DMV Driving Record Checks

**Rule 91, Section 003.03A3** *“Each driver’s successful driving record must be verified with DMV each year. Documentation must be kept on file by the school or agency”.*

Level course completion date(s) and DOT physical dates are recorded on the drivers DMV records. Therefore, schools can use the required DMV driving record to document the status of the driver’s level certification. In order to get the drivers Level Training and DOT physical dates on the driving record – you must obtain electronic access to DMV records. In order to obtain electronic access you must subscribe to Nebraska.gov at http://www.nebraska.gov/subscriber/howtosubscribe.html.

The Nebraska Safety Center can provide Level Course Certification dates. This information **DOES NOT** meet the documentation requirement of **Rule 91, Section 003.03A3**.

Please provide the following information:
- Employing School
- Complete Driver Name
- Nebraska DL Number

by fax (308) 865-8257 or mail
Pupil Transportation
University of Nebraska at Kearney
WSCT 227E
Kearney NE 68849

**There is a $3 per record charge for this service, which will be billed to the employing school or the individual driver.**

The Nebraska Safety Center notifies drivers approximately 3-6 months prior the expiration of their Level I or II Certification. Notices are sent to the mailing address on record with the DMV. The driver must complete a Level II course on or before the date five years from the issue of their most recent Level certification. If the driver's Level certification expires, they must complete a Level I course in order to regain their Level certification. The Nebraska Safety Center cannot guarantee that a Level 2 course will be offered each month, therefore; it is recommended that drivers identify a course to register for at least 3 months prior to their expiration date so the course can be completed prior to the expiration date.