University of Nebraska at Kearney  
October 1, 2018  
Request for Proposals #19-01  
Sale of Semi Trucks and Trailers – Nebraska Safety Center

Request for Proposals  
The University of Nebraska at Kearney (“University”) is soliciting proposals for the purchase of two semi-trucks and trailers (“Property”). Photos of the Property are included in Exhibit A – Photos. The University will review and consider all reasonable proposals. The specific terms of any sale will be subject to further negotiation between the University and the purchaser.

General Conditions  
The RFP is an invitation to submit a proposal to the University. Any submitted proposal is simply that and will be considered an offer to negotiate and not a bid. The University reserves the right to:
- Conduct discussions with any or all proposers for any purpose;
- Request additional information in writing or verbally;
- Conduct negotiations concurrently with multiple entities or individuals;
- Reject any, any part, or all proposals with or without cause; and,
- Amend or cancel this RFP at any time and for any reason, or to otherwise act in the best interests of the University.

The University may appoint a committee or another entity to consider and review proposals, but any review or recommendations received from such a body shall be advisory only. The University may consider or reject such evaluations for any or all proposals. Such evaluations are for the sole benefit of the University, but they are not binding and may not be relied upon by a proposer in any way.

Legal Description  

Trucks  
<table>
<thead>
<tr>
<th>License Number</th>
<th>Equipment #</th>
<th>Make/Model</th>
<th>Year</th>
<th>VIN</th>
<th>Odometer</th>
</tr>
</thead>
<tbody>
<tr>
<td>15731</td>
<td>97UNK</td>
<td>Kenworth (Semi)</td>
<td>2003</td>
<td>2XMAZ7X23M393825</td>
<td>254,864</td>
</tr>
<tr>
<td>19989</td>
<td>30UNK</td>
<td>Kenworth T-800</td>
<td>2007</td>
<td>3WKADB9XX7F156399</td>
<td>154,473</td>
</tr>
</tbody>
</table>

Trailers  
<table>
<thead>
<tr>
<th>License Number</th>
<th>Equipment</th>
<th>Make/Model</th>
<th>Year</th>
<th>VIN</th>
</tr>
</thead>
<tbody>
<tr>
<td>17633</td>
<td>Utility</td>
<td></td>
<td>1993</td>
<td>IUYVS2484PU952502</td>
</tr>
<tr>
<td>19445</td>
<td>Wabash National</td>
<td></td>
<td>1999</td>
<td>1JJV532W2XL538273</td>
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</tbody>
</table>

Condition  
Property is being sold ‘AS IS’ with no warranty.
**Future Branding**
Upon the sale of the Property, the purchaser or their successors will not be permitted to utilize the Universities name, logo, or any other branding that associates the Property, in its entirety, to the University of Nebraska, the University of Nebraska at Kearney, or UNK.

**Property Showing**
All parties interested in viewing the property should contact Marshall Barth at (308) 865-8755 to schedule an appointment. A minimum of 48 hours’ notice is requested.

**Proposal Costs**
The proposer is responsible for any costs and expenses it occurs in association to the preparation and submission of an RFP. In no event shall the University be liable or responsible for any such costs or expenses.

**Proposal Submission**
Two copies of the proposal shall be addressed and delivered in a sealed envelope to: Scott Benson, UNK Procurement & Payment Services, 2504 9th Avenue, Warner Hall Rm 119, Kearney, NE 68849. All material submitted with the proposal becomes the property of the University and will not be returned. Proposals shall be received until 2:00 p.m. (CST) on Monday, October 15, 2018. Any proposal received after this time and date will not be opened or considered, and it will be returned to the proposer.

**Identification of Proposal**
Proposals shall be submitted in a sealed envelope with the proposer’s name, address and telephone number clearly marked on the cover. The lower left corner of the sealed envelope should read as follows: “RFP 19-01 SEMI/TRAILERS.”

**Withdrawal of Proposal**
A request to withdraw a proposal must be made in writing and filed with Scott Benson prior to the time set for the opening of the proposals. No proposal may be withdrawn following the opening of proposals.

**Public Record**
Once opened, a proposal is a public record. The proposer acknowledges that the University must comply with NEB. REV. STAT. §84-712 through §84-713 and release public records as defined by law upon request, which may include the proposal and all records created and maintained in relation to it. Financial information that the proposer marks as “CONFIDENTIAL PROPRIETARY OR COMMERCIAL INFORMATION” will be treated as such to the extent permitted by law.

**Proposal Content**
Proposers shall include all of the following information in the proposals:

1) The name and other general contact information of the entity/individual;
2) Itemized Purchase Price for individual items, including a description of how the expenses related to the sale will be paid (cash, check, cashier’s check, etc.), based on the purchase of the Property “AS IS,” with a clear understanding of the Property;
3) The projected timeline for payment and possession;
4) Details on removal of the branding located on the utility trailer;
5) Whether the purchase is contingent upon any matter or condition precedent;
6) Financial documents or attestations that demonstrate the proposer has the financial resources to adequately perform the purchase; and
7) Any other additional information that the proposer believes to be relevant to its proposal.

**Evaluation Criteria and Selection**
The University will evaluate the RFP based on the highest bid and the purchaser’s financial ability to complete the purchase. The University expects to receive full market value for the sale of this Property.

**Opening of Proposals**
Proposals will be opened publicly and simultaneously in the presence of the proposer and/or their representatives beginning at 2:30 p.m. (CST) on October 15, 2018, or as soon as possible thereafter, in the Procurement & Payment Services Office located in Rm. 119 Warner Hall, 2504 9th Avenue, Kearney, NE 68849.

**Contact/Conference with Proposers**
The University reserves the right to contact, conduct discussions or to hold conferences with any or all proposers for the purpose of clarification, modification and refinement of any proposals.

**Contract**
If the University decides to accept or pursue a proposal, the University will attempt to negotiate the terms of a sale-agreement with the selected proposer. The proposal does not constitute an agreement or contract with the University, and the University reserves the right to not enter into any agreement with any proposer. The contract may include use restrictions including, but not necessarily limited to, not utilizing the Property branding in any form and transfer restrictions.

**Rejection of Proposals**
The University reserves the right to (a) terminate the proposal process at any time; (b) reject any or all proposals; and (c) waive formalities and minor irregularities in the proposals received. The University further reserves the right to conduct a pre-award survey of any individual or entity under consideration to confirm any of the information furnished by the individual or entity or for any other reason. The University reserves the right to cancel or amend this RFP at any time and will notify all recipients accordingly.
Inquiries
Submit all questions, inquiries or requests for clarification about this RFP in writing to:

Scott Benson
2504 9th Avenue – Warner Hall Rm 119
Kearney, NE 68849
(308) 865-8431
bensonsa1@unk.edu

Any questions are due by October 8, 2018, at 5:00 p.m. (CST). These questions, and their respective responses, will be answered and made public information on October 10, 2018. Bidders are responsible for checking the University’s website (http://www.unk.edu/offices/business_services/purchasing/bidding_opportunities.php) for the most current addenda, which will encompass a response to questions received by the deadline.
Exhibit A – Photos

2007 Kenworth T-800

2003 Kenworth