

**General Studies Council Minutes**  
**December 3, 2015 – 3:30 p.m.**  
**Founders Hall, Warner Conference Room**  
**\*\*\* Approved via email \*\*\***

**Present:** Debbie Bridges, Derrick Burbul, Joel Cardenas, Tim Farrell, Steve Hall, Kay Hodge, Daryl Kelley, Katherine Kime, Martha Kruse, Tami Moore, Jon Ritterbush, Kim Schipporeit, Kenya Taylor, Beth Wiersma

**Absent:** Julie Agard, Greg Brown, Kristi Milks, Jan Moore, Amy Rundstrom

**I. Call to order:**

Bridges called the meeting to order.

**1. Approve Agenda:**

Hodge/Kelley moved to approve the agenda. Motion carried.

**2. Minutes from November 5, 2015 meeting approved via email.**

**II. Old Business (Open Items):**

**1. Course Proposals (review for final approval): None**

**III. New Business:**

**1. Course Proposal (new): None**

**2. Assessment and GS Program**

**a) Assessment Report Spring 2014 Portal Courses - draft of report for Council review and approval.**

**b) Assessment Report Fall 2014 Math Courses – draft of report for Council review and approval.**

Hodge/Kelley moved to approve the both reports (Portal and Math) and make available for campus. The Council discussed the presentation of the information and agreed to an editing suggestion to alleviate one Council member's concern. Bridges will make the agreed upon revisions and send to the Council for review prior to disseminating reports to campus. Motion carried.

**c) List of Capstone Courses to be assessed in Spring 2016.**

Kelley/T. Moore moved to approve list of Capstone Courses to be assessed in spring 2016; Bridges will notify the instructors and departments regarding the assessment process to be followed.

**3. Faculty and Student Surveys**

**a) Revised draft of the Student Survey – for Council approval.**

T. Moore/Wiersma moved to approve Student Survey. Motion carried.

**b) Draft of the Faculty Survey – for Council review and approval.**

Kelley/Kruse moved to approve the questions on the Faculty Survey. The Council discussed rewording several of the survey questions. The subcommittee working on the survey will revise the survey and bring it back for the Council's review

**IV. Other:**

**V. Adjournment:**

Hodge/T. Moore moved to adjourn at 4:30 p.m. Motion carried.

**NEXT REGULAR MEETING:** Thursday, February 4, 2016, 3:30 p.m., Warner Conference Room