

MyBlue  
Billing  
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Loper Dollars

### Contact Us

University of NE Kearney  
Student Accounts  
2504 9<sup>th</sup> Avenue  
Kearney, NE 68849  
308-865-8524  
Fax 308-865-8326  
[unkfinance@unk.edu](mailto:unkfinance@unk.edu)

### Due Dates

**Fall 2018**  
**Due 9/20/2018**

**Spring 2019**  
**Due 2/07/2019**

#### NOTE

**Bills are not mailed;  
you will receive an  
email to your Loper  
mail when the bill is  
ready to view in  
[MyBlue](#)**

## Welcome to UNK

Student Accounts is located in the Finance Office on the 1<sup>st</sup> floor in the southwest corner of Warner Hall. Our primary responsibilities are to collect tuition and other university debts from you, the student, as well as to disburse financial aid to your student account after it has been awarded by the Office of Financial Aid.

MyBLUE (<http://myblue.nebraska.edu>) is electronic access to your student information and all things UNK. This is a secure site which contains confidential records. You will need to enter your NU Identification Number and your Password for access to the secure information in this system. It would be best for you to disable your pop-up blockers for this site for many functions.

What can you do on [MyBlue](#)?

- View account details, billing statements; pay your account
- Set up Direct Deposit
- Manage Guest Accounts
- Update your permanent, local or email address
- View and print 1098-T tax information
- Enroll in a payment plan

## Billing

UNK Student Accounts uses a paperless billing process. When the bills are processed by Student Accounts; you will receive an email to your Loper mail advising your bill is available for viewing in [MyBlue](#).

As a UNK student, your student account including the billing statement is YOUR responsibility. If parent or other party will be paying your tuition, it is the student's responsibility to forward the billing statement in a timely manner.

Late fees are assessed on outstanding accounts after the due date.

## Payment Options

Cash, Check, Cashier's Check, Money order and certain credit cards are accepted as payment.

- American Express, Discover, JCB, MasterCard or Visa on [MyBlue](#). Payment by credit card will only be accepted on [MyBlue](#) and cannot be accepted in person at the Student Accounts office. Credit Card payments are subject to a 2.75% convenience fee based on the payment amount.
- Electronic check/ACH payment option through [MyBlue](#). Just enter your routing number and bank account number located on the bottom of your checks. There is **not** a convenience fee to use the eCheck option.
- Check or money order mailed to UNK Student Accounts, 2504 9<sup>th</sup> Avenue, Kearney, NE 68849-1245.
- In person by check, money order or cash at the UNK Finance Office, Warner Hall, 8:00 AM – 5:00 PM, Monday – Friday. Credit card payments for student accounts are **not** accepted at the Finance Office.
- UNK has partnered with Nelnet to offer a payment plan. Please see *Loper Payment Plan* fact sheet (included in this packet) for more information.

We understand that many students need parental help. Due to privacy restrictions, the university is limited on information that we can release to parents. See Family Educational Rights and Privacy Act (FERPA) at: <http://www.unk.edu/offices/registrar/ferpa/index.php> To assist us in answering questions, students should give guest access to parents or other interested parties. This is available on the profile page of [MyBlue](#).

## Refunds

**Sign up for Direct Deposit on [MyBlue](#).** This allows UNK to disperse refunds directly to the bank account of your choice. By securely entering your bank routing number & account number (in [MyBlue](#)>Student Accounts>Direct Deposit Refunds) an electronic deposit will process to your bank account through the State of Nebraska. With direct deposit you typically will receive your refund within 5-7 days versus 7-10 days with a paper check. Direct deposit lowers the risk of lost or delayed refund checks and eliminates waiting in line to pick up a check at the Student Accounts office.

## Loper Dollars

### Don't like to carry around cash?

With just a swipe of your UNK ID Card, you can use Loper Dollars (an on-campus declining balance account) instead of cash around campus for the following:

- Extra printing (the first \$2.50 of printing per semester is **free**) or copies
- Save 20% at the eating establishments on campus (excludes Brewed Awakening)
- Pay a library fine at the Finance Office
- Make purchases at the Welcome Desk in the Nebraskan Student Union

You (or your parents) can make deposits on your smartphone with the GET app or online. Check out <http://www.unk.edu/idcard>, click on Loper Dollars to learn more.