On-Campus Living Requirement Policy

FOR HOUSING AUGUST 23, 2019 THROUGH MAY 8, 2020

The University of Nebraska at Kearney in accordance with the Board of Regents require all full-time students under the age of nineteen (19) on the first day of the fall semester to live on campus for one academic year. If a student is starting in the spring semester, the requirement for on-campus housing applies to the student’s age as of the first day of the fall semester.

The on-campus housing requirement serves important educational and developmental purposes. Students prosper in stable living environments that are close to academic resources and organized student activities that promote social interaction and exposure to new and diverse life experiences and that afford supervision, counseling, and other assistance as may be needed. On-campus living provides unparalleled opportunities for multi-dimensional student development and personal growth for a young adult working to meet their educational goals.

An exemption to the On-Campus Housing Requirement Policy may be submitted for one of the following reasons. Documentation, as specified, is required with the completed On Campus Housing - Exemption Application.

1. Residency: The student is residing at the parent/legal guardian’s principal address while attending the University of Nebraska at Kearney for the entire academic year. As an occupant of the principal residence, the student will commute to any classes at UNK from this address. The principal address is located in one of the approved towns based on zip code, which are located no farther than thirty miles from the University of Nebraska at Kearney campus.

   Provide documentation to fulfill Section I & II requirements, Section III if applicable.

   Section I: Proof of Identity of Parent or Legal Guardian [Provide one]
   a.) Driver’s license – must be valid, with current address showing principal residence listing a town on the approved zip code list. If a current driver’s license is provided, only one additional proof of address in Section II required.
   b.) Passport – must be current, then two additional documents with proof of address in Section II required.
   c.) Government issued photo identification – if address is not listed, then two additional documents with proof of address in Section II required.

   Section II: Proof of Address of Parent or Legal Guardian
   [Provide one form from approved list below. Two forms required if Driver’s License not provided.]
   a.) Valid Nebraska vehicle registration
   b.) Nebraska voter registration card
   c.) Federal, state, or local government document, issued within the last 90 days
   d.) Valid real estate tax statement or receipt
If Applicable - Section III: Proof of Guardianship [Provide one]
If the student’s last name is different from the legal parent/guardian they will be living with – OR –
If the parent/guardian’s address they are residing at is different than the student’s permanent address on
file as it appears in MyBLUE, the student must provide one of the following:
a.) Birth certificate with official stamp/seal
b.) Legal guardianship documentation, court issued


3. Student is a Parent: The student is pregnant or expecting a baby or is the parent or legal custodial
guardian of a child. A certified birth certificate or a doctor’s note confirming the pregnancy is required. If the
student is the father that is requesting exemption, documentation establishing paternity is required with
the application.

4. Designated Off-Campus Housing: The student will live in the CSF off-campus facility in Kearney that
approximates the educational advantages of residence hall living. A letter from CSF confirming your housing
for the academic year is required with the application.

5. Disability or medical condition: The student has a documented disability or medical condition,
including disabilities protected by the Americans with Disability Act of 1990, which requires
accommodation(s) that cannot be met in University housing. Exemption requests for this reason must be
made with Disability Services for Students (DSS) office, phone: 308-865-8214. Additional documentation
and consultation with DSS is required. DSS will notify the student and the Office of Residence Life of their
decision. A completed On-Campus Housing Requirement – Exemption Application is required.

6. Special Circumstance: To request a Special Circumstances exemption for a reason other than those
noted, the student must submit the attached form with a DETAILED information summary explaining their
circumstances for review. Additional time for this request is needed for review. Approval of a housing
exemption is not guaranteed.

If the student has already signed a housing contract, refer to the Housing Terms and Conditions for cancellation
deadlines and applicable fees that may apply. Approval of an exemption does not negate the cancellation terms.
Email a cancellation request to housing@unk.edu and provide full name, NUID, contact phone number, and reason
for cancellation.

The University carefully reviews each request and accompanying documentation. Additional documentation may
be required. Return the completed On-Campus Living Exemption Application with accompanying documentation
a minimum of two weeks prior to your New Student Enrollment day to:

Office of Residence Life, 2615 11th Ave – Conrad Hall, Kearney, NE 68849
Phone: 308.865.8519 | Fax: 308.865.8714 | housing@unk.edu
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Approved Zip Codes for ‘Residency’ - Exemption Application

Students residing in the following zip codes may apply for the ‘Residency’ exemption for the University of Nebraska at Kearney. If the parent/guardian of the student’s principal address is not one of the zip codes listed, the application for ‘Residency’ will be denied.

AMHERST 68812
ATLANTA 68923
AXTELL 68924
ELM CREEK 68836
FUNK 68940
GIBBON 68840
HAZARD 68844
HEARTWELL 68945
HILDRETH 68947
HOLDREGE 68949

KENESAW 68956
LOOMIS 68958
MILLER 68858
MINDEN 68959
ODESSA 68861
OVERTON 68863
PLEASANTON 68866
RAVENNA 68869
RIVERDALE 68870
SHELTON 68876
SUMNER 68878
WILCOX 68982
WOOD RIVER 68883