UNK Student Injury and Sickness Insurance
Waiver Instructions

MyBLUE - International Insurance Processes

This waiver must be completed every semester. The deadline for fall is September 15, 2017, 5:00 P.M.

If you have any difficulty with the waiver process, please see Dr. Zhang in International Student Services (Welch Hall, Room 102) with your specific question or concern.

There are two options below in MyBLUE for international students. You can process a waiver so you will not be charged for UNK Student Injury and Sickness Insurance, or you can request that your UNK Student Injury and Sickness Insurance card be sent to you immediately. Once you make a selection, this will begin the waiver process. Please select carefully and only choose one and not both!

BELOW ARE INSTRUCTIONS FOR WAIVING THE CHARGE FOR UNK STUDENT INSURANCE BECAUSE YOU HAVE PURCHASED INSURANCE FROM ANOTHER COMPANY.

1. Click on the Insurance waiver link as shown above by the red arrow.
   Please allow pop-ups on your web browser before continuing.
   To continue, select ‘I Agree’ and hit Submit to go to the Ascension website.

2. The page below will appear. Your login information may automatically carry over from MyBlue. If not, complete all three fields, and click on Login.
3. Click on Create

4. Make sure that you read and understand the terms of waiving your insurance before you click continue.

5. On the next page, you need to complete the information and upload the scanned copy of your insurance policy. The policy must include your full name, dates of coverage and an explanation of coverage including deductible, major medical coverage, medical evacuation and repatriation of remains. The policy must be in English and amounts shown in U.S. dollar.
6. You will then receive this confirmation screen.

![Confirmation Screen]

If you uploaded your insurance information successfully, you will receive an email from Ascension regarding your insurance waiver status. If the Ascension web site did not open, please make sure you allow pop-ups on your web browser and try again.

7. You can now close your MyBlue window.