



Fall 2021

According to UNK's records you are registered for an **online** or **blended** course for the Fall 2021 semester. The information provided in this letter will prepare you for a successful semester. The enclosed "I've Registered for Classes, Now What?" document will provide you with the information you need to navigate and access the appropriate UNK web portals.

If you have decided to withdraw from one or more of your courses, you must complete the drop process by logging in to your MyBLUE account (access your account at [MyBlue](#) using your NUID and associated password). Failure to attend class meetings or take part in your course(s) does **not** constitute a drop and does **not** cancel your registration or obligation to pay all tuition and related fees.

In order to receive timely communications throughout the semester, please update your address information via MyBLUE. The UNK Registrar's Office is available by phone at 308-865-8527 or by email to assist with any address-related questions.

Before the semester begins, please review the most recent information on UNK's academic policies and available online/blended student resources:

Course Information

Online courses are instructor-led with specific start and end dates. Online courses are **not** self-paced. Courses run throughout the summer and begin at various start dates between August 23 and December 17. To locate the start date(s) of your course(s), visit your MyBLUE course schedule.

Blended courses include mandatory meeting times that are scheduled by each instructor. To locate specific course meeting date(s) and time(s), visit your MyBLUE course schedule or contact your instructor.

Canvas is UNK's cloud-based Learning Management System. All online/blended courses are made available to registered students by the course start date that is shown in MyBLUE. If you have questions or concerns related to your Canvas course(s), contact your instructor(s) via Canvas or by email. Please note that registration actions (including course withdrawal) are completed via MyBLUE and **not** via Canvas.

Distance ID Card

While a UNK ID card is not required, online and blended students may request a non-photo UNK distance ID card as a second form of identification. A \$10 fee will be assessed per card. To obtain a distance ID card request form by mail, email Heather R. and include your mailing address and NUID number.

Online Student Resources

The **Online Student Orientation** is an engaging Canvas resource for new and experienced students alike. The orientation is always accessible, allowing you to navigate to the online/blended student resources or best practice tips that you need to be successful throughout your education. Access the Online Student Orientation through Canvas.

Visit the **Antelope Bookstore** to review and rent/purchase required course textbooks and materials at The Antelope Bookstore or by phone at 308-865-8555.

The **SmarterMeasure** tool is designed for you to identify your level of readiness for online/blended learning. It measures areas such as learning style, technical competency as well as typing speed and accuracy. SmarterMeasure results include a tailored list of resources that may assist you as an online/blended student. To take the SmarterMeasure assessment, log on and choose the username “XXX” and the password “XXX”.

- XXX – Contact Heather R. for the username and password

UNK’s **IT Help Desk** is available **24/7** to assist you with technology issues. To contact the Help Desk, email UNK Help Desk or call 308-865-8363. For a full list of services, visit UNK ITS Services or begin a live chat.

Infobase Learning Cloud is a video-based training resource that is available to all active UNK students. The platform offers video tutorials on software such as Canvas or Office for Windows or Mac, along with a large skill development section. A user-friendly search window will allow you to easily navigate to specific topics. To access Infobase Learning Cloud and log in using your UNK username and password.

Billing Information

An email notification will be sent to your UNK LoperMail account when your bill is available. Please note that a paper billing statement will **not** be mailed to you and an email notification will **not** be sent to your personal or preferred email account. Once your bill is available, you will be able to access it in MyBLUE (“Student Accounts” → “Most Recent Bill/Invoice”). All current and past billing statements will be available in the “Invoice History” section.

All tuition and fees for the Fall 2021 semester are due on Thursday, September 23, 2021. UNK makes every effort to inform you of the due date for your bill. Failure to receive a billing notification via email will **not** be an acceptable excuse for missing the payment deadline. Unpaid accounts will result in late fees and an NU registration/transcript hold at all NU campuses.

UNK offers a **Loper Payment Plan** option for students who are interested in splitting their tuition and fees into three installments throughout the semester. A \$20 enrollment fee is required to participate. To enroll for the Fall 2021 semester, submit your enrollment fee and initial payment by September 23. Subsequent payments will be due on October 20 and November 20. For additional information, visit the UNK Student Accounts website or contact the UNK Finance Office at 308-865-8524 or by email at [UNK Finance](#).

Please Note: You are enrolled in an online or blended course unless you complete the procedure to drop or withdraw via MyBLUE. As a registered student, you are financially responsible for all related course tuition and fees. Failure to attend class meetings or take part in your course(s) via Canvas does **not** constitute withdrawal and does **not** eliminate your financial obligation.

Visit [UNK Online](#) for more information or to gain access to valuable online/blended student resources. Good luck in the upcoming semester!

UNK Online