

MIDTERM AND FINAL EVALUATIONS

MIDTERM EVALUATION

The midterm evaluation offers the opportunity for a more comprehensive look at the teacher candidate's progress. A midterm evaluation can be encouraging in terms of progress that has been made as well as identifying areas for continuous growth. Ideally, the completed evaluation should be shared in a three-way conference, including the university supervisor. The purpose of this evaluation is threefold:

1. to assess the effectiveness of the teacher candidate's performance
2. to discuss concerns about areas of difficulty related to the student teaching or supervision experience
3. to identify goals for the remainder of the student teaching experience and create a plan for achieving those goals

The rubric which is accessed online is to assist in the evaluation process. It provides examples for scoring levels: unsatisfactory, basic, and proficient. There are three parts to the evaluation process:

1. The Cooperating Teacher should complete one copy of the midterm evaluation.
2. The Teacher Candidate will complete the midterm evaluation as a vehicle for self-reflection.
3. The University Supervisor may complete the midterm evaluation. With the assistance of the cooperating teacher and student teacher, the supervisor will review and set goals for the remaining weeks of the student teaching experience.

(Evaluators should refrain from unrealistic ratings that give no room for improvement or fail to challenge the student teacher. Conversely, evaluators are reminded that teacher candidates are at the beginning of their careers and should not be compared to experienced teachers.)

FINAL EVALUATION

At the end of the student teaching experience, both the cooperating teacher(s) and the university supervisor(s) will assess the teacher candidate's performance by completing a copy of the evaluation form, using the rubric online (same as used for the midterm). During the final conference, the teacher candidate should have a clear picture of his or her strengths and areas for continued growth. It can also be a time to discuss the type of position for which the teacher candidate is best suited. The teacher candidate should sign and receive a copy of the final evaluation from both the cooperating teacher and the university supervisor. Teacher candidates should keep copies for themselves. A composite final evaluation will be entered on **Canvas**; teacher candidates should print off a copy for their records.

EVALUATION FORMS

Access all evaluation forms and rubrics at www.unk.edu/certification.

WRITTEN RECOMMENDATION FOR TEACHER CANDIDATES

If the teacher candidate asks the cooperating teacher or university supervisor to write a recommendation for his/her Credential File, it is the student's responsibility to provide the proper form and an addressed, stamped envelope.