

## GRADUATE COUNCIL MINUTES

Thursday, December 8 - 3:30 p.m. – Zoom Meeting

**PRESENT:** Megan Adkins, Kazuma Akehi, John Bauer, Michelle Beissel Heath, Matt Bjornsen, Ben Brachle, Ngan Chau, Anne Foradori, Martonia Gaskill, Grace Mims, Austin Nuxoll, Whitney Schneider-Cline, Chris Steinke, Michelle Warren, Laurinda Weisse, Tawny Moore, and Jada Ruff

**ABSENT:** Mallory Wetherell (on sabbatical) and Jason Baker

### I. Approval of the November 10, 2022 Minutes – approved via email

### II. Graduate Dean's Report

A. *Fall 2022 Graduates*

Unanimous approval of the slate of fall graduates.

B. *GA Position Request Form*

This form is due December 16. Departments will need to complete this form for any GA position that will be vacant after the spring semester and are requesting to keep that position in the department for the fall of 2023. The open GA positions will be reallocated based on department needs. Ellis explained the move to only allocating GA positions in the fall but he may make exceptions this spring to get on this new rotation.

C. *MAGS 2023 Excellence in Teaching Award*

MAGS (Midwest Association of Graduate Schools) 2023 Excellence in Teaching Award is due to our office on January 6. Ellis offered video support service if needed.

D. *Graduate College Bylaws*

The NU graduate faculty have approved the proposed changes of the University of Nebraska Graduate College Bylaws effective immediately.

E. *Syllabus Collection*

With the HLC visit soon, we need to have a syllabus for each class taught. If multiple instructors teach the same course, the course description and learning outcomes must be the same. Tawny Moore has been instrumental in implementing this new system to house the syllabi and contact her with questions.

F. *Graduate Review Editorial Board*

This publication was launched to publish graduate students' work. If you are interested in serving on the editorial board, please let Adkins know.

G. *DEI*

Ellis thanked the members who have volunteered to be on the DEI committee and additional members are still needed.

H. *CRM*

Ellis announced that updates and changes are being made to the CRM to make it more efficient.

I. *Need Student Representative*

Ellis thanked Jason Baker for serving on the council. He will be leaving the council to pursue full-time employment. A student representative is needed to replace Baker. Nominations should be given to Ellis.

J. *Graduate Student Association (GSA)*

The Graduate Student Association was approved at the student council level recently. The council was asked to encourage students to join which gives them a voice in graduate education. Adkins announced there will be a GSA virtual open house February 21 and more information will be forthcoming.

**III. Committee Reports –**

- A. Policy & Planning Committee – Bauer stated the committee is working on a graduate student advising policy as well as reviewing the grade appeal policy.
- B. Academic Programs Committee – Adkins encouraged departments who need to make program changes to contact Linda Johnson or Carmen Brewer for assistance.

For Graduate Council Action – motion to roll back the Public Communication proposal and approve the others by Beissel Heath / Foradori seconded. Motion carried.

<b>Program Name</b>	<b>Nature of Request</b>	<b>Recommendation</b>
PUBCOMM-MA: MA of Public Communication	To increase a broader appeal of the MA of Public Communication and course restrictions due to P courses a program change is requested	Revisions needed, rollback
ART-MAE: Art Education, Master of Arts in Education	The change is requested to improve prospective students' understanding of the Art Education, Master of Arts in Education degree and that it does not lead to a certificate or field endorsement in education.  The following will be added to the program in the catalog and website " <i>Candidates engaging in the Classroom Education Emphasis of our program need to have an appropriate and respective K-12 Art Education Certification / State Teaching Licensure, prior to enrolling in this specific graduate program.</i> "	Approved
BUS-MBA: Business Administration, Master of Business Administration	Business Administration, Master of Business Administration requests a change in program to allow students to select from two courses rather than only requiring one based on their experience and career goals. Student could select ACCT 858, which focuses on the use of accounting information to make lower to mid-level management and operating decisions, or ACCT 860 which focuses more on executive and financial decisions rather than requiring only one option.	Approved
ATH-MATR: Athletic Training	Due to recent changes in the accreditation standards by the Commission on Accreditation of Athletic Training Education (CAATE), it is required to adjust and change the Master of Athletic Training program curriculum to meet the recent standards.	Approved

**Review and suggest the recommendation of the following correction required per Lisa Neal recommendation to the STEM MA in the Graduate Council meeting notes:**

In the meeting notes the following was written October Graduate Council Meeting: The proposed changes are being made to remove the comprehensive exam as a graduation requirement. It is being replaced with STEM 888 and will serve as a capstone experience.

Instead, the meeting notes and the justification should read as follows: The proposed changes are being made within the integrated option in the program from having the student receive approval from the advisor before enrollment to selecting the elective credit hours from the list of approved electives listed in the program and having the opportunity to check with their advisor if the student wants to take a course, but it is not listed.

Motion to approve by Mims / Schneider-Cline seconded. Motion carried.

- C. Faculty & Student Affairs Committee – Akehi reported the committee is working on the award programs and will be sharing documentation soon. The GPC document is being reviewed and will be coming to Graduate Council in February.

**IV. Other Business**

Accelerated graduate programs (4+1), interdisciplinary studies and 8-week classes were discussed. Ellis announced the Public History program goes before the Coordinating Commission in January and Will Stoutamire, Paul Twigg, and Ellis will be attending. There being no other business, the meeting adjourned.

Respectfully submitted,  
Janna Shanno