View only the messages that you want
Outlook Web App (OWA)
PC & Mac Users

In **OWA**, to view only the messages that you want, do the following:

In any folder in your email, at the top of the list of messages, click either *all, unread, to me, or flagged* to filter your messages according to your selections.

** OWA is when you use a browser like Firefox, Safari, Chrome or IE to read your email.