Tags are text labels that act like bookmarks. The instructor can attach tags in order to group similar messages together. For example, if the subject of scientific notation is discussed often, tag each of the posts on this topic. Students can read, filter, and search messages using these tags. Students cannot create tags.

**Instructions:**
In the Blackboard Discussion Board teachers can add tag/s to posts. Your students can view the tags.
1. In the Discussion Board *List View* select all the post that you want to tag > *Collect.*
2. Select all the posts that you want to tag > in the *Tag Text* write the name of the tag > *Add*
3. Students can click on **Tags** and either choose the **Show All Tags** or filter according to a specific tag.