Standardized Pricing for Computer Purchasing

Written by: Rick Haugerud, Asst Vice President, ITS Office of Cybersecurity

The University of Nebraska with the Nebraska State College System campuses have jointly signed a new system wide contract for computer purchasing. Information Technology Services and Procurement Services have selected three vendors: Dell, Connection, and CDW to provide common pricing for standardized, Windows-based computers and peripherals. The agreement is projected to cut costs by 17%, based on past purchase volumes.

Next steps will be to review potential cost savings for Apple desktop/laptops. Purchasing from these new desktop/laptop and accessory standards identified by the request for proposal is a key BRT strategy. These devices are available now for order on each vendors’ eShop punch-out sites.

To help you compare these new options, we have put together a quick reference guide of all of the new standards. This pricing is available for all state entities, including the State of Nebraska and the three state colleges.

Computer standards by campus: UNK | UNL | UNO

Supplier Spotlight: Crescent Electric

Written by: Dustin Kotik, Senior Sourcing Specialist, UNL

The University of Nebraska is pleased to announce that Crescent Electric Supply Company has enhanced their Punch-out catalog relating to Electrical Supplies. Modifications include enhanced search features that enable “type-ahead” searching that offers matched product descriptors, suggested products, categories and manufacturer names that match your search terms. Another enhancement includes the ability to create or save “shopping lists” for items that are frequently ordered by campus customers. The next time you have a need to order electrical supplies for campus use, please check out Crescent Electric’s new punch-out catalog.

Crescent Electric quick reference guide
Open eSHOP Orders/Open Commitments

With the end of the Fiscal Year approaching, please review your open commitments in SAP and any open orders in eSHOP. If an item on an order was cancelled or the entire Purchase Order needs to be cancelled, please fill out a Change Order Request Form. The Change Order Request Form is located under Special Forms next to the NonCatalog Order Form in eSHOP.

Reminder for eSHOP Orders

If you receive an invoice for a Purchase Order that was entered into eSHOP, please send the invoice to the Accounts Payable Office. Purchase Order Invoices will begin with E000XXXXXX. Do not Park the invoice in SAP or enter it as a Direct Payment in eSHOP. All Purchase Order invoices need to be applied to the PO to remove the open commitment from your Financial Cost Object Report.