UNK Staff Senate

Monthly Meeting Minutes

Nebraskan Student Union, Sandhills Room

September 19, 2017 10:30 a.m.

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| Category | Name | Attendance |
| Administrative/Managerial Professional: | Scott Benson – Treasurer  Carmen Brewer  Aaron Estes  Brette Ensz  Dylan Evans  Traci Gunderson-President Elect | P  P  P  P  P  P |
| Office: | Carissa Sanny- Secretary  Emily Beaman  Jami Koester | P  A  P |
| Service: | Ted Eichholz  Wilma Heinowski-President  Jeff Morehead | P  P  P |
| Ex-Officio  Past President Ex-Officio | Chelsea Swarm  Kevin Hunt | A  P |

1. **Staff Senate Presents Chancellor Doug Kristensen–** Cancelled, will be rescheduled.
2. **Call to Order –** (Wilma)
3. **Roll Call – (**Carissa) see attendance above
4. **Adoption of Agenda –** Motion Morehead; 2nd Benson, unanimous approval
5. **Treasurer’s Report (Scott)**
   1. Monthly Treasurer’s Report
      1. New expenses include $72 for name badges for new Senate Members
6. **Correspondence (Carissa)**
   1. Thank you note from McKenzie Cuba for inviting her and Brette Ensz to speak about the First Year Program at the August meeting.
7. **Committee Reports and Updates (Traci)** 
   1. Professional Development- no update
   2. Employee Recognition – no update
   3. Communications – Traci Gunderson reports that Holly Peterson will be chairing the committee.
   4. Policy – no update
   5. Open discussion regarding improving communication between committees and Staff Senate an improving the onboarding of new committee members.
8. **Current Business**
   1. Shared Drive Staff Senate
      1. Traci G. is compiling list for Dylan E.
      2. Dylan will set up security groups and update as we are updated by the committees as to who should have access.
   2. Faculty/Staff/Student Potluck
      1. Waiting to hear back from Faculty Senate President, Claude Louishomme
9. **Future Business** 
   1. Staff Appreciation will be UNK Volleyball game on October 25th
   2. On boarding for new Staff Senate members
      1. Discussion regarding writing a procedure for committees & Staff Senate to follow regarding getting new members introduced and communicating with their committees.
   3. Discussion on hosting Faculty/Staff Club; Wilma will find out what dates are available. Hosting January would work to promote the pitch tournament.
10. **Announcements** 
    1. Area Updates & Open Comments
       1. Scott Benson asked for input/comments regarding the recent BRT update.
          1. Billy Rayburn was in attendance at the meeting and rose to express her concerns regarding the elimination of ¼ sick leave pay at the time of retirement for Staff, concerns about the lack of input asked for or given by staff, lack explanation how such changes would be implemented.
          2. Staff Senate agreed to conduct a survey of staff to get more input, find out what questions/concerns staff have regarding BRT proposals that affect staff. Results would be compiled and brought before the BRT
       2. Kevin Hunt- Update on EAD committee meeting
          1. The group attended a Safe Space meeting
          2. They will conduct a Kaleidoscope Diversity Survey
11. **Adjournment** 
    1. Motion Estes, 2nd Benson

***Tuesday, October 17, 2017 10:30 a.m.***

***Sandhills Room, Nebraskan Student Union***