

Intent to Intern Form

Purpose: Declare your intention to enroll in an internship course. Must type.

STUDENT INFORMATION

Name _____ Today's Date _____

UNK Email _____ Student ID _____

Hometown _____ Telephone _____

Major(s)/Emphasis _____ Minor(s) _____





Expected Graduation (Month/Year) _____ Advisor _____

Semester & Year of Internship _____ Your Catalog Year _____

Internship Course _____
(example ACCT 475, ITEC 475, SCM 476, ...)

Number of credit hrs for internship (3 or 6) _____

APPLICATION REQUIREMENTS

-  **Attach your 1-page resume to this form.** Resume review is available at the Career Center.
-  **Attach your full 4-page degree audit PDF download from MyBlue** to prove you have met GPA and course prerequisites.
-  **GPA Prerequisite** - Check the course catalog for GPA prerequisite for your major. Please list the following:
Credit Hours Completed (not including current semester) _____ Overall GPA _____ Major Comprehensive Core GPA _____
-  **Course Prerequisites** – Choose your major/emphasis below and write one of these letters by each course. See course catalog for additional prerequisites. If you are a Business Administration major with no emphasis, choose your *internship area* below.

C = Completed **E** = Enrolled **P** = Planned Prior to Internship

Accounting	ACCT250 _____	ACCT251 _____	ACCT350 _____
Agribusiness	ECON 270 _____	ECON 271 _____	list six credits AGBS/ECON 300-400 _____
Aviation Flight Operations	ITEC 378 _____	ITEC 408 _____	
Aviation Support Services	ITEC 380 _____	ITEC 408 _____	ITEC 466 _____
Computer Sci/Applied Computer Sci	CYBR 330 _____ or CYBR 441 _____		
Construction Management	ITEC 308 _____	ITEC 212 _____	ITEC 250 _____ ITEC 312 _____ ITEC 370 _____
	200 hrs of construction experience or associates degree in CM____ (attach verification form)		
Cyber Security Operations	CYBR 330 _____		
Early Childhood & Family Advocacy	List 15 credits of TE and/or FAMS core courses (not 151 & 351) _____		
Economics	ECON 270 _____	ECON 271 _____	list six credits AGBS/ECON 300-400 _____
Family Science	List 15 credits of FAMS core courses (not 151 & 351) _____		
Finance	FIN 308 _____		
Health Care Management	MGT 301 _____	MGT 355 _____	MGT 440 _____ or MGT 441 _____ or ECON 410 _____
Industrial Distribution	ITEC 308 _____	ITEC 353 _____	
Information Networking & Telecom	CYBR 345 _____		
Information Technology	CYBR 380 _____ or CYBR 425 _____		
Interior & Product Design	IPD 310 _____	IPD 320 _____	IPD 446 _____
International Business	MKT 430 _____ or MGT 330 _____ or ECON 430 _____		
Management	MGT 301 _____ or MGT 355 _____		
MIS / Business Analytics	CYBR 302 _____		
Marketing	MKT 300 _____		
<input type="checkbox"/> Supply Chain Management	SCM 317 _____		

Please deliver or email completed form and attachments to one of the following:

Janice Woods, Associate Director of CBT Career Center | West Center 157W | woodsje@unk.edu
Brenda Jochum, Associate Director of CBT Career Center | West Center 153W | jochumb@unk.edu