.

FAA may conduct monitoring activities without further notice.

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to the requirements of the Paperwork Reduction Act unless that collection of information information collection is 21XX-XXXX.

Public reporting for this collection of information is estimated to be approximately (X) minutes per response. The time needed to collect, maintain and report the data is estimated to be (Y) minutes per response.

All comments regarding this burden estimate should be provided to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Washington, D.C. 20591.
Click on “Select” at the top. Scroll down until you find the exam you want. Click “Select” on the right.

<table>
<thead>
<tr>
<th>Exam</th>
<th>Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aircraft Dispatcher (ADX)</td>
<td>Aircraft Dispatcher, Airline Transport Pilot, &amp; Flight Navigator</td>
</tr>
<tr>
<td>Airline Transport Pilot Helicopter (135) (Added Rating) (AH)</td>
<td>Aircraft Dispatcher, Airline Transport Pilot, &amp; Flight Navigator</td>
</tr>
<tr>
<td>Airline Transport Pilot Helicopter (135) (ATH)</td>
<td>Aircraft Dispatcher, Airline Transport Pilot, &amp; Flight Navigator</td>
</tr>
<tr>
<td>Airline Transport Pilot Helicopter Canadian Conversion (ACH)</td>
<td>Aircraft Dispatcher, Airline Transport Pilot, &amp; Flight Navigator</td>
</tr>
<tr>
<td>Airline Transport Pilot Multiengine Airplane (ATM)</td>
<td>Aircraft Dispatcher, Airline Transport Pilot, &amp; Flight Navigator</td>
</tr>
<tr>
<td>Airline Transport Pilot Multiengine Airplane Canadian Conversion (ACM)</td>
<td>Aircraft Dispatcher, Airline Transport Pilot, &amp; Flight Navigator</td>
</tr>
</tbody>
</table>
Exam Detail

Please ensure the exam described below is the exam you wish to take, and the certificate/waiver you possess (if applicable), showing your eligibility to take this exam, match this selection. If you select the wrong exam, pay for it, and do not cancel more than 24 hours before your appointment, you will NOT be refunded your money, and you will have to pay again to select the correct exam.

Exam Type
Unmanned Aircraft General - Small (UAG)

Confirmation Required

Please confirm you have selected the correct exam and you have the required authorization (if applicable) to take this exam.

If you arrive at the test center to take an exam and it is determined you selected the incorrect exam or you are not authorized for the selected exam, you will be required to pay again for the correct/authorized. There are NO refunds.

If your selection is correct, click YES.

Otherwise, click NO to go back and select the appropriate exam.

Read the boxes. Click “Submit” and then “Yes”.
Answer the questions as they relate to you.

Exam Data Collection

Number of Exam Attempts
Enter the number of attempts taking this exam. Be sure to include this attempt in your name. If this is your first attempt enter '1'.

Authorization Category
Your authorization must be valid prior to testing. If your authorization is invalid at the time of testing you will not be able to test and no refunds will be given. Please ensure your authorizations meets the eligibility requirements (https://www.faa.gov/training_testing/testing/media/testing_matrix.pdf) for your exam.

Select an authorization category

Continue  Cancel
Click on “No Accommodation Needed” if applicable. It will ask you twice.
Scheduling Procedures

To provide a consistent experience for all applicants, exams are administered at an approved testing center. The scheduling system will show you the closest available testing center using your zip code. You will be able to select from this list of centers based on date, time, and testing availability.

You must arrive at the test facility **15 minutes prior** to your appointment to begin the check-in process.

If you are more than **30 minutes late** for your appointment - you will NOT be permitted to test and your exam fee will be forfeited.

Please be sure to take care of any personal needs before appointment check-in.

Upon arrival, you will be required to present one official, valid piece of identification that meets the following requirements:

- All applicants must present valid, current identification including a photo, date of birth, signature, and residential address. U.S. Citizens or Resident Aliens must present at least one government-issued photo ID to fulfill these requirements. Foreign applicants must present both a valid passport and secondary form of government-issued photo identification. For more detailed information, please consult: [http://www.faa.gov/training_testing/testing/media/testing_matrix.pdf](http://www.faa.gov/training_testing/testing/media/testing_matrix.pdf)

If you are unable to meet the above identification requirements, contact the FAA Support team at faa_support@psonline.com before scheduling your appointment. If you arrive for testing and do not present ID that meets the above requirements, you will not be permitted to test.

You will not be permitted to bring any personal items into the testing room. We also ask that you do not have anyone accompany you to the test facility as there is not adequate space for visitors.

<table>
<thead>
<tr>
<th>Allowed Materials</th>
<th>Prohibited Materials</th>
</tr>
</thead>
<tbody>
<tr>
<td>Knowledge tests may not be taken with</td>
<td>Knowledge tests may not be taken with</td>
</tr>
<tr>
<td>pens, pencils, or</td>
<td>pens, pencils, or</td>
</tr>
<tr>
<td>markers. Only</td>
<td>markers. Only</td>
</tr>
<tr>
<td>pencils may be</td>
<td>pencils may be</td>
</tr>
<tr>
<td>used.</td>
<td>used.</td>
</tr>
</tbody>
</table>

[✓ I Understand and Agree]
If you want to view ALL testing centers in Nebraska, change the “Distance” to 400 miles. You’ll only be able to view a 14 day window at a time. Change the dates accordingly to what you want to search for. If an available seat doesn’t populate for you to select at the center you want, this means the site is full. You’ll need to change your “Date Range”.

If you select “request a seat” at the bottom, the testing center will receive an email notifying them a seat has been requested and to open up more seats. When our testing center receives this email, we’re unable to open “more seats” because there are no seats available. (they’re all booked up) There’s no information in the email regarding “who” is looking for a seat and no way for us to notify the “requestor” that there are no more seats available.
Now you’ll see available times populate at the several testing centers for you to select.

Scroll down and select “More” to view all testing centers available.

Click on a time / place that fits your schedule to select it, scroll down and click on “schedule”.

University of Nebraska at Kearney
A $96 exam fee plus an additional $64 convenience fee will be charged at this location.

Wednesday, April 8, 2020
9:30 AM - 12:00 PM

K-State Polytechnic
A $96 exam fee plus an additional $64 convenience fee will be charged at this location.

Wednesday, April 1, 2020
8:30 AM - 11:00 AM | 1:30 PM - 4:00 PM
Once you’ve selected “Schedule”, another window will populate to verify you want to schedule at that place and time.

Click on “Schedule”.

You are about to schedule the following appointment. Do you wish to proceed?

University of Nebraska at Kearney

1402 W, 26th Street Otto Olsen Bldg, Rm 130 D Kearney, NE 68845

- Wednesday, April 8, 2020
- 9:30 AM - 12:00 PM
You’ll now be asked for payment. Enter the required fields. Scroll to the bottom and select “complete”.

The charge on your statement will show PSI SERVICES LLC.