

Intent to Intern Form

Purpose: Declare your intention to enroll in an internship course. Must type.

STUDENT INFORMATION

Name _____ Today's Date _____

UNK Email _____ Student ID _____

Hometown _____ Telephone _____





Major(s)/Emphasis _____ Minor(s) _____

Expected Graduation (Month/Year) _____ Advisor _____

Semester & Year of Internship _____ Your Catalog Year _____

Internship Course _____
(ex. ACCT 475, ITEC 475, SCM 476) Number of credit hrs for internship (3 or 6) _____

APPLICATION REQUIREMENTS

-  **Attach your ONE-PAGE resume to this form.** Resume review is available at the Career Center.
-  **GPA Prerequisite** - Check the course catalog for GPA prerequisite for your major. Please list the following:
Credit Hours Completed (not including current semester) _____ Overall GPA _____ Major Comprehensive Core GPA _____
-  **Attach your full 4-page degree audit from MyBlue to prove you have met GPA and course prerequisites.**
-  **Course Prerequisites** – Choose your major/emphasis below and write one of these letters by each course. See course catalog for additional prerequisites. If you are a Business Administration major with no emphasis, choose your *internship area* below.

C = Completed **E** = Enrolled **P** = Planned Prior to Internship

- Accounting ACCT250 _____ ACCT251 _____ ACCT350 _____
- Agribusiness ECON 270 _____ ECON 271 _____ list six credits AGBS/ECON 300-400 _____
- Computer Sci/Applied Computer Sci CSIT 330 _____ or CSIT 441 _____
- Construction Management ITEC 308 _____ ITEC 212 _____ ITEC 250 _____ ITEC 312 _____ ITEC 370 _____
200 hrs of construction experience or associates degree in CM__ (attach verification form)
- Cyber Security Operations CSIT 330 _____
- Early Childhood & Family Advocacy List 15 credits of TE and/or FAMS core courses (not 151 & 351) _____
- Economics ECON 270 _____ ECON 271 _____ list six credits AGBS/ECON 300-400 _____
- Family Studies List 15 credits of FAMS core courses (not 151 & 351) _____
- Finance FIN 308 _____
- Healthcare Management MGT 301 _____ MGT 355 _____ MGT 440 _____ or MGT 441 _____ or ECON 410 _____
- Industrial Distribution ITEC 308 _____ ITEC 353 _____
- Information Networking & Telecom ITEC 345 _____
- Information Technology CSIT 380 _____ or CSIT 425 _____
- Interior & Product Design IPD 310 _____ IPD 320 _____ IPD 446 _____
- International Business MKT 430 _____ or MGT 330 _____ or ECON 430 _____
- Management MGT 301 _____ or MGT 355 _____
- Management Information Systems MIS 302 _____
- Marketing MKT 300 _____
- Supply Chain Management SCM 317 _____

Please deliver or email completed form and attachments to one of the following:

Janice Woods, Associate Director of CBT Career Center | West Center 119E | woodsje@unk.edu
Brenda Jochum, Associate Director of CBT Career Center | West Center 121E | jochumb@unk.edu