Once you are registered for classes at UNK, you are assigned a 'LoperMail' (email) account. The following information is how to:

- find your 'LoperMail' address
- how to set up your 'EASI' password
- how to access your account

**NOTE:** If you are taking online classes at UNK, your faculty will be using this 'LoperMail' account to give you information, so make sure you log into it frequently.

**To find your email address is:**
1. log into your MyBlue account with your NUID and password. [https://myblue.nebraska.edu/](https://myblue.nebraska.edu/) (You received your NUID and password when you completed your online application)

   2. In the left column under 'Profile' there will be a link for 'email addresses.'
      - Click on this link and your UNK Campus email address will be listed.  
      **Please note:** An email address will NOT be assigned to you until you have registered for classes. (this will take an overnight to process).

**Steps to setup the 'EASI' password**

**NOTE:** Your EASI password gives you access to LoperMail, Blackboard, UNKSecure wireless, CTR Library Databases

1. Once you have found your address, then go to the "EASI" link. [https://easi.unk.edu/](https://easi.unk.edu/)

2. On this page, click on the "Don't Know Your Password" link to set a password. (nothing is pre-assigned)

3. Click on the 'Student Password Reset' link and go thru the process of setting up a password. (even though you are not re-setting -- just beginning new)
4. Type in
• your full email address
• the Captcha Verification
• click Continue

5. Put in your NUID and MyBLUE password and create your EASI password
Password criteria is:
• Must be at least 10 characters
• Must have at least 3 of the following 4 categories:
  • Uppercase
  • Lowercase
  • Numbers
  • Symbol

6. Click the 'Reset Password' button.

At the UNK homepage (https://www.unk.edu), you can find links to lopermail, blackboard and myblue by expanding the "Students" tab under "Quick Links".
If you have any questions concerning your username/password etc, please contact our helpdesk at:
http://helpdesk.unk.edu