## NE Safety Center
### FY 2018 MSHA Annual Refresher Training Plan

<table>
<thead>
<tr>
<th>Section</th>
<th>Est. Time</th>
<th>Subjects</th>
<th>Delivery Method</th>
<th>Materials Used</th>
<th>Evaluation Method</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>.17 – .25 hr</td>
<td>Changes at the Mine&lt;br&gt;Mine specific changes to be covered by the operator or mine employees</td>
<td>Classroom discussion led by mine operator and employees</td>
<td>None</td>
<td>None</td>
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<td></td>
<td>(10 – 15 min)</td>
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<td>2 – 2.5 hrs</td>
<td>MSHA Updates &amp; Rules to Live By&lt;br&gt;Miners Rights&lt;br&gt;New &amp; Revised Standards&lt;br&gt;Violations &amp; Accidents&lt;br&gt;Fatality Updates&lt;br&gt;Fatality Updates&lt;br&gt;Product Safety Recalls</td>
<td>Formal Classroom Instruction with visual aids, Class Discussion</td>
<td>Powerpoint, Miner’s Rights handbooks,</td>
<td>Written Exam at end of class</td>
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<td>(120 – 150 min)</td>
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<td>3 – 4.5 hrs</td>
<td>Hazard Recognition&lt;br&gt;Electrical Safety Awareness&lt;br&gt;Isolation of Energy&lt;br&gt;Machine/Conveyor Safety (Guarding)&lt;br&gt;Equipment/Vehicle Operation Safety&lt;br&gt;Hazardous Materials Information (GHS)&lt;br&gt;Working at Heights&lt;br&gt;Ground Conditions/High Wall Safety&lt;br&gt;Confined Spaces&lt;br&gt;Fire Safety&lt;br&gt;Rigging</td>
<td>Formal Classroom Instruction with visual aids, Class Discussion</td>
<td>Powerpoint, participant worksheets, Lockout Tagout Board and equipment, Fall Protection Equipment, Rigging Equipment, Electrical Equipment Fire Extinguisher Trainer, Guarding Equipment</td>
<td>Written exam at end of class</td>
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<td>(180 – 270 min)</td>
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<td><strong>Health Aspects of the Job</strong></td>
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<td>4</td>
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<td>1 – 2 hrs</td>
<td>Formal Classroom Instruction with visual aids, Class Discussion, Hand on First Aid activities and CPR practice</td>
<td>Powerpoint, participant worksheets, manikins, first aid supplies,</td>
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<td>(60 – 120 min)</td>
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<td>Written exam at end of class</td>
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<td>5</td>
<td></td>
<td><strong>General Mine Site Procedures</strong></td>
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<td></td>
<td></td>
<td>Site Security</td>
<td>Formal Classroom Instruction with visual aids, Class Discussion</td>
<td>Powerpoint, participant worksheets,</td>
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<td>PPE Requirements</td>
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<td>Written exam at end of class</td>
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<td>Working Around Water</td>
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<td>6</td>
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<td><strong>Evaluation Process</strong></td>
<td>Individual Exam</td>
<td>Written Exam</td>
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<td></td>
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<td>Written Exam</td>
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<td>multiple choice, true/false, and fill in the blank questions</td>
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<td>8 hrs MINIMUM</td>
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All Sections will be taught by a NE Safety Center Qualified Instructor

If this training plan deviates from your site specific training plan, your site is responsible to ensure that the remainder of the material on your training plan is covered. Changes of course material to fit a site specific plan must be discussed with the instructor prior to the date of the class.