Firefly is a web application which allows employees to interact with their own payroll and Human Resources Information, such as pay advices and address information.

Firefly provides:
- Display of Pay Advice (Paycheck Inquiry)
- Display or Change of Bank Information
- Display or Change of Addresses—Current and Permanent

Firefly is accessed through the Quick Links on the UNK homepage or at https://firefly.nebraska.edu
Enter your NU ID and your MyBlue password as your Firefly password

**NAVIGATING FIREFLY**

**To View Pay Advice (Pay Stub)**
At the Firefly homepage, click EMPLOYEE SELF SERVICE at the top of the page. Under the Payment heading, click PAYCHECK INQUIRY
Here you can access your latest pay advice as well as previous pay advices.

**To Change Bank Information for Direct Deposit**
Under the Payment heading, Click BANK INFORMATION
Click EDIT to change your account number.

**To Change Address**
Under Personal Information heading, click ADDRESS & EMERGENCY CONTACT

Questions about Firefly can be directed to Human Resources (865-8655) or the UNK Information Technology Services Help Desk (865-8363).