

General Studies Council Minutes
February 2, 2017 – 3:30 p.m.
Founders Hall, Warner Conference Room
***** Approved via email *****

Present: Derrick Burbul, Debbie Bridges, Joel Cardenas, Scott Darveau, Steve Hall, Kay Hodge, Katherine Kime, Martha Kruse, Kristi Milks, Tami Moore, Amy Rundstrom, Kim Schipporeit, Beth Wiersma, Ron Wirtz

Absent: Julie Agard, Greg Brown, Tim Farrell, Miechelle McKelvey, Hector Palencia, Kenya Taylor

I. Call to Order:

Hodge/Darveau moved to approve the agenda. Motion carried.

1. Approve Agenda:

Debbie Bridges called the meeting to order.

2. Minutes from the December 1, 2016 meeting were approved via email.

II. Old Business (Open Items):

1. Course Proposals (review for final approval): None

2. Draft of Student Survey Report:

Darveau/Hodge moved to approve sending the student survey out to campus. Motion carried.

III. New Business:

1. Course Proposals (New): None

2. Draft of Faculty Survey Report – Update from Sub-Committee (Brown, Moore, Wiersma and Bridges):

Darveau/Kruse moved to approve sending the faculty survey out to campus. Motion carried.

3. Assessment and GS Program:

a. Three-year Rolling Review Proposal:

Bridges discussed with the Council the three year rolling review process and which courses will be assessed and when; as well as a draft review of the process. Amy Rundstrom, Scott Darveau, Tami Moore and Deborah Bridges will develop a syllabi checklist to assist with the review process, beginning with the portal classes.

b. Faculty – Student Survey Comparison:

Bridges developed a table showing the comparison between the faculty and student survey. It will show what we need to do to close the loop in Assessment.

c. Assessment of Program-level Outcomes: Up-date on Results and Data Collection Schedule:

Bridges developed a table showing our stakeholders what we are doing in Assessment. The Council is in favor of the information adding the information to our website.

d. Capstone Rubric – Proposed Revision:

Bridges discussed with the Council making a modification to the rubric. Adding the question: Was the capstone project oral or written? The Council is in favor of adding the question to the rubric.

e. Assessment Results from Fall 2016:

Bridges shared with the Council the written and oral communication assessment results from Fall 2016. We are meeting our goals on collecting data for assessment.

IV. Other:

V. Adjournment:

Wiersma/Hodge moved to adjourn at 4:30 p.m. Motion carried.

NEXT REGULAR MEETING: Thursday, March 2, 2017, at 3:30 p.m., Warner Conference Room.