



UNIVERSITY OF NEBRASKA AT KEARNEY
MBA PROGRAM
KEARNEY, NEBRASKA 68849-4580

Letter to support Application for Admission to MBA Program

Name of Applicant _____

Under the Family Educational Rights and Privacy Act, students of the University of Nebraska at Kearney have the right to inspect their files upon request. So that the person you have requested to write a letter of recommendation will know if the letter will be held in confidence or if the letter will be open to your inspection upon your request, would you please sign one of the following statements: The waiving of your right to see this letter of recommendation is not a requirement for admission.

I understand that I have the right to inspect my file upon request under the Family Educational Rights and Privacy Act. I hereby **DO WAIVE my right of access** to this letter of recommendation

I DO NOT WAIVE my right of access to this letter of recommendation.

(Signature of Applicant)

(Signature of Applicant)

TO THE APPLICANT: Fill in your name above, read the information in the box, and sign your name accordingly.

TO THE WRITER: Letters of Support are most helpful to us in evaluating the credentials of an applicant. We ask that you be frank and provide information concerning the applicant's intellectual and personal characteristics and performance, as you know it. We are particularly interested in the applicant's abilities, general character, relevant and professional work experience, leadership, capacity for independent thought, ability to carry on advanced study and research, and other factors related to his or her capacity to successfully pursue a graduate degree in business administration.

We appreciate very much the time and effort you are giving to the evaluation of this applicant. You may attach your comments to this form or use the reverse side.

Please mail to the Director, MBA Program, WSTC 135C, University of Nebraska at Kearney, Kearney, NE 68849-4580.

Signature _____ Type or Print Name _____

Position _____ Date _____

Institution _____ Address _____