Staff Senate Meeting

Nebraskan Student Union, Sandhills

October 20th, 2015

**Present:** Admin/ Managerial/Professional Scott Benson, Megan Fryda,

 Aaron Estes, Todd Gottula,

Office Holly Peterson, Stacy Darveau, Nan

 Johnson

 Service Tammy Dietz, Christopher Wilson, Wilma

 Heinowski

Absent: Admin/Managerial/Professional Diana Jones, Chelsea Swarm

 Ex-Officio Mary Chinnock Petroski

1. President Peterson called the meeting to order at 10:30am

1. Roll call was taken by Secretary Dietz.
2. October Employee Achievement Award Recognition - was awarded to Becca Dobry
3. October Recognition of Excellence Award – Recipients were not able to attend. President Peterson will deliver the awards.
4. Guest Speaker: Chancellor Kristensen

The Chancellor discussed how his tours around the campus with President Bounds have gone. They have discussed the needs of the Kearney campus and have been reviewing the budget models. In June we ended the budget year with a short fall. From July 1st to June 30th we need to save about $1million. The main source for the short fall is lower enrollment. At this time Kearney has received operation funds for the new HSEC. We will continue to work on reducing spending campus wide. One plan is to reach out to the Legislature to create a bill to help build and renovate on campus. If this is possible the funds would be available around 2017. There are two main projects that need to be completed. The first would be Otto Olsen, with the second being Fine Arts. Another project that is converting Martin Hall into a Welcome Building. There is still plenty of planning and work ahead.

1. Adoption of Agenda - Motion: Benson/Gottula – unanimous approval

1. Approval of minutes – unanimous approval with correction to September minutes.

1. Treasurer’s Report - Fryda

There were 3 payouts this month

1. Employment Achievement Frames - $119.88
2. Engraving - $8
3. Magnets - $300

Current Balance - $2,277.24

Motion: Darveau/Heinowski – unanimous approval

1. Correspondence and Staff Senate website - Dietz
* There was no correspondence to report.

1. Committee Status Update - Benson

Professional Development

* + Tabled election of Secretary to next meeting
	+ ASSIST – Fall group has 7 mentees and 3 mentors – started with campus tour
	+ Ingredients for Professional Growth – group feels ASSIST and Work Life Balance serve the purpose of this program – waiting to have a vote
	+ Work Life Balance – tabled discussion
	+ Informally decided membership should consist of 12

Employee Recognition Committee

* + Kristy Buchmeier agreed to serve as Secretary
	+ October Employee Achievement Award – Becca Dobry
	+ October Recognition of Excellence Award – Institutional Review Board
	+ Audited for the Administrative Professional Luncheon last April – It was suggested that set-up online payments
	+ Theme for the Staff Recognition Ceremony will be Winter Wonderland
	+ Next meeting is set for November 12

The Communication Committee

* Three new employees to welcome this month
* Next meeting is set for November 5

Policy Committee

* + Working on bylaw revisions to reflect discussions regarding committee membership and number of senators per committee

X. Current Business

* Committee By-law updates – tabled until next meeting
* Code of Conduct update – The UN Student Code of Conduct is set by the Board of Regents. Brandon Benitz is working to review what UNK has for their Code of Conduct and working with others on campus for input, before it is turned back into the Regents to vote on in November.

XI. Future Business

* Storm Hockey Game night – a possible date of January 15 is being discussed, but nothing is set at this time

XII. Adjournment: Motion – Unanimous approval

**Next meeting: Tuesday, November 17th, 2015 10:30am**

 **Sandhills Room, Nebraskan Student Union**

**Nebraskan Student Union**