

How to request an enrollment verification in MyBLUE

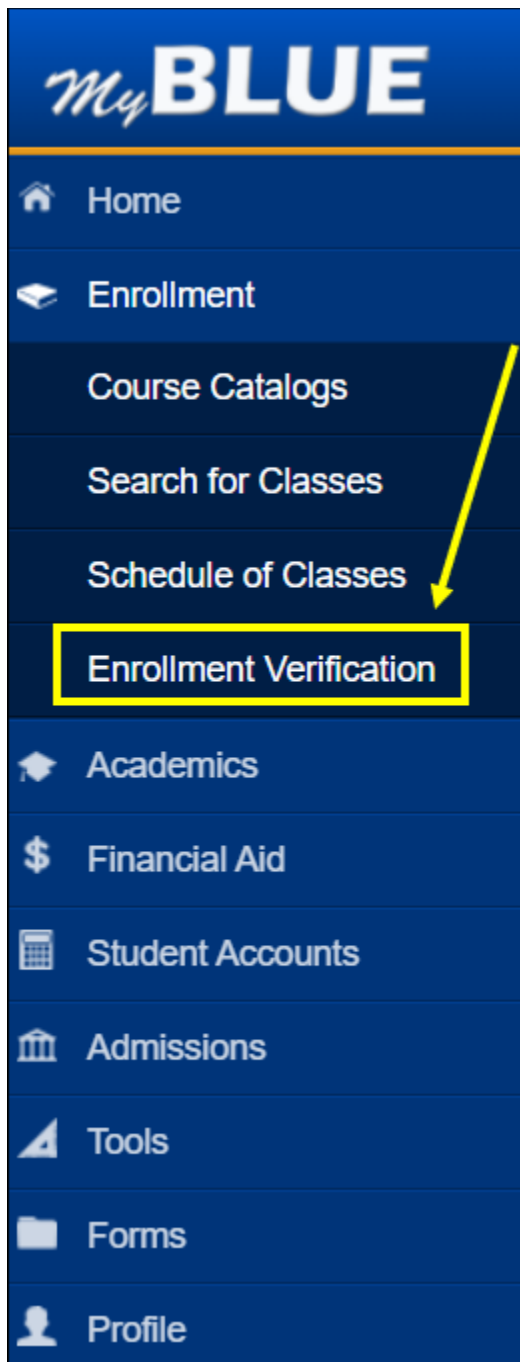
Log into MyBLUE: <https://myblue.unk.edu/>



Select "Enrollment" from the left hand menu.



Select "Enrollment Verification" under the Enrollment menu.



Select the checkbox next to the categories you wish to be included in your enrollment verification.

MyBLUE Toggle Menu Academic Information Logout
Eve Edwards 91050621
Thursday April 25, 2024

Enrollment Verification

Home / Enrollment / Enrollment Verification

Obtain an enrollment verification letter to print and provide to a health insurer or other company that requests proof of enrollment or degrees. These printed certificates are considered official.

Please select the following information you would like included in your enrollment verification letter along with the appropriate term.

Viewing report may take a few minutes

- Include My Program and Plan
- Include SSN on Report
- Include My Earned Degrees
- Include My Term and Cumulative GPA

From Term
All Terms

View Report

Select the term from the “From Term” dropdown. (Note: Select “All Terms” to run for all terms or a single term to run for only one term.) Then select “View Report.” ***This will take several minutes to run.***

MyBLUE Toggle Menu Academic Information Logout

Enrollment Verification

Home / Enrollment / Enrollment Verification

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From Term

- All Terms
- Spring 2020
- Summer 2020
- Fall 2021
- Spring 2022
- Summer 2022
- Fall 2022
- Spring 2023
- Summer 2023
- Fall 2023
- Spring 2024
- Summer 2024
- Fall 2024

View Report

Below is an example of an enrollment verification when selecting "All Terms."



Enrollment Verification as of 04/25/2024

Name: [REDACTED]

ID Nbr: [REDACTED]

Current Program of Study

Career [REDACTED]	Academic Program Arts and Sciences	Exp Comp Dt [REDACTED]
Academic Plan Language Arts 7-12 Field	Degree BAED	Declare Dt [REDACTED]
	Sub-Plan	

Enrollment History

Term	Career	Begin Date	End Date	Units	Status
Spring 2020	UGRD	01/13/2020	05/08/2020	6.00	Half-Time
Summer 2020	UGRD	05/11/2020	07/31/2020		No Units
Fall 2021	UGRD	08/23/2021	12/17/2021	15.00	Full-Time
Spring 2022	UGRD	01/03/2022	05/13/2022	13.00	Full-Time
Summer 2022	UGRD	05/16/2022	08/05/2022		No Units
Fall 2022	UGRD	08/22/2022	12/16/2022	14.00	Full-Time
Spring 2023	UGRD	01/03/2023	05/19/2023	16.00	Full-Time
Summer 2023	UGRD	05/22/2023	08/11/2023		No Units
Fall 2023	UGRD	08/21/2023	12/15/2023	14.00	Full-Time
Spring 2024	UGRD	01/02/2024	05/17/2024	13.00	Full-Time
Summer 2024	UGRD	05/20/2024	08/09/2024		No Units
Fall 2024	UGRD	08/26/2024	12/20/2024	12.00	Full-Time

To Whom It May Concern:

This certification is based on information as of the above date. This verification system is designed to expedite the notification of enrollment information to various companies and agencies. We appreciate your acceptance of this official verification form.

Lisa Neal
University Registrar, University of Nebraska at Kearney
School Code: 002551



Office of the University Registrar | 2504 9th Ave, Kearney, NE 68849 |
Phone: 308.865.8527 | Email: unkregistrar@unk.edu

Below is an example of an enrollment verification when selecting a single term.



Enrollment Verification as of 04/25/2024

Name: [REDACTED]

ID Nbr: [REDACTED]

Current Program of Study

Career	Academic Program	Exp Comp Dt	
Undergraduate	Arts and Sciences	[REDACTED]	
Academic Plan	Degree	Declare Dt	Sub-Plan
Language Arts 7-12 Field	BAED	[REDACTED]	

Enrollment History

Term	Career	Begin Date	End Date	Units	Status
Spring 2024	UGRD	01/02/2024	05/17/2024	13.00	Full-Time

To Whom It May Concern:

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