

**General Studies Council Minutes  
December 7, 2017- 3:30p.m.  
Warner Hall, Warner Conference Room  
\*\*\* Approved via email \*\*\***

**Present:** Julie Agard, Karl Borden, Greg Brown, Debbie Bridges, Derrick Burbul, Joel Cardenas, Scott Darveau, Tim Farrell, Beth Hinga, Kay Hodge, Katherine Kime, Miechelle McKelvey, Tami Moore, Amy Rundstrom, Kim Schipporeit, Rebecca Umland, Beth Wiersma, Ron Wirtz

**Absent:** Kristi Milks, Kenya Taylor

**Guests:** Brooke Envick, Susan Jensen, Carol Lilly, Theresa Wadkins

**I. Call to Order:**

Bridges called the meeting to order.

**1. Approve Agenda:**

Darveau/Hodge moved to approve the agenda. Motion carried.

**2. Minutes from the November 2, 2017 meeting were approved via email.**

**II. Old business (Open items):**

**1. Course Proposals (review for final approval):**

**III. New Business:**

**1. Course Proposals (New):**

**MGT 188: Entrepreneurship Around the World (Department: Marketing; Instructor: Susan Jensen)**

Hodge/Borden moved to send MGT 188 out to campus for review. Motion carried.

**PSY 388 / HIST 388: Rest in Peace: Death and Cemetery Culture (Department: Psychology;  
Instructors: Theresa Wadkins and Carol Lilly)**

Course will be team taught between History and Psychology. Noted that this is History's first capstone course and HIST 388 is going through the Academic Affairs process. Darveau/Brown moved to send PSY 388 / HIST 388 out to campus for review contingent upon Academic Affairs Committee approving HIST 388. Motion carried.

**2. Assessment and GS Program:**

**a) List of Distribution courses to be assessed in Spring 2018**

McKelvey/Hodge motion to approve assessment list for Spring 2018. Motion carried.

**b) Update on Fall 2017 Assessment**

Bridges informed the Council that instructors of the courses being assessed this semester have received the Qualtrics survey and a handout detailing how to enter assessment data. Department chairs have also been notified about the assessment process.

**c) Syllabi policy for GS courses**

Bridges presented the standard syllabi policy for GS courses proposed in the December 2017 meeting; the policy will be implemented beginning spring 2018. Discussion regarding requiring instructors to include a course schedule in their syllabi ensued. Borden / Umland motioned to remove “/ schedule” from guidelines. Motion carried.

**d) College proposals**

The Council continued discussions regarding GS program focusing on the proposals submitted by the Colleges for GSC review. Council broke into small groups to discuss / deliberate the four proposals then reconvened to share their assessment with the entire group. Discussion / concerns voiced included the motivation for changing the current GS program; the misunderstanding that reducing General Studies hours will result in opportunity for students to take credit hours directly related to the major; and that of ensuring everyone involved in making decisions to change the GS Program has the student as their primary focus.

Question raised about time-line for preparing GSC’s proposal (per Dr. Bicač’s charge); Bridges stated the the GSC’s proposal would be the focus of the February meeting.

**IV. Other:**

Changes to the catalog are needed to reflect the inclusion of ENG 101 in the General Studies program. Schipporeit and Cardenas showed the council possible wording and placement options for including ENG 101 in each program’s Distribution section. The council suggested for optimal clarity and transparency, ENG 101 be placed under “Distribution” with the wording: *“If ENG 101 is taken as the prerequisite for ENG 102 then only 24 additional hours are required to meet the 27 credit hour minimum in the Distribution Area of General Studies.”*

**V. Adjournment:**

Brown/Burbul moved to adjourn at 5:00 p.m. Motion carried.

**NEXT REGULAR MEETING:** Thursday, February 1, 2018, at 3:30 p.m., Warner Conference Room