

# The Loper Business Invitational

Co-Sponsored by the University of Nebraska – Kearney & the Nebraska Council on Economic Education

Wednesday, March 18, 2020 ✦ 8:00 a.m. – 2:00 p.m.

## Registration Information

**Overview of Registration:** There are **TWO GOOGLE FORMS** that you will need to complete to register your chapter and members for the Loper Business Invitational. **Be sure you complete both forms.** The first form you complete once which registers your chapter/school. The second form registers your students individually. Your chapter should submit as many member forms as there are members attending the event.

**Registration Deadline:** Online registration is due **Wednesday, March 4, 2020.** Payment (\$10 per student) should be postmarked by the following Wednesday.

**Chapter Registration:** Below is a link to the Chapter Registration Form you will only fill this form out once. Please only enter ONE adviser/teacher name and email address even if multiple advisers are attending. As a reminder the registration fee for each student is \$10. **Lunch is included with your registration.**

Chapter/School Registration Form: <https://forms.gle/6tQPhTyEk95SyvjN6>

**Member Registration Form:** Below is the link to register your members in competitive events. You will fill this form out one time for each student. This means if you are bringing 15 students then you will need to fill the form out 15 times. Please note that some events are limited to students in specific grade levels. There is **NO PER SCHOOL LIMIT**. We have divided tests into two rounds.

Each student should be registered for one event for each testing period:

### Testing Period #1

- Business Calculations (Grades 11-12 Only)
- Business Communications
- Economics
- Introduction of Business (Grades 9-10 Only)
- Job Interview (12th Grade Only)\*\*

### Testing Period #2

- Accounting I
- Introduction to FBLA (Grades 9-10 Only)
- Introduction to Financial Math (Grades 9-10 Only)
- Personal Finance

Member/Student Registration Form: <https://forms.gle/9jFGu8L7gS2JXAAr9>

\* Each school is limited to two (2) students for the Job Interview Event. See the next page for additional event details.

**Registration Confirmation:** Within 2-3 days after you have completed your registration, you will receive confirmation of your registration from Alyse Pflanz along with total amount of registration fees owed.

**Payment:** Checks should be made out and mailed to **Nebraska Council on Economic Education PO Box 880404 Lincoln, NE 68588.** Payments should be postmarked by Wednesday, March 11, 2020.

**Contact Information:** If you have any questions about the event, it's itinerary, or site logistics, please feel free to contact the following individuals.

#### Event Logistics:

Alyse Pflanz  
NCEE Site Director  
[apflanz@unk.edu](mailto:apflanz@unk.edu)  
402-948-0214

#### Payment Info:

Becky Barnard  
NCEE Council Coordinator  
[rbarnard3@unl.edu](mailto:rbarnard3@unl.edu)  
402-472-2333

**Event Schedule:** The schedule for this year's event is below. We do not anticipate any changes to this schedule however, if there are any we will let you know via the email you provide during the online registration.

8:00 am	Check-In
8:30 am	Welcome & Event Instructions
9:00 am	Testing Period #1 & Job Interviews Prelims
10:00 am	Short Break
10:05 am	Panel – will focus on breakout topics such as scholarships, resumes, interviewing, networking, entrepreneurship, etc.
10:45 am	Testing Period #2 – as they finish can begin going to lunch
11:45 pm	Lunch & College of Business & Technology – Career Bingo Job Interview Finals
12:45 pm	Experiential Learning Activity
1:15 pm	Awards
2:00 pm	Dismissal

**Parking:** Registered schools will receive parking details prior to the event.

**Job Interview:** We will be utilizing the Nebraska FBLA State Leadership Conference's Job Interview preparations procedures. Those procedures can be found at the following website: Please have students competing in this event complete a resume and cover letter accordingly.

[https://nebraskafbla.org/competitive\\_events/job-interview/](https://nebraskafbla.org/competitive_events/job-interview/)

- Students should focus on the "Event Guidelines" section *up to the "Schedule Job Interview Time"*.
- The rubric that will be used for this event is the "NCEE Invite Job Interview Rubric" (sent in the same email with these instructions)
- Students should bring **TWO COPIES** of their resume and cover letter (interview documents) to be turned in at the on-site registration the day of the event
- Students will be informed of the time of their preliminary round interview at check-in
- Students will be assigned to one judge for the preliminary round
- Preliminary judges will provide a full review of the interview documents for each interviewee
- The best student from each judge will move on to the Job Interview Finals
- Job Interview Finals will be completed by a panel of judges that will not have met any of the finalist in the preliminary round
- The final round judges will complete a full review of the top candidates second copy of the interview documents prior to conducting their interview
- Resumes, cover letters, and scoring rubrics will be returned to the adviser after the Awards Ceremony