

General Studies Council Minutes
April 27, 2017 – 3:30 p.m.
Founders Hall, Warner Conference Room
***** Approved via email *****

Present: Julie Agard, Karl Borden, Greg Brown, Derrick Burbul, Debbie Bridges, Joel Cardenas, Scott Darveau, Katherine Kime, Miechelle McKelvey, Kristi Milks, Tami Moore, Amy Rundstrom, Kim Schipporeit, Kenya Taylor, Beth Wiersma, Ron Wirtz

New Member: Rebecca Umland

Absent: Kay Hodge, Tim Farrell, Martha Kruse

Guests: Pat Philippi, Greg Broekemier, Dustin Favinger

I. Call to Order:

Bridges called the meeting to order.

1. Approve Agenda:

Darveau/Burbul moved to approve the agenda. Motion carried.

2. Minutes from the April 6, 2017 meeting were approved via email.

II. Old Business (Open Items):

1. Course Proposals (review for final approval):

REC 188: In Pursuit of Adventure (Department: Kinesiology and Sport Sciences; Instructor: Pat Philippi).

Brown/Wiersma moved to approve sending the above course to Dr. Bicak for final approval. Motion carried (2 nay votes).

III. New Business:

1. Course Proposals (New):

a. MKT 388: Event Planning & Management (Department: Marketing; Instructor: Dustin Favinger) – Revised and Resubmitted:

Borden/McKelvey moved to approve sending the above course to campus for comment. Motion carried (one abstention).

2. Assessment and GS Program:

a. List of Courses to be Assessed Fall 2017:

Bridges presented the list of Democracy in Perspective courses and MATH 102 courses to be assessed in Fall 2017. Based on April 19, 2017 enrollments, 41% the Democracy students and 28% of the Math Students will be assessed. The following courses were selected for assessment: MATH 102 (all sections), GEOG 323-01, HIST 176-01, ITEC 225-01, PSCI 170 (all sections) PHIL 105-01 and SOWK 170 (all sections).

Brown/Darveau moved to approve the list of courses to be assessed in Fall 2017. Motion carried.

b. Update on Portal Assessment (Spring 2017):

Bridges informed the Council that the Qualtrics survey has been sent to faculty teaching Portal courses this semester. Reminder emails will be sent to both faculty and department chairs.

c. Proposed GS Program Statements for Course Syllabi:

Bridges thanked Darveau, Kruse, and McKelvey for revising the expanded purpose statements for GS and reminded the Council that the goal is to have faculty include the statements in their course syllabi.

Wirtz/Burbul moved to approve the statements. Motion carried.

d. Three-year Rolling Review:

The Council revisited the proposed three-year rolling review process. The Council discussed whether all syllabi of courses within a category that are offered in the semester the category is assessed should be collected for review or if all syllabi of approved courses within a category in the semester the category is assessed should be collected.

Borden/Darveau moved to approve that all syllabi of approved courses in the category will be collected. Motion carried.

IV. Other:

1. GS Assessment Faculty Feedback Survey:

Bridges shared with the Council the Qualtrics survey designed to collect feedback from faculty participating in the GS assessment process. The survey was developed with input from Dr. Beth Hinga (Assessment Director). The survey will be distributed to faculty participating in the GS assessment process each semester beginning with spring 2017. Assessment of the assessment process is an important component of closing the loop.

Darveau/McKelvey moved to approve using the Faculty feedback survey. Motion carried.

V. Adjournment:

Moore/Darveau moved to adjourn at 4:30 p.m. Motion carried.

NEXT REGULAR MEETING: Thursday, September 7, 2017, at 3:30 p.m., Warner Conference Room.