



Recognized Student Organization Requirements
Updated September 2022

FORMING A NEW STUDENT ORGANIZATION

The University of Nebraska at Kearney encourages the development and formation of new organizations to help meet the educational, cultural, recreational, spiritual, and social needs of students.

Students who wish to form a new organization should do the following:

1. Define goals and purpose then recruit members and an advisor. Your advisor must be a current member of UNK's faculty or staff.
 - Establish a budget, financial goals for your RSO
2. Consult with the Office of Student Engagement of the Recognized Student Organization Process (RSO). Become familiar with writing a constitution and bylaws for said student organization.
3. Complete the RSO Training. Training is provided by the Office of Student Engagement by calling 308-865-8393. RSO trainings are conducted twice a semester and contact the Office of Student Engagement for the schedule.
4. Identify an executive board and complete constitution. You can pick up a copy of a constitution template in the Office of Student Engagement. Constitutions reviewed and approved by Student Senate.
5. Register Student Organization in Presence. Organization must have an advisor, selected officers and at least five members.
6. It is strongly suggested new student organizations and advisors complete an RSO training.

Contact the Office of Student Engagement at 308-865-8523 or nsu@unk.edu with questions.