On-Campus Residency Requirement Policy
FOR HOUSING PERIOD AUGUST 18, 2017, THROUGH MAY 4, 2018

The University of Nebraska at Kearney in accordance with the Board of Regents require all full-time students under the age of nineteen (19) on the first day of fall semester to live on campus for one academic year. This residency requirement serves important educational and developmental purposes. Students prosper in stable living environments that are close to academic resources and organized student activities that promote social interaction and exposure to new and diverse life experiences and that afford supervision, counseling, and other assistance as may be needed. On-campus residency provides unparalleled opportunities for multi-dimensional student development, and is part-and-parcel of the university’s broad educational program.

The on-campus residency requirement is administered with the following options to students:
After proper documentation and university inquiry, students may qualify for an exemption under the On-Campus Residency Requirement Policy. These situations are:

A. The student is living in the Kearney community with parent(s) or legal guardian(s), as defined by UNK as no farther than thirty (30) miles from the Kearney campus address of: 905 West 25th Street, Kearney, NE 68849.

   Documentation for the legal parent/guardian’s principal address must include government issued photo ID (such as driver’s license or passport) and one of the following:
   a) Valid NE vehicle registration,
   b) NE voter registration card,
   c) Federal, state, or local government documents, issued within the last 90 days,
   d) Valid real estate tax statement or receipt.

   Additionally, if the student’s last name is different from the legal parent/guardian they are residing with; proof of guardianship is required such as birth certificate or guardianship documents.

B. The student is married. A state issued certificate of marriage is required.

C. The student is pregnant or expecting a baby or is the parent or legal custodial guardian of a child. A birth certificate or Doctor’s note confirming the pregnancy is required. Documentation establishing paternity for the father must be provided with the exemption request.

D. The student will be living in approved off-campus facilities which approximate the educational advantages of residence hall living.

E. The student has a documented disability or medical condition which requires accommodation which cannot be adequately addressed in University housing. Exemption requests for medical or disability reasons must be made with Disability Services for Students (DSS), phone: 308-865-8214, http://www.unk.edu/offices/academic_success/dss/. (Including disabilities protected by the Americans with Disability Act of 1990.) Additional disability documentation will be required through the DSS office.

A student under age 19 requesting an exemption for reasons other than those noted above may apply for a Special Circumstances exemption. To request a Special Circumstances exemption, the student must submit the attached form plus a DETAILED information summary explaining their circumstances to be reviewed. Release from the residency requirement is not guaranteed.

The University carefully reviews each request and accompanying documentation. For all exemptions, additional documentation may be required. Please note: if you have already submitted a housing contract, refer to the Housing terms and conditions for cancellation deadlines and applicable fees that will apply. Email your cancellation to: housing@unk.edu and provide full name, NUID, contact phone number, and reason for cancellation.
University of Nebraska at Kearney
Academic Year 2017-2018
On-Campus Residency Requirement Compliance/Exemption Request

This form is only to be used by INCOMING STUDENTS AND THEIR PARENTS. If you are living in a Residence Hall and planning to move off campus or home (if within 30 miles of campus), you must see the Complex Director, Residence Hall Coordinator, or Graduate Hall Director of your Residence Hall.

<table>
<thead>
<tr>
<th>Name: ____________________________</th>
<th>NUID# __________ Date: __________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of Birth: ____________</td>
<td>Cell Phone # ____________________</td>
</tr>
<tr>
<td>Current Address: _______________________________________________</td>
<td>Email Address: ____________________</td>
</tr>
<tr>
<td>City __________________ State ______ Zip __________________</td>
<td>Permanent Address: __________________</td>
</tr>
<tr>
<td>Are you currently living in the UNK residence halls? Yes __ No __</td>
<td>________________________________</td>
</tr>
<tr>
<td>Requesting Exemption For: Fall Semester 20__ (year) OR Spring Semester 20__ (year)</td>
<td>________________________________</td>
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</tbody>
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I request to comply with the residency requirement in the following way:

_____ Option 1: Kearney Residency Exemption. The student is living in the Kearney community with parent(s) or legal guardian(s), defined by UNK as no farther than thirty (30) miles from the Kearney campus address of: 905 West 25th Street, Kearney, NE 68849. Two forms of documentation that must include one government issued photo ID (such as driver’s license or passport) and one from the provided list showing the parent/guardian’s principal address. Mileage is determined by UNK. Additionally, if the student’s last name is different than the legal parent/guardian they are residing with, proof of guardianship is required, such as birth certificate or guardianship documents.

| Printed name of parent/guardian: ____________________________ | Phone number of parent/guardian: ____________________________ |
| Address of parent/guardian: Street __________________ City ______ State ______ Zip __________ |
| Signature of student __________________ Signature of parent/guardian __________________ Date __________ |

_____ Option 2: Married Student Exemption: Certified copy of marriage license and marriage certificate attached.

_____ Option 3: Parent Exemption: The student is pregnant, or is the legal, custodial guardian of a child. (a) Letter from physician confirming pregnancy, or (b) certified copy of child’s birth certificate bearing the mark of certifying authority (i.e. hospital or county records office), naming you as the parent or (c) certified legal documentation showing you as the custodial parent attached.

_____ Option 4: Designated Off-Campus Housing Exemption: The student will live in the CSF facility in Kearney that approximates the educational advantages of residence hall living. A letter indicating your housing arrangements must be submitted from CSF. The terms and conditions of the UNK Housing contract including the contract cancellation fee and remaining partial room and board fees will apply if a student has entered into contract.

_____ Option 5: Exemption based on a disability or medical condition: Exemption requests for medical or disability reasons must be made with Disability Services for Students, phone 308-865-8214, detailing the request for the student to be exempted from University housing. Exemption requests to the Office of Residence Life will be forwarded to the Disability Services for Students (DSS) and should be submitted as early as possible. Prior to granting an exemption, DSS will review the request and determine if support for the student’s documented disability can be met in any University housing. Additional documentation/consultation with Disability Services for Students (DSS) may be required. DSS will notify the student and the Office of Residence Life of their decision.

For all options listed above, return the completed On-Campus Residency Requirement Compliance/Exemption Request with accompanying documentation to: Office of Residence Life, Conrad Hall, 2615 11th Ave, Kearney, NE 68849. Phone: 308-865-8519, Fax: 308-865-8714, housing@unk.edu

FOR OFFICE USE ONLY: Date received: ____________________________ Date approved/initials: ____________________________